

Meeting with Hopkins Homes – 19.5.22

Town Council

Trevor Bennett
Mary Evans
Pat Prekopp
Annette Overton
Sue Lake
Wendy Murphy

Hopkins Homes

Chris Brown
John Lieberman
Ian Hill

Hopkins Homes presented outline plans of the proposed layouts. These did not show types or numbers of housing but matters such as roads, paths, open space and school. The council representatives looked at the plans and then asked questions of the developers.

At the GNLP hearing it was mentioned that the site of the school was being moved. The plans showed this was the case and would now be in the south-west corner of the estate with a walkway in from Manor Park and also being nearer to the town.

A green space was shown at the front of the estate with the access roads either side. This will include the attenuation pool, orchard/allotments, open land and possible play provision. Council would consider taking this on subject to discussions.

It was questioned if the road around the green area could be one-way thereby reducing issues for the school run. It was thought that Highways would not approve of this. This could be something that the school could introduce in their travel plan.

There was no reference to the A140 crossing and this will need to be followed up with Highways.

There were footpaths along the Bure Valley Railway and it was asked if a crossing would be provided – answer no. However, looking at the map in more detail there does not appear to be anywhere on Soame Close or Lancaster Gardens to cross to.

The developers will be holding a public consultation meeting later this year but obviously planning would be held up by the nitrate neutrality issue.

Actions for Parish Council

- To meet with Highways regarding road crossing and roads in the estate
- To meet with Broadland re planning issues
- To advise the developer regarding the open space land

CLERK'S REPORT FOR COUNCIL MEETING 1.6.22

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>COMMENTS</u>
Town Hall		Microphone system in place
23 Market Place		
Cemetery Cottage	Private Letting	Recent inspection no repairs required
Cemetery		
Allotments		Allotments inspections have taken place and one 30 day notice to quit has been issued at Cromer Road
Churchyard		Churchyard Meeting 13 th June
Market Place		
Farmers' Markets		
Markets		
Jannys Close Community Garden		Looking at working with ACT on this
Staithe		Work on the trees as recommended by the recent report will take place soon
"Little Staithe"		
Hopkins Homes areas general		
Highways		
Paupers Graveyard	Opening	Signage is currently being designed and a maintenance schedule put in place
Norfolk Homes Play Areas (equipped)	Wymer Drive	Annual inspections due in June
Norfolk Homes large area off Mileham Drive		A second picnic bench has been vandalised
Land at Sapwell Close	Adverse Possession Claim	Work progressing with solicitor
Car Parks		AGENDA ITEM
Street Lighting		
Public Toilets		
COMMA/Archives		
Litter & Dog Waste Bins		Dog poo bag stations have been installed at the Rec and the Muga
Bus Shelters		Request for bus stop at the top of Banningham Road with Norfolk County Council
Pump		
Pillboxes		The High School did excellent work in clearing the area around the pill box near Tesco
War Memorial		

Highway Rangers		The Highway Rangers are Norfolk County Council Highway gang who visit the town on a regular basis to undertake minor road repairs e.g. sign cleaning, small potholes etc. Please let the office know of any such areas and we will add it to the schedule we send them
Drill Hall		
Community Speedwatch	Need to re-establish	Still short of volunteers and someone to organise
Telephone Box	Refurbishment	New glazing received.
Bure Meadows Footpath	New Footpath across to Dunkirk	Work started on this now – bridge has been installed, but not finished
Aylsham Schools	Consultation	Consultation on federation of Aylsham Schools and Colb Schools
Proposed a Public Space Protection Order: Broadland	Consultation	<p>Proposal to make a Public Space Protection Order (PSPO) under the Anti-social Behaviour, Crime and Policing Act 2014 as required by the Act.</p> <p>The PSPO will cover the administrative district of Broadland and will require the person in control of a dog to clean up after it fouls and this applies to everyone.</p>

Items for Town Council to consider/note

- **Consultation on Aylsham/Colby Schools**
- **Consultation on Public Space Protection Order**

AYLSHAM RECREATION GROUND COMMITTEE
10th May 2022 Town Hall Council Chamber,
7PM

Present

Myles Hague, Barry Lancaster, Eileen Springall, Heather Morton, Sean Cannon

Derek Barber - Petanque

Vivien Turnwell - Bowls

Wendy Murphy – Recreation Ground Manager/Secretary

Jill Willis – Hooked on Stitching

Michael Simnett –

Lauren Stroud – Aylsham Running Club

1. Apologies and Welcome

Apologies received from Francis Dodd, Myles welcomed Michael Simnett and Lauren Stroud to the meeting. They were voted on to the Recreation Committee.

