



Minutes of the **Aylsham Climate Emergency** Group Meeting held on **1st December 2025**



Present:

Grizelda Tyler (Chairman)
Bryce Davies
Kate Mackenzie
Heather Walters

Sue Catchpole
Catherine Fletcher
Kay Montandon

Adam Curtis
Lousie Harlow
Yvonne Stewart

Also Present: Faye LeBon (Town Clerk) and Biddy Fisher (Felbeck Trust)

1. To Receive Apologies for Absence

Apologies were noted from Lilie Ferrari and Corinne Houlden

2. To Receive Declarations of Interest and Requests for Dispensation

None received.

3. To Agree the Minutes of the 3rd November 2025

The minutes of the meeting held on 3rd November 2025 were **agreed** as a true record of the business conducted at the meeting.

4. To Note Matters Arising from the Minutes, not Included on the Agenda

None raised.

5. To Receive Update on Hedge Planting at the Old Station Yard

Adam reported that the application to the Tree Council for funding at the Old Station Yard had been successful, with a total of £3,963 grant funding and additional £602 in planting aids to be allocated between the Town Council and Corpusty Council for their respective projects as detailed in the application.

The tree guards to be used are made of vegetable plastic, and so will biodegrade naturally.

It was agreed to make the planting a community event, with consideration being given to either holding the event in term time so that the school can participate, or in the half term holidays to encourage families to attend.

Aylsham Town Council will own the planting event for the purposes of risk assessments and insurance.

Adam, Yvonne and Andy will get together to agree the logistics of the event.

6. To Agree Application(s) to Broadland District Council's Future Fund for Nature (deadline extension to 5th December) and other Green Infrastructure Funding.

Kate reported that the community shed has agreed to make bird, bat and hedgehog boxes for the nature trail project. Bug boxes can also be arranged to complement the

sites.

Costs of some guided tours have also been included in the proposal, along with bulb planting of native species, and some extra trees and hedges.

It was agreed to replace three semi mature trees on St Michaels which had been vandalised, as part of the project.

The Clerk will arrange for a map of Aylsham to be sent to Kate, so that the trail can be marked up. The Clerk will also enquire of Broadland District Council to see if they can assist with the design of a leaflet.

Kate will complete the timeline and milestones and establish whether the church is part of the Eco-Church project.

Ongoing problems with dog fouling in the Paupers' Graveyard were discussed. The Town Council is to temporarily lock the area, with access being available through the Town Council, to break the routine of those using the area to allow their dogs to foul.

7. To Receive Updated Fund Raising Code of Practice

It was reported that the Fund Raising Regulator brought about a new Code of Practice on 1st November 2025. This covers some aspects of raising money for events. New collection boxes used during the mangling sessions would be required as they need to be sealed. The Clerk is to arrange this.

8. Planned Events

a) To Agree Actions in regards to the Cost Saving Event in January 2026

This event is to be held on Saturday 31st January between 10am and 2pm. £300 has been granted from Broadland District Council's Winter Pressures fund to go towards this event. A further £300 has been applied for from Broadland District Council's 'Get it Started' fund. Current partners to the event include:

- Community Action Norfolk to do energy saving sessions
- Slow Food to show how to cook two different types of stew
- Country Markets will do a free soup for lunch
- There will be a sustainable food representative from Broadland District Council
- The community shed to talk about upcycling
- Reephams Fixery to talk about electronics
- Stitchers and Knitters to talk about recycling wool

It is hoped to get further partners to attend to talk about, amongst other matters, bike renovation and solar panels.

Volunteers are needed for the event, as is more publicity. A name is also required for the event – any suggestions should be fed back to Kay.

The Clerk will send out the 'save the date' information to ACE members.

b) Publicising Green success stories from local businesses

The Town Council and ACE has agreed to a joint project to promote good news stories from local business regarding how they have taken action to support the environment and what else they have planned. Kay will produce the letters for businesses in due course.

c) To Agree Future Films

Climate Scam has been booked for 6th February. Ticket prices and what is to be included are to be determined. An appeal was made for volunteers to help clean up after the event.

The Clerk will check which films have been paid for.

For 2026/2027, it is hoped to screen:

15th May – Norfolk Wildlife Trust is arranging a film, and the effect of the sea on Happisburgh, a film by Joseph Harrington

11th September – Power Station

13th November – Plastic Ocean

It is also hoped to screen 'Don't Look Up' to appeal to a different demographic.

Yvonne emphasised the need to make everyone who has attended a film screening leave knowing they can do something to make a difference.

d) To Agree Actions for other Planned Events

Grizelda has written to Just Aylsham enquiring if ACE can have a regular panel.

9. Finance

a) To receive update on ACE budget

The Clerk provided an update on the ACE budget in both the earmarked reserves and the revenue budget, along with committed funds.

b) To consider items for the ACE budget 2026/2027

At the last meeting it was suggested that there was no requirement for any money to be precepted to ACE in the 26/27 financial year, subject to unspent money in this financial year being transferred to earmarked reserves at year end. Presently, this would stand at:

Existing Reserve	£909.00
Revenue Budget Balance	£4763.60
Events Balance	£643.82
Blister Pack Donations	£654.90
Balance	£6971.32

Now that Andy has negotiated a more favourable deal for transporting the packs, it was **agreed** that the expenditure for blister packs can come from the ACE donations in 2026/27 rather than the recycling credits.

Adam encouraged further reapplications to the Tree Council for tree planting projects. Queries were raised as to whether budget would be required for publicity for the cost saving event and whether there should be a competition for children, with a prize. It was also queried as to whether the transport group would require a budget.

c) To receive updated on the Veolia Sustainability Fund grant

It was reported that the group had been successful in obtaining a grant for £725 to utilise an allotment for growing food for the community fridge. The Clerk will work with Heather and Bryce to fund the project.

d) To Receive Group Updates

Nature and Biodiversity

Updates had been provided on the proposed films

Waste

Heather reported that a project is being drawn up to work with MyGroup, as opposed to Terracycle, to support the recycling of toothbrushes within dentists, and pens within schools. Collection boxes range from £70 to £120 depending on size, although there is a 20kg weight limit on collections.

The group is also working with Broadland District Council to create a central point for recycling collections.

A larger presence at the food and craft market would also be useful. Discussions occurred about the possibility of an ACE gazebo or teardrop flags. Display boards would also be useful for the food and craft market, or indeed for any ACE event. Grizelda will speak to Creative Lincs.

Transport and Energy

The transport group have put together several options for traffic and buses in the town centre. These are to be discussed with Norfolk County Council to establish feasibility prior to consulting further.

There have been several enquiries to borrow the thermal imaging camera from outside of Aylsham and the surrounding villages. These enquiries will be redirected.

10. Items for Future Agendas

Publicity and volunteers for 6th February

Gazebo, flags and display boards.

11. To Agree the Date of the Next Meeting as Monday 2nd February 2026 at 7pm

This was ***agreed***.

There being no further business the meeting was closed at 8.25pm.

Signed_____

Date_____