



Minutes of the Aylsham Climate Action Co-ordination Meeting Held in Town Hall Council Chamber on Monday November 6th 2023

Present:

Grizelda Tyler – Chairperson / Energy
Patrick Prekopp – Comms
Mike Dolling – Waste
Kay Montandon – Town Councillor
Cheryl Bould – Town Councillor
Yvonne Stuart – Nature
Jenny Haycocks – Outreach
Shelley Hudson

Sue Lake – Town Clerk

1. Welcome and apologies for absence

Apologies were received from Sue Catchpole, Fiona Scott and Jane Coates

2. Minutes

Minutes of the meeting held Monday 4th September were confirmed and signed.

3. Matters Arising

Jerome Mayhew was unable to attend the meeting on October 13th. Grizelda is trying to obtain a new date but is having difficulty contacting his office. If nothing has been agreed in the next week a notice to that effect will be published

4. Green Day

The members present were asked to give their thoughts on the day..

The following points were raised

Positive

- Newsletter and event together is a good idea
- Lots of one-liner comments received
- Good feedback and community feel
- Interesting and useful
- Event brings different audience
- Green Day encouraged members to continue

Negative

- Does it divert attention
- Is the effort worthwhile
- Disappointing layout
- No details on Green Day on the leaflet
- Need to think about the message
- Very spread out

After discussion it was **AGREED** to repeat the event next year. This will be organised by a Working Group of ACE members starting in the New Year

5. Decision Making Process

a) To consider a proposal from C & C Group regarding future projects

The proposal was submitted with the agenda. There was some confusion, and also lack of awareness, over what all the sub-groups were doing. The proposal was that the work should, in the main, be project based and a proposal form had been created to clarify this. The form also allowed for multi-group projects, or at least suitable input from other groups.

It was **AGREED** to test the system and see how it works. Existing projects could also be included. The proposal forms would be e-mailed to all the groups.

Completed proposals forms should be sent to the Town clerk who would check them to make sure there was sufficient information for them to be considered by ACE and add them to the next agenda. Any that were not considered ready the clerk would work with the group to make them suitable for consideration.

As this would now form the basis for the agenda it was **AGREED** that the co-ordination group would no longer function and instead there would be a full ACE group meeting once a month.

b) To receive clarification on how funding for ACE works

The ACE Group is part of the Town Council and therefore all expenditure has to be agreed using the existing Town Council financial procedures. The group has been allocated a budget of £5000 per year and this can be used on small items and advertising etc. Any larger projects requiring more funding would need to be agreed by the Town Council. It could also be the situation that the Town Council would take ownership of some projects if they are aligned with the core business of the Town council.

6. To receive details of Proposed C&C campaigns

a) Think Climate Friendly Campaign

The C&C Group are looking at a campaign – *Think Climate Friendly*

This will be a mixed media campaign and started with Think Halloween which was well received. The next campaign will be based on Christmas

b) "How did you hear about us?" survey

The group will also be undertaking this survey in the near future.

7. ACE Groups

a) To receive any new information from groups

The waste group has received a £1000 sustainability grant to improve waste publicity. Quakers will also help out with blister pack recycling.

An interactive map will be available soon on the website.

b) To consider the proposal to advertise sub-group meetings on the ACE website/soc med

This was rejected as many of the meetings are held at private residences. There was a suggested of a generic post to be placed on the website and noticeboard about how to contact the groups

- c) To receive updated information on members of sub-groups**
It was agreed that the Town clerk would send an e-mail requesting this
- d) To locate ACE sub-group banners**
The electricity banner was in the Town Hall and Nature advised they had theirs. The others will try and be located
- 8. Community Orchard**
A community orchard will be planted in the spring alongside Henry Page Road. An article on this was placed in Just Aylsham
The clerk made reference to Old Station Yard and the nature group advised they had looked at this when they inspected all the open spaces in the town.
- 9. ACE Programme 2024**
Item deferred.
- 10 Future Meetings**
It was earlier **AGREED** that these would be held once a month and be the full ACE Meetings and the co-ordination meetings would cease
- 11 Items for future discussion**
It was noted that the planning application for Burgh Road had been received.
- 12. Date of Next Meeting**
The next ACE Meeting will be 4th December 2023

The meeting closed at 9.05pm