2. Minutes of the previous meeting

The minutes of AGM and April meeting held 12th April 2022 which had already been circulated. were confirmed as a true record.

3. Matters Arising

Wendy confirmed that a water leak has been found and repaired

4. Financial Reports

a) The Finance Officer confirmed that the balance of Current Account as at 10th May 2022 was £4968.12 and the Savings Account was £5100.26. She confirmed that the first payment of the grant (40% £26968.00) would be received in the next few weeks.

b) Wendy presented the lease that she had prepared for the cricket club and will be looking at doing the other user groups for the next meeting. Sean confirmed that he would send her details of when the ladies cricket team would want to use their area of the pavilion. Jill and Myles will arrange a meeting to look at Hooked on Stitching's Lease and Wendy will draw one up for the Nest.

c) Wendy confirmed that she is still waiting for the Bowls club accounts and the Tennis club insurance and accounts. She will chase this up.

d) Wendy asked if she could purchase another two picnic benches to be placed near the Nest. This was agreed by the committee.

5. Recreation Ground Managers Report and Ground Maintenance Review

- a) Wendy confirmed that the toilet had not had any more vandalism since the time lock had been fitted. She has asked for 3-4 of the planters from Red Lion Street for the Recreation ground. She will also find out about removing the cricket wicket spoil so that the area behind the kickabout can be tidied up. She has been made aware that a North Norfolk u3A petanque group has been using the ground on a Tuesday afternoon. She has sent them an email to ask for a payment for the use the same as the Aylsham Petanque pay. She is waiting their reply.
- b) The Nest is doing very well and has offered to pay 3 months in advance. They are looking to do ice creams in the summer and have asked if they can use the fridge in the pavilion. The committee agreed that this would be ok. They also have asked if the entrance to the ground on Burgh Road could be yellow hatched with a sign saying keep clear. Wendy confirmed that she would speak to Keith regarding this.
- c) Wendy asked what the clubs were doing for the Queens Jubilee– The Bowls are doing roll a pig, Aylsham runners confirmed they may have a table, Cricket Club will not be doing anything. Nothing has been heard from the Tennis club and the Petanque have an event on the Friday so they will not participate. Hooked on Stitching will be having a tombola outside the shop

6. Ground/Pavilion Maintenance/Zip Wire/Skate Park/Smile Park

- a) **Leaking Roof** – Wendy has heard back from the Insurance company and the roof needed to be inspected every two years for an Insurance claim to be made. She has asked John Edwards to look at the repair. It was confirmed that as Barry Hipwell has recently inspected the roof this could be used in future. Wendy will look into this with the Insurance Company
- b) **Decorating Pavilion/Maintenance Review/Cricket Grant** – Wendy has forwarded the 2 quotes that has been received to Sarah from the Ladies Cricket team.
- c) **Tree Survey** – Wendy has chased this up and it is going to be looked at as a matter of urgency at Norfolk Highways re boundaries. Wendy will ask the tree surgeon to look at the working on the tree in the Smile area.
- d) **Cricket Strips/Preparing of Outfield** – Wendy confirmed that clarity needed to be agreed regarding the first and second strips of the wicket. It was proposed by Barry and seconded by Eileen and all in favour that the first strip only should only be used by the Ladies team and the Juniors team. Wendy asked if the outfield could be prepared during the day and not after 3.30pm during the summer as this is when she has noticed that residents tend to picnic. She will speak to Brendan regarding this. Sean confirmed that after discussion with the Cricket team only one strip could be made the other end of the wicket. He will get prices for this.

e) Gates – Wendy has had a request from the cricket club that they need to have the padlock number for the gates for emergency services. She has emailed the police, fire brigade and ambulance service with the number. It was agreed that Mike Graver would be able to have the number if he filled in a non-disclosure letter. Wendy will arrange this.

f) Water Harvesting – Diagrams had been handed round for this and Barry confirmed that the cost of this would approximately be £10,000 it was agreed that he should go to the Town Council to see if they would give some money towards this and also to see if Environmental Grants could be applied for

e) Water Leak – Wendy confirmed that a leak had been found in the Bowls area. She will email Anglian Water to see if a refund can be given. This has now been repaired.

7. Future Projects

Skate Park – A report had previously been circulated from the Town Clerk. This had been presented at the Town Council Meeting and they had agreed to support this project with them being the support lead. The Rec Committee also agreed this. This will be looked at being progressed after the Queens Jubilee activities.

Pavilion – Ongoing project

8. AOB

Reports were given from user groups and they are all very busy. Nothing major needed to be minuted.

