



Minutes of the **Aylsham Climate Emergency** Group Meeting held on 5th October 2026



Present:

Grizelda Tyler (Chair)	Adam Curtis	Sue Catchpole
Heather Davies-Walters	Corinne Houldon	Hilary Lucier
Kay Montandon	Yvonne Steward	

Also Present: Harry Clark (Deputy Town Clerk).

Alex and Zak and Livvy Hanks from Our Power.

1. To Receive Apologies for Absence

No Apologies were received.

2. To Receive Declarations of Interest and Requests for Dispensation

None received.

3. To Agree the Minutes of the 7th September 2026

The minutes of the meeting held on 7th September 2026 were **agreed** as a true record of the business conducted.

4. To Note Matters Arising from the Minutes, not Included on the Agenda

None raised.

5. To Receive information on the Great British Energy Community Fund and Consider Eligible Projects (deadline 12th November).

A representative of the organisation 'Our Power' informed the group of who they are and the work they do relating to renewal energy with communities in Norfolk. The group noted that any projects to consider at to be in full and ready for the next ACE meeting.

6. Existing Projects ()

a) To Receive Update on Projects for further Green Infrastructure Funding

i. Green Trail

The group were updated that QR codes are being printed and are awaiting items from Tim Briscoe.

ii. Swift Streets

The group received update of 10 residents requesting boxes, and a update was given on swift boxes.

iii. Low Hedge Planting at Mileham Drive

No update

iv. Improvement of Old Station Yard and other Open Spaces to Benefit Nature

No update

v. Wildflower creation areas

No update.

b) To Receive update on community discussion on following PEB.

The group were informed that no one attend drop-in sessions at the Town Hall or the Church, the group discussed the need to be seen to achieving its goals.

c) To Receive update on 'Under the Surface' film project.

The group noted that the film will be shown on 13/11/2026

d) To Receive update on 'Library of Things' project.

The group discussed that there was no site and areas suggested at ill suited to the project, Sue Catchpole to ask Budgens for space for project.

e) Volunteer Rota

The group confirmed that most Fridays are covered but are solely being covered by one person, no one else was willing to cover the Friday mornings.

f) To Agree Actions for any other Planned Events

The group discussed the film projects, and the Live well for less event, as well as discussions of having water bath demonstrations and how to arrange them.

7. To Receive Group Updates, not elsewhere covered in the agenda

The group discussed for a waste meeting and to bring ideas together, the group continued to discuss showing others in surrounding areas of how to address their own blister packs. The group continued that they need clear instructions on who is doing what and additional notices requiring additional help.

8. Finance:

a) To receive update on ACE Budget

The group noted the budget.

b) To consider items for ACE budget 2027/2028

The group noted that they have the next meeting to have budget items ready and fully prepared for ACE budget 2027/2028.

9. Items for Future Agendas

ACE Film update.

Budget Items

10. To Agree the Date of the Next Meeting as Monday 2nd November at 7pm

This was ***agreed***

There being no further business the meeting was closed at 8:32pm.

Signed _____

Date _____

ACE FINANCIAL REPORT (to 26th October 2026)

There was no revenue budget from the precept allocated for 2026/2027. The ACE underspend from 2025/2026 was transferred to earmarked reserves for use by ACE

ACE Earmarked reserves:

Existing Earmarked reserves balance	£909.00
Underspend from 2026/2027	£4,710.85
TOTAL General Budget	£5,619.85

Income 01/04/26 to date:

16/04 Blister Pack Donations	£64.42
15/05 & 29/05 Blister Pack Donations	£113.38
10/07 & 21/07 Blister Pack Donations	£123.27
03/08 & 11/08 Blister Pack Donations	£38.67
09/09 and 25/09 Blister Pack Donations	£47.76
08/10, 12/10 & 23/10 Blister Pack Donations	£391.01
Total donations	£778.51

Expenditure 01/04/26 to date:

Starlings Transport (blister packs) 09/04	-£61.22
2no. Eco plastic charity collection boxes	-£21.97
100no. tamper proof ties	-£10.50
Starlings Transport (blister packs) 27/05	-£68.26
Hoops for recycling table	-£23.75
Gazebo	-£178.29
Starlings Transport (blister packs) 16/07	-£62.07
My Group Hull (liners	-£50.00
Gardens Comp Exp (committed)	-£184.76
Total Expenditure	£660.82

Balance of General ACE Earmarked Reserves	£5,737.54
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Earmarked Reserves (ACE Events):

Opening Balance 01/04/26	£669.25
Income (PowerStation)	£70.83
Income (PowerStation)	£87.50
Expenditure (PowerStation)	-£175.00
Expenditure (PEB – Printing)	-£30.00
Expenditure (PEB – Refreshments)	-£6.50
Expenditure (Under the Surface – licence)	-£50.00
Expenditure (PEB Music – to be paid)	-£100.00
Balance of ACE Events	£466.08

Projects**Green Infrastructure Grant (Nature Trail)**

Grant Income	£5,000.00
Expenditure	
S&M Supplies (Comm Shed 2025.26 year)	-£227.55
S&M Supplies (Comm Shed 09/04 and 16/04)	-£207.10
Birdboxes (materials) 29/07	-£60.00
S&M supplies 11/08 Weld Mesh	-£30.85
1 st Nature Walk	-£282.00
Green Trail Website	-£285.99
Barcham Trees (committed)	-£924.17

Total Expenditure £2,024.66**Balance £2,975.34****Veolia (allotment project)**

Grant Income	£725.00
Enviromesh 06/07	-£116.48
LBS Horticulture	-£174.12
Pea & Bean Tunnel	-£39.14

Balance £395.26**Green Infrastructure s106**

Projects agreed:

Swift Streets	£1,913.00
Wildflower Creation Areas	£1,223.65
Improvements to OSY and other open spaces	£698.00

Low hedge planting at Mileham Drive	£2,096.06
TOTAL	£5,930.71

Income has not yet been received for these projects. Broadland District Council will pay on receipt of valid invoices.