AYLSHAM TOWN COUNCIL

Town Hall, Market Place, Aylsham, Norfolk NR11 6EL
Tel: 01263 733354 email: info@aylsham-tc.gov.uk

APPLICATION FOR THE RE-OPENING OF A PURCHASED GRAVE AT AYLSHAM CEMETERY AND CONSENT TO BURIAL BY THE ORIGINAL PURCHASER OF THE EXCLUSIVE RIGHT OF BURIAL

This form **must** be completed and received by Aylsham Town Council together with the appropriate fee at least 2 clear working days prior to the funeral service. Please note that if this form is not fully completed or is not received within the stated time, then the burial service may be delayed.

INTERMENT DETAILS

Date & time of the funeral/interment	
Funeral Director:	
Full name of deceased (including title)	
Age of deceased	
Date of death	
Profession at time of death	
Residence at time of death	
Name of Minister	
Religion of deceased (if appropriate)	
Grave space number	
Traditional/Cremated Remains/Child	
Size	Coffin/casket/cremation casket (please delete as appropriate) Outside measurement – length ……. Outside measurement – width…….. (please include an allowance for handles) Outside measurement – height …….

TO BE COMPLETED BY THE APPLICANT

I hereby certify that the details overleaf are correct and I have received a copy of the Rules & Regulations of the cemetery and I will comply with them.

Full name of applicant _____

Applicant's address _____

Applicant's signature _____

Applicant's telephone number_____

Applicant's email address_____

Relationship to deceased _____

I hereby authorise Grave No. _____ in Aylsham Cemetery to be opened for the interment of _____ the deceased person named on this order.

I certify that the above particulars are correct and hereby undertake to indemnify Aylsham Town Council and all its Officers and Members against any claim whatsoever relating to the grave, its ownership, or the Exclusive Right of Burial therein.

I also understand that any memorial on the grave will need to be removed and re-fixed and that this work will not be the responsibility of the Council.

I also understand that funeral flowers will be removed from the grave automatically three weeks after the funeral. In the event that they fade beforehand then the family or the Town Council will arrange to have them removed. This is to ensure that the grave is left looking as presentable and a fitting tribute as possible, to the deceased. **Following the removal of the funeral flowers I understand that planting into the grave space is not permitted.**

N.B. If the Deed of Grant is not able to be produced the following must be completed:-
I, _____ (full name/please print) being the registered owner of the grant of Exclusive Right of Burial / Organiser (please delete one) for the above grave space and not having produced documentary proof of ownership, take full responsibility for the opening of the grave and the interment of the deceased person named in this order. I hereby indemnify Aylsham Town Council and all its Officers and Members against any liability.

Signed _____ dated _____

Consent Form Your privacy is important to us and we would like to communicate with you regarding Aylsham Cemetery. To do so we need your consent. Please confirm your consent. You can find out more about how we use your data from our "Privacy Notice" which is available from our website or from the Council Office at the address overleaf.

☐ Yes, please, I would like to receive communication by telephone / post / email

Signed _____ dated _____

Aylsham Town Council Use			
Invoice Prepared		Certificate Number	
Entry in Burial Register		Entered in Alphabetical Register	
Grave Space Register Page		Entered on Cemetery Plan	