Meeting closed at 20.30

Next Meeting 14th June 2022

Support Funding Request for the provision of a Rainwater Harvesting system at Aylsham Recreation Ground.

At a meeting on 10th May 2022 the Committee discussed the viability and merits of installing a rainwater harvesting system primarily for general irrigation of the recreation ground during dry periods. The financial viability along with environmental and other benefits were considered and discussed at length, the conclusion being that there was sufficient justification to proceed to the next stage, with a detailed cost / benefit analysis. Savings in mains water consumption and cost are estimated at approx.50% along with significant environment benefits. That mains water, treated to a drinking water standard and pumped 20 or so miles, is currently being used to water grass ,did not sit well with the Committee.

The water supply service pipe from Sir Williams Lane to the Pavilion was laid several years ago and does not meet current recommended standards, the consequence being very poor and inadequate pressure both within the Pavilion and at the standpipe on the cricket square. Poor pressures within the Pavilion were remedied when the building was refurbished but problems with an adequate supply at the square remain

With the Committee already committed to substantial improvements and replacements (Smile Parks and Bowling Fence) in house funding of this project at this time was thought to be out of the question. The Recreation Ground Manager was charged to investigate and actively pursue any and all possibilities of grant funding including an approach to the Town Council. The scheme is expected to cost in the region of £10,000 to £12,000, any support the Council deemed appropriate and necessary would be greatly appreciated..

Aylsham Recreation Ground Committee

**MINUTES OF THE MEETING OF THE CITTASLOW AYLSHAM COMMITTEE
HELD AT DRILL HALL,
ON WEDNESDAY 18th MAY 2022 AT 11am.**

PRESENT: Mr P Prekopp, Aylsham Slow Food, Chairman
Mrs M Evans Aylsham Town Council
Mr R Willis ABEF
Mrs M Anderson-Dungar ABEF
Mrs J St Clair Aylsham U3A
Wendy Sadler – Aylsham In Bloom

OFFICER: Mrs S Lake Town Clerk

01 ELECTION OF CHAIRMAN

It was proposed, seconded and **AGREED** that Pat Prekopp be elected chair for the year.

02 APOLOGIES FOR ABSENCE

Mrs H Jones Aylsham U3A
David Harrison – Aylsham Town Council
Rev Canon Julie Boyd – Aylsham Parish Church
Mr G Margaron, Aylsham Community Partnership
Mrs J Kerrison – Aylsham WI

03 MEMBERS' DECLARATIONS OF INTEREST & DISPENSATIONS

There were no Declarations of Interests or any Requests for Dispensations.

04 MINUTES

The minutes of the Cittaslow Aylsham Meeting held on 13th April 2022, were **confirmed and signed by the chairman.**

05 MATTERS ARISING

Nothing Raised.

06 ADJOURNMENT OF THE MEETING

In the absence of any member of the public, the meeting continued without adjournment.

07 CITTASLOW IN AYLSHAM

a) To agree a date for the meeting of Aylsham Groups

It was **AGREED** to keep this on hold for the time being until the outcome of the elections in Wales is fully realised

b) To consider a speaker for the meeting of Aylsham Groups
It was suggested that Simon Farraday-Drake the emergency planning officer for Broadland would be a good choice.

c) To receive an update on the Platinum project with schools
Pat Prekopp will chase the schools for their artwork.

08 FARMERS MARKET AND GENERAL MARKETS

a) To receive an update on the May Farmers Market
The market in May was well attended with good weather

b) To receive an update on the general markets on Monday and Friday
Nothing to report, same stalls and no issues have been reported

c) To note issue of markets survey
The Market survey will be issued on Monday 23rd and Friday 27th May. A report should be available for the June meeting.

09 CLIMATE EMERGENCY

No meeting of the main group had been held since the last Cittaslow meeting but the sub-group meetings are flourishing. An article will be placed in the next edition of Just Aylsham.

It was queried what effect the nutrient neutrality issue would have on future development and this was explained.

10 PROJECTS

i) OLD STATION YARD
No action is being taken at the moment.

ii) TOWN PEDESTRIAN MAP
Following the agreement of a grant of £2000 this will now be progressed through the Town Council.

iii) AYLSHAM FESTIVAL
The committee were in favour of something but appreciated a festival took a lot of work, could be expensive and really needed someone to lead it.
They suggested maybe that it should begin with smaller events at different times linked to a common theme.

11 CITTASLOW UK & CITTASLOW INTERNATIONAL

a) To receive an update on the grant scheme request
This has been agreed and an invoice needs to be sent to Mold TC.

