



Minutes of the Aylsham Climate Action Co-ordination Meeting Held in Town Hall Council Chamber on Monday 6th March 2023

Present:

Yvonne Steward – Biodiversity/Nature
Lesley Cannon – Comms
Grizelda Tyler – Energy
Ray Horne – Plastics
Liz McGowan – Sustainable Food
Jakki Dehn – Sustainable Food
Lou Harlow – Sustainable Food
Anna Magyar – Waste

1. Welcome and apologies for absence

Apologies were received from the Transport group.

2. Appointment of chair

- a) Anna Magyar appointed chair for this meeting.
- b) The principle that the chair works with the Town Clerk to prepare the agenda for the full meeting was confirmed

3. Minutes

Minutes of the meeting held Monday 9th January 2023 confirmed.

4. Matters Arising

Nothing raised

5. Aylsham Co-ordinating Group

The report from the communications group was noted. Other groups will endeavour to give reports but the individual meeting timetables do not always coincide.

6. ACE Strategy

a) To note the position re creation of ACE Strategy for the Town Council

Prior to developing a strategy the carbon footprint of the Town Council needs to be measured. The Town Clerk had a Teams Meeting earlier with Kirsty Burns from Broadland who gave some very helpful advice on how to calculate this. The Town clerk asked the group if they would like this measured over a calendar year or financial year. It was Agreed that calendar year made more sense. The clerk will calculate the figure for 2019 as the base year as subsequent years will be skewed due to the pandemic.

b) To agree how groups achieve aims of strategy and measure progress

An example of the type of report had been provided by the Nature/Biodiversity Group on a form provided by the Communications Group, It was thought all groups should receive this and see if they can complete it with some targets.

The nature group expanded on their ideas and advised they were currently walking Aylsham using Green Corridors. As part of this they had noted work from other Groups in the town – such as Aylsham In Bloom and Rotary.

They are looking at garden surveys, tree wardens and composting classes. The Town Clerk asked for any pertinent information they could provide which could be used for responding to new planning applications especially the two new developments.

7. Business Survey

Some suggested questions for a business survey had been prepared by a member of the group. These were reviewed in detail and amended and will be added to the next agenda of the main group. These were to be part of a one-to-one interview with the businesses which should last no longer than 15 minutes.

It was thought to get started each group should take the questionnaire to a business they already have a 'relationship' with to see how it worked in practice. The interviews would be recorded and Anna Magyar volunteered to transcribe them.

The Town Clerk will look into the GDPR aspects of obtaining and retaining the data

8. Website

The website is almost ready to launch and groups were asked to provide an e-mail address for contacts. This e-mail address would not be published on the website. Members were happy with the generic names such as ACE-Waste as user names etc.

9. Agenda for ACE full meeting

a) Distribution of Leaflets

The Comms Group wish to distribute the ACE leaflets to Willow Park and Bure Meadows. Groups agreed to take some roads each. The outcome of this will be added to the agenda.

b) Monthly Talks

The food group wish to introduce these. It was suggested each group identifies a speaker from either within the group or outside.

c) Presence at Aylsham Country Market (Fridays

A rota will be required

d) Family Learning Day, Green Day 2023 and Aylsham Show

10. Items for Future Discussion

Trevor Bennett will no longer be standing as chair for this committee

11. Date of next Co-ordinating Group meeting

The first Monday in May is a Bank Holiday so the date was changed to Tues May 2nd.