HEREBY GIVE NOTICE OF A MEETING OF THE AYLSHAM TOWN COUNCIL **PROPERTY COMMITTEE** AND SUMMONS ALL MEMBERS TO ATTEND. THE MEETING WILL BE HELD IN THE **DRILL HALL** ON ***Tuesday 10th November 2026 at 1pm***

Faye LeBon Town Clerk 4th November 2026

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

AGENDA

1. **To Receive Apologies for Absence**

2. **To Receive any Declarations of Interest and Requests for Dispensation**

3. **To Agree the Minutes of the Meeting of 13th October 2026 (1-3)**

4. **Matters Arising from the Previous Meeting, not forming part of the agenda.**

5. **To Adjourn the Meeting to Allow Members of the Public and Councillors with Prejudicial Interests to Speak**

6. **Property Maintenance and Repair.**
   a) **Town Hall (4)**
      a. **To receive Town Council feedback on larger scale improvement and refurbishment project**
      b. **To receive update on urgent roof repairs**
   b) **Cemetery Cottage (4)**
      a. **To receive quotes for damp proof specialist**
      b. **To receive update on roof / gutter clearance**
   c) **23 Market Place (4-5)**
      a. **To receive update on lease renewal**
   d) **Cemetery (5)**
      a. **To receive update on memorial safety**
   e) **Drill Hall (5)**
      a. **To Receive Update on licences**
   f) **Streetlights (5-6)**
      a. **To receive update on street light replacement on Church Terrace**
      b. **To receive notification of streetlight inspection**
      c. **To consider project proposal for street lights on Sir Williams Lane**
   g) **Open Spaces (7)**
      a. **To receive update on play area repairs**
      b. **To receive update on MUGA improvement**

h) **Allotments (7-14)**
    a. **To receive update on closure of Norwich Road Allotments by the Secretary of State**

7. **2027/2028 Budget (15-16)**
    a) **To review fees for:**
        i. **Town Hall (comparison report as requested)**
        ii. **Storage Facilities**
    b) **To Consider any Other Items for Budgetary consideration**

8. **To Review Hire Agreements**

9. **To Confirm the Date and Time of the next meeting**