



**Minutes of the Aylsham Climate Action Meeting
held on Monday 3rd April 2023**

Present:

Sue Catchpole	Anna Magyar
Jakki Dehn	Liz McGowan
Lillie Ferrari	Richard Moore
Sally Hildrew	Patrick Prekopp
Ian Hildrew	Grizelda Tyler

Sue Lake Town Clerk

1. Welcome and apologies for absence

Apologies were received from

Trevor Bennett	Ray Horne
William Fisher	Shelly Hudson
Erica Fisher	Wendy Sadler
Jenny Haycocks	

2. Chairman

a) To note that Trevor Bennett is stepping down as chairman

Trevor advised that due to other Council commitments and that the ACE Group is now established he is no longer able to stand as chairman

b) To elect a new Chairman

It was discussed whether there could be a rolling chair -this was confirmed. Grizelda Tyler was proposed and **AGREED** as chairman for this meeting.

3. Declarations of interest

None were declared

4. Minutes

The minutes of the meeting held on 6th February were accepted and signed by the chairman

5. Information on Matters Arising from previous minutes

Nothing raised

6. Co-Ordinating Group

a) To receive and confirm the minutes of the meeting held on 6th March 2023

The minutes were confirmed.

7. ACE Website

a) To note the website is now live

The website is now live and waiting for content, news items etc. It was requested by the Communications group to receive something every week. The website has been liked by some people but there has been no comment from members of the Group.

There was an issue with the groups listed on the website as food was omitted as it was not one of the original sub-groups.. It was agreed to amalgamate plastics and waste so there was room for food without a major redesign.

Just Aylsham cannot cope with various large articles from different groups every edition so these need to come via the communications group.

It was confirmed that Food would be a sub-group of the full ACE Group.

b) To agree Social media contacts

These had been agreed.

8. Work Programme of Sub-Groups

a) To receive written updates from Groups

The Communications report sent with the agenda was noted.

Food

The Group have completed their first food map. Looking to meet with the nature group regarding public spaces.

Waste

Looking at organising a workshop regarding recycling clothes in June

Energy

Thanks to Arthur Rope for all the work regarding the camera. Now the weather has improved the project will be placed on hold until the winter. More volunteers will be needed.

Nature/Biodiversity

Still looking for tree wardens and also plan to survey private gardens. Looking at areas around Aylsham and what is managed and by whom.

Transport

Still working with the Transport Strategy Group and will start properly as an independent group in June. One aspect to consider will be car sharing.

b) To agree a letter to Councillor candidates

The Communications Group wish to send a letter detailing ACE to all candidates in the forthcoming local elections. This was **AGREED**.

c) To agree which Meeting receive Group Updates

The clerk advised that there is some confusion as to when and how often reports need to be prepared and sometimes this can be to onerous for the groups. It was suggested that reports on the groups activities should be prepared for this meeting alone rather than the co-ordination meeting.

9. Business Survey

a) To consider Draft Survey

A draft of the suggested questions to ask in an interview with the businesses was sent with the agenda. Not all the questions will be appropriate for all businesses and the interviewer would need to tailor the interview to the recipient.

b) To agree final survey

Some additional questions were also considered. Jakki and Anna will work on this to provide a final template.

c) To agree which businesses to approach initially

The businesses to be approached were discussed as follows:

Energy – Postles

Waste – Harvest

Transport – Dunkirk Garage

Plastics – CT Baker

Communications – Barnwells

Food – Eves Hill

Nature - Woodgate

10 Aylsham Climate Change Strategy

a) To receive an update on assessing the carbon footprint of the Town Council

The Town Clerk had gathered all the evidence for the 2019 baseline carbon footprint. The calculations showed this as 65.05 cubic tons. The subsequent years are in progress.

b) To receive an update from the groups re the strategy

This will need to wait for the final calculations on the carbon footprint.

11 Items from Co-Ordinating Meeting

a) Distribution of ACE leaflets

These had been distributed to Bure Meadows and Woodgate

b) Monthly Talks in the Town Hall

This will be placed on hold for the time being

c) Attendance at Country Market

This was agreed as a good idea. The clerk will prepare a calendar for members to complete

d) Outside Events

i) Family Learning Day – 10th June

A table has been booked next to Rotary. It was thought to show the camera and what it can do. Also look at the bin sorting from Broadland. Sue Catchpole will speak to Broadland re this.

ii) Aylsham Show – 28th August

As Family Learning Day

iii) Green Day 2023 – 24th September

To be discussed at future meeting(s)

12. Items for Future Discussion

Nothing Raised

13. Date of Next Meeting

To confirm the date of the next Meetings as:

Tuesday May 2nd 2023 – Co-ordinating Group

Monday June 5th 2023 – ACE Group

The meeting closed at 8.50pm