



HEREBY GIVE NOTICE OF A MEETING OF THE AYLSHAM TOWN COUNCIL **PROPERTY COMMITTEE** AND SUMMONS ALL MEMBERS TO ATTEND. THE MEETING WILL BE HELD IN THE **DRILL HALL** ON ***Tuesday 13th October 2026 at 2pm***

Faye LeBon Town Clerk

8th October 2026

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

AGENDA

1. To Receive Apologies for Absence
2. To Receive any Declarations of Interest and Requests for Dispensation
3. To Agree the Minutes of the Meeting of 15th September 2026 (1-3)
4. Matters Arising from the Previous Meeting, not forming part of the agenda.
5. To Adjourn the Meeting to Allow Members of the Public and Councillors with Prejudicial Interests to Speak
6. Property Maintenance and Repair. To receive reports on the following properties:
 - a) Town Hall
 - a. To consider alternative project for repairs (4-9)
 - b. To note urgent roof repairs (10)
 - b) Drill Hall (10)
 - c) Cemetery Cottage (11)
 - d) 23 Market Place (11)
 - e) Public Toilets (11)
7. To Receive update on play area repairs and MUGA (11-14)
8. To Receive Update on Lease Renewal Negotiations of 23 Market Place and consider appointment to issue Section 25 agreement (14)
9. To Receive Update on Work Involving Probation Service (14)
10. To Receive Update on Drill Hall Licenses (15)
11. 2027/2028 Budget (16-20)
 - a) To review fees for:

- i. Town Hall
 - ii. Drill Hall
 - iii. Cemetery
 - iv. Allotments (2028)
 - v. Markets
- b) To Consider any Other Items for Budgetary consideration

12. To Review Hire Agreements

13. To Confirm the Date and Time of the next meeting

14. Closure of the Meeting to the Press and Public

To consider a resolution under the public bodies (admission to meetings) act 1960 to exclude the press and public for the duration of item 15 in view of the commercial sensitivity of the business to be transacted

15. To Receive Panel Recommendations for Boiler Replacement and Appoint Contractor