

# PROJECT CLOSE DOWN REPORT

Project Details			
<b>Project Title:</b>	BDPIPCG59 – Aylsham Playground		
<b>Project Contact:</b>	Cheryl Bould		
<b>Project Location:</b>	Aylsham Recreation Ground		
<b>Project Description</b>	For the installation of new inclusive play equipment and towards resurfacing the playground		
<b>Project Start Date:</b>	October 2024		
<b>Project End Date:</b>	December 2024		
<b>Completed by:</b>	January 2025	<b>Date:</b>	12 February 2025

**Provide an update on the completion of the outputs and the impact this had on your organisation and the community:**

Project Outputs				
ID	Output:	Deadline:	Actual Completion:	Outcomes and Impact (e.g. Reduction in energy bills by X compared to last year. Increased income by Z compared to last financial year. Increased attendance/use of new facilities. Reduction in Youth ASB. Increased volunteer numbers. Feedback from users/community etc).
01	<b>Project:</b> Installation of new inclusive play equipment are resurfacing the playground Please provide photo evidence of progress and completion	Highlight Report 1&2	January 2025	Snagging identified in the December highlight report was completed in early January. The trustees then undertook to provide an extension of the grass mat surfacing demonstrating their commitment to inclusion and linked with preparation of the space for another piece of equipment resulting from a funding donation awarded late last year – this was not part of the original project but has enabled us to further enhance the area.
02	<b>Improved Engagement Numbers/Use of Facilities</b> as a result of the works. Once completed, please evidence of increased use	Highlight Report 2 and/or Close Down report		The play area has always been very popular, but we have seen increased use of the site by parents playing alongside their children; this is particularly the case with the Flying Saucer memory game in which users can compete against each other. One resident commented, “I go on it myself...my grandson loves it too!” and added a grinning face emoji.
03	<b>Community Cohesion</b> as a result of the works. Please provide feedback from site users.	Highlight Report 2 and/or Close Down report		Feedback from site users tells us that the new equipment is providing interest and play opportunity across our community with children able to make creative use of it according to their own ability and expression. One resident commented, “We love it! Thank you so much for putting so much effort and money into this. It’s very much



				appreciated.” Another wrote, “My kids love it!” A young person with SEND indicated that they enjoy the Flying Saucer memory game very much and a parent said, “My SEN child loves it and finds it really helpful.”
04	<b>Financial:</b> Once the Project is complete and all invoices have been paid, the Project Close-Down Report must be completed, and all drawdown finalised.	Close down report and any final drawdowns of funding		Complete

*Provide a final update on the project's total expenditure:*

<b>Project Budget, Spend and Matched Contribution</b>		
*Total Project Budget: <b>£51,756.38</b>		
<b>1. *Total Overall Actual Project Spend (incl. VAT): £51,756.38</b>	<b>2. Total Pride in Place Community Grant (SPF) Drawdown: £25,000.00</b>	<b>Total Self/Matched Funding: 1. Spend – 2. Drawdown = £ 26,756.38</b>
<b>Please provide reasoning for any underspend or overspend on the project:</b>		
Project came in on budget at £51,756.38		

**\*NB: Total Project Budget and Total Overall Actual Project Spend are for the whole project and not just the Pride in Place Community Grant element/contribution.**

***Provide the next steps for the project, what comes next following the project and the impact this will have on the organisation/users/local community:***

### **Project's Future**

The project stands as the first step towards making the play provision at Aylsham Recreation Ground accessible and inclusive and will help the trustees with developing and driving a second mirror project to install inclusive play equipment in the Infant Smile Park and have the surface renewed. It also sits within an overall plan to make the Recreation Ground more accessible and inclusive in terms of paths and sports equipment.

These plans will provide inclusive infrastructure within the community enabling all children, their families and adults to access play opportunity, sports provision and share this much-loved communal green space.

### **Any other comments/feedback on the Pride in Place Community Grant (processes, support, etc.)**

**With many thanks to the Broadland and South Norfolk District Council Pride in Place team and officers from the Communities team for their support with our project.**

