



I HEREBY GIVE NOTICE OF A MEETING OF THE AYLSHAM TOWN COUNCIL STAFFING COMMITTEE AND SUMMONS ALL MEMBERS TO ATTEND. THE MEETING WILL BE HELD IN THE TOWN HALL ON TUESDAY 26TH MAY 2026 at 10AM

Faye LeBon

Town Clerk
20th May 2026

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

A G E N D A

- 1. To Receive Apologies for Absence**
- 2. To Receive any Declarations of Interest and Requests for Dispensation**
- 3. To Agree the Minutes from the Meeting of 7th May 2026)**
- 4. To Adjourn the Meeting to Allow Members of the Public and Councillors with Prejudicial Interests to Speak**
- 5. Policy Review:**
 - a) Drugs and Alcohol Policy
 - b) Whistleblowing Policy
 - c) Bribery Policy
 - d) Lone Working Policy
 - e) AI Powered Services Policy
 - f) Dress Code Policy
- 6. Exclusion of the Press and Public**

To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of item 7 in view of the confidential nature of the business to be transacted.
- 7. Recruitment**
 - a. To Receive Recommendations of the Interviewing Panel and Appoint Person to Role of Finance Manager and Deputy Clerk
 - b. To Receive Recommendations of the Interviewing Panel and Appoint Person to Role of Maintenance Officer and Facilities Support
 - c. To Receive Update on Recruitment of Communications Officer
- 8. To Note Items for Information or for Future Agenda**

9. To Agree Date and Time of Next Meeting