



Minutes of the **Aylsham Climate Emergency** Group Meeting held on 2nd June 2025.



Present:

Cheryl Bould (Chairman)
Shelley Hudson

Adam Curtis
Kay Montandon

Jenny Haycocks
Yvonne Stewart

Also Present: Faye LeBon (Town Clerk)

1. TO NOTE APOLOGIES FOR ABSENCE

Apologies were noted from Grizelda Tyler, Kate Mackenzie, Lilie Ferrari, Patrick Prekopp, Lou Harlow and Reannon Tapp

2. DECLARATIONS OF INTEREST

None.

3. MINUTES

The minutes of the meeting held on 12th May 2025 were **agreed** as a true record of the business conducted at the meeting.

4. MATTERS ARISING

It was noted that, due to the timing of both the ACE and the Town Council meetings, the projects agreed at the previous ACE meeting had yet to be formally approved by Aylsham Town Council. The town clerk will contact Yvonne and Jenny as soon as a decision has been made.

It was noted that there was no agenda item for public speaking. This is to be raised under item 9 – terms of reference.

5. PROJECT WORK

On behalf of the Transport Group, Kay reported that Gordon will be doing further work on the Penfold Pump proposal prior to the next group meeting on 30th June.

Jenny requested assistance with use of a video camera to do some promotional short videos. The town clerk confirmed that the council did not have one. U3A do have one and they will be in attendance at the Community Fayre on 6th June.

Cheryl advised that it is part of the Town Council's aspirations to have a community lending library for equipment that community groups or members of the public may need to use infrequently.

Adam reported that he had met with the Andy Bell, the Town Council Grounds Officer, to put in a grant application for trees at the old station yard.

Yvonne reported that the Nature and Biodiversity group had met and had set a date of 20th June for the plant survey. Botanist Chris Roberts will be assisting with this project.

Signs had been put up around the town explaining why certain areas of grass had not been cut. A vote of thanks was recorded to Andy for his proactiveness with this and his general assistance to the ACE group.

Kay advised that Andy will be putting together a Grass Management policy for the council to agree, which would help local residents understand why certain areas are maintained in a certain fashion.

6. GROUP UPDATES

Waste

No representative at the meeting, but will be in attendance at the Community Fayre with regards to recycling blister packs.

Transport

Kay reported that a safety survey will be conducted by Norfolk County Council on Burgh Road.

There were no objections to the energy and transport groups being merged.

Nature and Biodiversity

There are five active members of the group. Awaiting approval from the Town Council to proceed with projects

Comms

Concerns were raised about the size of the comms role and the time required to continually update social media. Groups in attendance favoured having more freedom to post. It was agreed to extend the number of admins on social media to enable representatives of the different sub groups to post.

The town clerk will create a social media policy for the group to consider at the next meeting.

It was noted that the website will be reviewed in the autumn.

Jenny offered to do some training on non-violent communication and the way to do this, which would empower people to respond to posts. It was agreed that this would be useful.

7. EVENTS

Community Fayre – 7th June 10am – 2pm

Jenny and Louise will man the stall inside. Sue Catchpole can assist if required.

The Waste team will be outside with the blister pack recycling. Cheryl will chase Jerome Mayhew's office to see if he can attend the fayre, as there is a good political story in the blister pack recycling.

Jenny is to send any pictures she needs printing to the town clerk.

A simple survey will be conducted on the day around transport, asking how people travelled to the event. Not only does this collect important information, it helps with engagement and starting a conversation.

Jenny will contact Broadland District Council to obtain leaflets on grants available for heat pumps, insulation and solar. Sue may be able to assist if officers cannot.

Cheryl will find out from the Events Manager if bird song can be played on the stand.

Cheryl will ask someone from ACE Energy if they have any information about the loan of the thermal imaging camera.

The town clerk will locate the ACE Banner and Kay and Cheryl will get the ACE box from the basement on the day.

Family Learning Day – 27th June

Jenny is unable to do this event. Cheryl will contact Bryce, Heather and Reannon to ensure they are still ok for this date.

Aylsham Show – Monday 25th August

To defer until the next meeting

8. BROADLAND COMMUNITY AWARDS

It was established that the ACE Group could be nominated for a community award, in particular the 'Green at Heart' award. It was agreed to encourage people to nominate the group. Nominations close on 31st August.

9. ACE TERMS OF REFERENCE

It was reported that the Town Council is reviewing the terms of reference for all committees and working groups. The group reviewed the terms of reference presented and agreed amendments to be considered by the Town Council.

10. ITEMS FOR FUTURE DISCUSSION

ACE Social Media policy
Aylsham Show

11. DATE OF NEXT MEETING

This was agreed as Monday 7th July commencing at 7pm.

There being no further business the meeting was closed at 8.50pm.