



**Minutes of the Aylsham Town Council Traffic Group Meeting held on Tuesday 2<sup>nd</sup> November 2021 via zoom**

**Present**

Trevor Bennett	Gordon Clarke
Clare Alban	Mary Evans
Ellie Baker	Nicholas Haag
Paul Baker	Pat Prekopp
Andy Christie	Arthur Rope

James McGavin – TTC

Sue Lake

**1. Apologies for Absence**

Apologies were received and accepted from:

Ginny Sylvester	Rebecca Davis
Barry Lancaster	David Faulkner
Richard Laxen	

**2 Minutes**

The minutes of the meeting held on 29<sup>th</sup> September 2021 were circulated with the agenda. The minutes were **AGREED**

**3 Declarations of Interest**

None

**4. Consultants**

James McGavin from TTC attended the meeting and was introduced to the group. He then made a presentation of the work programme TTC will be undertaking on behalf of the Town Council. This presentation was subsequently e-mailed to members and placed on the Town Council website.

**5. Initial Meeting with consultants**

Members of the traffic Group had met with the consultants on 1<sup>st</sup> October and explained the problems as previously identified. Following that briefing a tour of the town took place with two members of the consultancy. A third member visited the town on his own so he could identify any issues himself.

The consultants have now contacted the various people suggested by the group although they have not received any response from

**6. Data collection**

The consultant then explained the data collection programme. This will capture most of the information required, however there may not be full data regarding through traffic as the cost of the cameras make this unviable. It was suggested that the group approach Broadland or Norfolk for assistance with financing.

As well as the cameras a survey has been created which should go live fairly soon. Details of this were shown to members and the full survey will be available prior to its launch.

It was suggested that a leaflet be distributed prior to the launch to make people aware of this. Ellie Baker agreed to distribute this at the forthcoming Farmers Market. The survey will also be as widely advertised as possible through social media, Just Aylsham, press and via e-mail to businesses and the schools.

**7. Next Stages**

The next stage will be to collect and collate the data and then information from this can be used to write the traffic strategy and can also be used as part of the work with the developers and GNLP.

**8. To note items for future discussion  
Provision of bike racks**

Norfolk County Council have received funding to install additional bike racks in market and coastal towns, Suggestions for placement have been sent to Norfolk County Council and we wait their response.

**9. To note date of next meeting**

Wednesday November 24<sup>th</sup> 2021

This meeting will be via zoom to enable the consultants to participate

The meeting closed at 8.30pm