- b) To receive details regarding Llangolen and Mold Councils**
Both Councils held elections this year and new representatives will be required. Llangolen especially will be an almost complete change of membership.
- c) To receive an update on the request for accounting details**
Pat Prekopp had received some information but it did not look like full accounts as we would know them. The matter will continue to be pursued.
- d) To note entry for Best Practices Competition**
Pat Prekopp had entered the Paupers Graveyard project for this competition.
- 12 AYLSHAM COMMUNITY EVENTS COMMITTEE**
The plans for the jubilee weekend are well under way.
- 13 SLOW FOOD AYLSHAM**
The group are at a low point with numbers. The Chief Executive of Slow Food was impressed with the work of the Aylsham Group. Slow Food will be at the Family Learning Day on June 11th.
- 14 AYLSHAM IN BLOOM**
Aylsham In Bloom will also be at the Family Learning Day.
Open Gardens is scheduled for the 18/19th June. The re-planting in the Market Place will take place soon with special Jubilee backdrops.
The Paupers Grave is starting to blossom and is looking good.
- 15 ABEF**
The meeting between the two business groups is scheduled to take place in June.
- 16 AYLSHAM TRAFFIC GROUP**
The draft strategy has been completed but was not well received by the group. Discussions are still taking place.
- 17 AYLSHAM PARISH CHURCH**
Rev Canon Julie Boyd reported had provided a poster of the activities at the church for the Jubilee weekend.
- 18. ITEMS FOR INFORMATION/NEXT AGENDA**
Nothing raised
- 19. DATE OF NEXT MEETING**
The date of the next meeting was confirmed as **Wednesday 15th June 2022 at 11.00am at the Drill Hall**



AYLSHAM COMMUNITY EVENTS COMMITTEE

**MINUTES OF THE MEETING OF THE
AYLSHAM COMMUNITY EVENTS COMMITTEE
HELD IN THE COUNCIL CHAMBER, TOWN HALL
ON WEDNESDAY 18th MAY at 7:00pm**

PRESENT:

Rodney Clark-Ward	-	Councillor
Joan Bennett	-	Councillor
Ian Gravenell	-	Town Resident
Giles Margaron	-	Town Resident
Sue Lake	-	Aylsham Town Council Town Clerk
Donna Butcher	-	Aylsham Town Council Admin

1. WELCOME INTRODUCTIONS & APOLOGIES

In the absence of a Chair or Vice-Chairperson, it was agreed that Ian Gravenell would chair the meeting. Apologies received from Patrick Prekopp, Andrew Strange and Karen Smith. Donna Butcher informed the committee that Karen Smith has resigned as Vice-Chairman and committee member.

2. TO RECEIVE MEMBER'S DECLARATIONS OF INTEREST IN AGENDA ITEMS

None received.

3. TO CONFIRM MINUTES OF MEETING HELD ON 16 FEBRUARY 2022

The minutes of the meeting held on 20th April 2022, as previously circulated were then confirmed and signed.

4. INFORMATION ON MATTERS ARISING

None.

5. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

None present.

6. TO RECEIVE AN UPDATE ON PLANS FOR THE JUBILEE WEEKEND

The following points were noted for action:

i) Thursday 2nd June – to confirm a time with Saturn AV for setting up and arrange for the trailer to be delivered. Barriers to be put up around the stage area to prevent people getting too close. Contact to be made with PC Lucas Ward regarding having the Police Cadets as marshals. Joan Bennett, Ian Gravenell, Giles Margaron and Rodney Clark-Ward confirmed that they are available to help on the day. Contact Aylsham High School for permission to park on the rear car park. Letters to be distributed to residents close to the Recreation Ground informing them of the event and the fireworks.

ii) Friday 3rd June – Ian Gravenell to check with Steven Hitcham regarding taking photos of the younger participants in the 2K run and 100m dash.

iii) Saturday 4th June – Sue Lake informed the committee that the High School had not arrange anything for the Our Town event so herself and Mary Evans have planned to have the following; various tables in the Town Hall showing what's available in Aylsham currently, a café area, a rolling archive film of Aylsham and a display of the Cittaslow snails from the Aylsham school children. Ribbon is to be ordered from Bill on the Friday market to display the pictures.

iv) Sunday 5th June – use of a flat bed truck needed to collect and transport the tables and chairs. Facebook post or possibly hire a vehicle. Storing the items is a concern as there is an event in the hall. Rodney offered the use of the fire station yard if necessary. A time of 7am was confirmed to meet in the Market Place to begin setting up. To confirm a time with the High School for collecting the tables and chairs.

