



I HEREBY GIVE NOTICE OF A MEETING OF THE AYLSHAM TOWN COUNCIL STAFFING COMMITTEE AND SUMMONS ALL MEMBERS TO ATTEND. THE MEETING WILL BE HELD IN THE DRILL HALL ON WEDNESDAY 3rd JUNE 2026 at 10AM

Faye LeBon

Town Clerk
28th May 2026

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

A G E N D A

- 1. To Receive Apologies for Absence**
- 2. To Receive any Declarations of Interest and Requests for Dispensation**
- 3. To Agree the Minutes from the Meeting of 26th May 2026**
- 4. To Adjourn the Meeting to Allow Members of the Public and Councillors with Prejudicial Interests to Speak**
- 5. Exclusion of the Press and Public**
To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of items 6 and 7 in view of the confidential nature of the business to be transacted.
- 6. Recruitment**
 - a. To Shortlist Applications for Interview for the Role of Communications Officer
 - b. To Agree Interview Panel
 - c. To Agree Date, Times and Format of Interviews for Communications Officer
- 7. To Review Staff Member TOIL for 2025/2026 and Agree Treatment of this Time**
- 8. To Note Items for Information or for Future Agenda**
- 9. To Agree Date and Time of Next Meeting**