

Aylsham Town Archive

Mission statement/objectives

- To preserve and maintain the current Town Council archive in good condition
- To increase the archive by accepting appropriate deposits, both physical and digital, which enhance the collections of both documents and photographs
- To safeguard the collection from physical hazards (theft, fire, flood, damage by handling) in line with Council policy
- To make the archive accessible within the constraints of above statements and those of volunteer staffing supervision, in line with Aylsham Town Council guidance. Contact the Town Clerk on TownClerk@aylsham-tc.gov.uk
- To acknowledge enquiries within a week and answer within a month
- To encourage and support volunteer colleagues in meeting the objectives