7. TO NOTE ITEMS FOR INFORMATION/DISCUSSION AT THE NEXT MEETING

Sue raised an idea of having film shows for a younger audience with the profit made going towards the cost of the skate park refurbishment.

9. TO AGREE DATE OF NEXT MEETING

The next meeting will be held on Wednesday 15th June 2022 at 7pm to discuss the outcome of the Jubilee celebrations.

10. CLOSURE OF THE MEETING

There being no further business, Ian Gravenell closed the meeting at 8:20pm.

Minutes of the Christmas Decorations Community Committee held on Monday 25th April 2022

1. To receive/accept apologies for absence and welcome all attending.

Those present were Mr. Keith Elphick, Chairman, Ms.Catherine Hayes ,Mrs. Sue Jay, Mrs. Carol Kisis, Mr. Paul Davis, Mr.Francis Dodd, Mr. Chris. Ellis and Mr. Nigel Scarlett.

Apologies were received from Mrs.Mary Johnston, Mrs. Lorene Rouse, and Mr. Alan Groombridge.

The Chairman gave a very warm welcome, after quite a long time, to everyone at the meeting He hoped everyone had kept well since we last met.

Keith asked everyone to put their Email address on the sheet as the Minutes will be sent by Email in future to save paper. If you were not at this meeting would you please send me your Email to enidelphick@outlook.com

2. Minutes of the meeting of Monday 24th January 2022 were confirmed and were unanimously agreed by all present and were signed by the Chairman.

3. Matters arising from the Minutes.

The large display on the Spire Solicitors needs attention and Francis is dealing with it; More icicle lights will be purchased; Electrical outlets at the end of Red Lion Street and on the Bike Shop need replacing as does the time clock at Budgens store and the Chairman has asked Cooks to do the work; Discussions are taking place about Christmas lighting for the Fire Station new Tower.

The new decoration at the end of Red Lion Street has been ordered; Keith has sent a thank you letter to Mrs Brooksby living at the Pump House; also one to Smudge Smith who was very pleased for it; and to Peter Purdy and Mark Sapwell.

4. Financial position of the Christmas Lights Fund, April 2022

So in the Account was the £2000 Grant for the year 2022/2023 from Aylsham Town Council plus £1621.51 left over from the previous year making £3621.51 in total.The Chairman stated that the Council has increased our Grant again this year to £2000 and he proposed that the Committee should send their grateful Thanks for this increase. This was unanimously agreed and the Chairman would pass on these thanks to Sue. The expenditure was self explanatory with the largest amounts spent on sets of new Icicle lights and new boxes in which to store and transport the lights .

The Chairman gave Francis and Chris the chance to explain further about work to be done during the year.

5. Arrangements for The Grand Quiz and Chips to be held on Friday 6th May 2022

7pm for 7.30 p.m. prompt. £10 per ticket and in Aylsham Town Hall. Keith gave a vote of thanks to Sue for not charging us for the use of the Hall.

The Chairman stated that he had put details in the Aylsham Post twice and had booked Gottersons to provide the food at £6.50 a portion, more than we usually pay due to the present financial climate. We had sold 75 tickets at the present time. Paul and Francis had agreed to fetch the fish and chips from the shop at 8.30 p.m. Those coming to bring their own drinks.

Lorene was to be Quizmaster with Mary and Keith to act as scorers. Postles were selling the tickets and Paul agreed to collect them at the door on the Friday. Paul was also thanked for printing the tickets and the posters and Catherine and Francis were thanked for laminating the posters and distributing them around the Town. We must also thank the Council for doing the same. Francis and Sue agreed to organize the Raffle and the Chairman asked the Committee Members if they would be willing to donate the prizes. Keith had purchased 6 bottles of wine from Tesco's when there was 25% off, for the Quiz Winners and he said he would provide the decorated Wooden Spoons for the team with the lowest score.

Could helpers be at the Town Hall for 2p.m. on Friday afternoon., although most of the table and chair setting up would have been done by the caretaker for which we thank him.

It was agreed, as suggested by Catherine, that we provide sachets of sauce and salt and plastic knives and forks for our guests considering the situation at this present time.

6. Race Night.

As Rodney and his friend who were to explain the workings of such a night were unable to be present at the meeting it was agreed to postpone it into the Autumn.

7. No New Fund Raising Ideas were forthcoming and we would consider new ideas later in the year.

8. A.O.B.

None forthcoming.

9. Date of next meeting.

As there was no other business the date of the next meeting was arranged for Monday 18th. July 2022 in the Town hall at 7.30p.m. and after thanking everyone for attending the Chairman closed the meeting at 8.45p.m