



AYLSHAM COMMUNITY EVENTS COMMITTEE

MINUTES OF THE MEETING OF THE AYLSHAM COMMUNITY EVENTS COMMITTEE HELD IN THE COUNCIL CHAMBER, TOWN HALL ON WEDNESDAY 21ST JANUARY at 7:00pm

PRESENT:

Cheryl Bould (Chair)	-	Councillor
Patrick Prekopp	-	Councillor
David Anderson	-	Councillor
Kevin Cunane	-	Councillor
Kay Montandon	-	Aylsham Town Council Chair
Joan Bennett	-	Town Resident
Giles Margarson	-	Town Resident
Caron Lawrence	-	Aylsham Business Consortium
Donna Butcher	-	Aylsham Town Council Office & Events Manager

1. WELCOME INTRODUCTIONS & APOLOGIES

The chair welcomed the committee. No apologies received.

2. TO RECEIVE MEMBER'S DECLARATIONS OF INTEREST IN AGENDA ITEMS

None received.

3. TO CONFIRM MINUTES OF MEETING HELD ON WEDNESDAY 17TH DECEMBER 2025

The minutes of the meeting held on Wednesday 17th December 2025, as previously circulated were then *confirmed* and signed.

4. INFORMATION ON MATTERS ARISING

None raised.

5. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

None present.

6. TO RECEIVE AN UPDATE FOR THE LIVE WELL FOR LESS EVENT

Kay Montandon started by asking for volunteers for the event. Posters have been distributed and banners have been put up at Bure Valley Railway and on the Town Hall. **Kay** and **Donna** to meet to discuss layout. **Kay** asked for ideas for more promotion for the event. Stewards to arrive at 9am for a 10am start. Grizelda Tyler and Mo Anderson-Dungar will be providing refreshments from Country Market in the kitchen. Slow Food will be giving out samples of stew. **Cheryl** to send carbon footprint link to Kay and Patrick. **Kay** will approach Ian Gravenell regarding taking photos on the day.

Kay to check with Gavin Watson regarding PAT testing all electrical appliances on the day.

7. TO REVIEW 2026 EVENTS CALENDAR

All current events for 2026 calendar were **agreed**. It was noted that the Healthy Town event on 24th October had been missed off of the calendar, **Donna** to do a new poster with this included. It was agreed that the Visit Aylsham Food & Craft Seasonal Market grant would tie in with existing events, namely:

- Spring Craft Fair
- Street Party
- Food Festival
- Christmas Craft Fair

With a possibility of extending the Spring event into the evening by having an event in the hall. It was **noted** that this would put a lot of pressure on the Town Council staff, working long hours.

It was **agreed** that the Street Food Festival would be held on Sunday, 12th July.

Donna to check dates of other local events.

8. TO NOTE ITEMS FOR INFORMATION/DISCUSSION AT THE NEXT MEETING

- Event Management Plan for Spring Food & Craft Market.
- Town of Culture Competition
- Debrief on the Live Well for Less event

10. TO AGREE DATE OF NEXT MEETING

Wednesday 18th February 2026 at 7pm in the Council Chamber.

11. CLOSURE OF THE MEETING

There being no further business, the Chairman closed the meeting at 8pm