



NOTICE OF MEETING & SUMMONS TO ATTEND

**THERE WILL BE A MEETING OF AYLSHAM TOWN COUNCIL
TO BE HELD IN THE TOWN HALL,
ON WEDNESDAY 1 NOVEMBER 2023 at 7.00p.m.**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
To receive and accept Apologies for Absence as previously notified to the Town Clerk
- 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**
To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for Dispensations
- 3. MINUTES**
To receive and confirm the Minutes of the Town Council Meeting held on 4th October 2023*
- 4. INFORMATION ON MATTERS FROM PREVIOUS MEETINGS**
To receive information on any Matter Arising from previous meetings not on the agenda
- 5. REPORTS FROM POLICE, COUNTY AND DISTRICT COUNCILLORS**
 - a) To receive written and/or verbal Reports from Representatives (maximum 3minutes per report)
 - b) To consider any matter for Broadland Overview & Scrutiny Committee
- 6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC AND COUNCILLORS WITH PREJUDICIAL INTERESTS TO SPEAK**
- 7. TO ANSWER QUESTIONS FROM COUNCILLORS**
Written questions should be given to the Clerk at least 3 days prior to the meeting.

8. TO CONSIDER PLANNING ISSUES

a) APPLICATIONS DETERMINED

Application no. & Address	Town Council Comment	Broadland DC Decision
20211337 61A Stuart Road, Aylsham	No response re concern at age of maps being used – therefore inaccurate plans	Withdrawn
20221827 PE Cole Upholstery, Burgh Road	Object due to noise and traffic issues	Approved
2023/0353 3 Penfold Street	Object due to disturbance to neighbours through vibration and environmentally unsound	Approved
2023/17622 Aegel Gardens	Object – Covenant in place which prohibits alterations for 5 years	Approved
2023/1805 28 Millgate	No Objection	Approved
2023/1814 3 Sears Close	Concerned at size but no objection	Approved
Aylsham Waste Recycling, A140	Support	Approved
2023/2653 6 Mill Lane	No Comment	Refused
2023/2708 School House, Schoolhouse Lane	No Objection	Withdrawn
2023/0359 34 Mill Row	No Objection	Approved

b) APPLICATIONS FOR CONSIDERATION

2023/3146 Orchard End, Palmers Lane
New raised roof construction with elevation redesign. New front porch

2023/2953 Dell Farm, Heydon Road
Change of use from agricultural to residential. Proposed cart lodge with open storage for the existing dwelling. 1st floor attic space to provide amenity space accessed by an internal staircase complete with solar panels to the roof

2023/3138 Dell Farm, Heydon Road
Installation of an additional 120 solar panels

2023/2897 8 White Hart Street
Variation of Condition 2 and 8 of 20210288 – to allow off street parking and removal of covered entrance porch and pergola

9. POTENTIAL NEW DEVELOPMENTS

- a) To discuss any updated information on Norwich Road site
- b) To receive the planning application for Burgh Road and note that the public meeting with councillors to discuss this is Monday 14 November at 6pm at the Town Hall
- c) To receive replies to concerns on GNLP *Pages 1-2

10. FINANCE

- a) To receive and adopt the Monthly Financial Report to 24th October 2023 * Pages 3-4
- b) To consider a request for a donation to Aylsham Runners *Page 5-6
- c) To consider the cost of Bure Meadow allotment access road repair *Page 7
- d) Council to consider paying for professional advice from Community Action Norfolk to establish whether a councillor needs to be a trustee of the Recreation Ground Committee – cost £150

11. BUDGET 2024/2025

- a) To receive the draft budget for 2024/25 – to be presented at the meeting

12. TOWN CLERK'S REPORT

To receive and adopt the Town Clerk's Monthly Report *Pages 8-9

13. TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS

14. RECREATION GROUND

- a) To receive the Recreation Ground Minutes 25 September 2023 *Page 10-14
- b) To receive an update

15. HIGHWAYS MATTERS

- a) To receive a report on Disabled Parking *Page 15
- b) To receive a report on walking, wheeling strategy *Page 16
- c) To receive any updates

16. CITTASLOW

- a) To receive minutes of the Cittaslow Meeting 18th October 2023 *Pages 16-18
- b) To confirm decisions made by the Cittaslow Committee

17. CITTASLOW MEMBERSHIP

To consider a resolution to withdraw from membership as originally discussed in December 2021

18. CLIMATE COMMITTEE

- a) To receive minutes of ACE Meeting 2nd October 2023 *Pages 19-22
- b) To confirm decisions made by the Climate Committee
- c) To receive any update

19. PROPERTIES COMMITTEE

- a) To receive minutes of the Properties Meeting 11th October 2023 *Pages23-25
- b) To agree the change to the Terms of Reference
- c) To confirm decisions made by the Properties Committee
- d) To receive any update

20. EVENTS COMMITTEE

- a) To receive minutes of Events Meeting 18th October 2023 *Pages 26-7
- b) To confirm decisions made by the Events Committee
- c) To receive any update
- d) To request volunteers to help at the Christmas Lights Switch On 24th November 2023

21. CHURCHYARD COMMITTEE

- a) To receive minutes of Churchyard Meeting 2nd October 2023 *Pages 28-30
- b) To confirm decisions made by the Churchyard Committee
- c) To receive any updates

22. STREETLIGHTS

- a) Council to consider report on Steet Light Cable – Hungate Street *Page 31
- b) Council to consider report on Solar Lighting at Banningham Road *Page31

23. RIVER WATER

Council to consider request from Bure Navigation Conservation Trust *Page 32

24. BROADLAND DISTRICT COUNCIL

To receive report of Review of Polling Districts and places *Page 33

25. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

To note any items of Information or for referral to a future Agenda

26. DATE OF NEXT MEETING

To confirm the date of the next Meeting as Tuesday 14th November 2023 to discuss the Burgh Road Planning application

To confirm the date of the next Meeting as Wednesday December 6th 2023

Sue Lake

Mrs. S Lake

26th October 2023

NOTES

This Meeting is open to the Public and the Press. The papers may be downloaded from the Town Council's website at www.aylsham-tc.gov.uk (go to Agenda and Minutes page). Copies of the signed Minutes of the Town Council Meeting held on 4th October 2023 will be available from the Council Office as soon as possible after the 2nd November 2023.

All documents referred to in this agenda as "attached" are also available on the website (unless marked confidential).

Planning Applications listed above are those notified to the Town Council at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to www.broadland.gov.uk and follow the links through to planning.

