



**MINUTES OF THE MEETING OF THE AYLSHAM TOWN COUNCIL  
CHURCHYARD COMMITTEE HELD IN THE TOWN HALL AYLSHAM  
ON MONDAY 23 AUGUST 2021 at 2.00pm**

**PRESENT:** Mrs A Overton Chairman  
Mrs M Evans  
Rev Canon Julie Boyd  
Mrs E Springall  
Mr M Martin

**OFFICER:** Mrs S Lake, Aylsham Town Clerk

2 members of the public

**1. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Mr T Bennett

**2. MEMBERS DECLARATIONS OF INTEREST & DISPENSATIONS**

Mary Evans declared her interest as a governor of St Michaels School  
Mathew Martin declared an interest as his wife was treasurer of the PCC and he sometimes receives payment as an organist

**3. MINUTES**

The last meeting of the churchyard Committee was held on 3<sup>rd</sup> March 2021. The minutes were **AGREED**.

**4. ADJOURNMENT OF THE MEETING**

A parishioner spoke regarding the level of drug dealing witnessed in the church. The local PC was aware of their concerns and it appears little action is being taken. The issue is probably with the drug squad and the clerk will speak with the police to confirm what is happening.

Another parishioner was concerned that there was no mention of planting trees in between the existing leylandii.

**5. INFORMATION ON MATTERS ARISING**

These were all picked up under agenda items

**6. PATHWAYS/ROADS**

**a) To discuss any issues that have arisen**

The gravel is still an issue and it was questioned if another surface such as resin would be better. This has been used at churches at Burgh and Wood Dalling and looks good. The

issue with the driveway is the amount and speed of some of the cars using the driveway to access the car park. This is especially a problem during school terms.  
The PCC were going to add signs but this has not materialised yet. Rev Boyd will look into this. Mary Evans will speak to the school.

The pathway from the Market Place to the Lychgate has considerable amount of weeds on it. This will be attended to by the Town Council facilities staff

## **7. WALLS**

### **a) To receive an update on the wall adjacent to Church Terrace**

The clerk has managed to secure a second quote for this and will take this to the Town Council for the next meeting. Once this has been agreed a faculty will be needed and will also need confirmation from Broadland District Council.

### **b) To note any issues with the remaining walls**

The wall near The Heritage Centre will need repairing and that will be looked at when the work to the main wall is undertaken.

Also near the Heritage Centre there is ivy growing on the wall. This will be removed.

## **8 WAR MEMORIAL**

The clerk will look at grants as soon as possible

## **9 LYCH GATE**

Still having trouble getting quotes for this. However, due to other expenditure required and the fact the state of the gate is not too bad this will be postponed for a year or so.

## **10 GROUNDS MAINTENANCE**

### **a) To receive an update on removing green waste**

A concept plan has been partly developed but the Town Council maintenance staff are concentrating on the Paupers Grave at the moment. There is still a proposal to bag the compost and offer it free to residents with larger amounts taken to the allotments.

### **b) To consider the plan for future work.**

There would still need to be an area for green waste but this could be in constructed pens that could not be used for seating as well. The area cleared would then be turned into a memorial garden linked to covid with seating etc. Trees could be planted between the leylandii to commemorate Women's Suffrage as discussed previously. This was accepted.

It was agreed that an article be placed in a future Just Aylsham explain what the plan was and to ask residents to stop adding to the existing waste. Signage would also be placed.

### **c) Other Issues**

A further sycamore sapling is growing next to the walls and needs to be removed.  
One of the tomb graves is covered in ivy.

**11 CHURCH BUILDING**

**a) To receive information on plans/work on the fabric of the church**

The window in the Lady Chapel is scheduled to be finished in October.  
The main issue is the bells which require £40,000 of work. Some money has been raised from grants but a Just Giving page is to be launched.  
Keith Brooker has stood down as Church Warden.

**b) To discuss any progress on a 'Church Watch Group'**

The PCC agreed to this but have taken no action. The Town Clerk will write to all neighbours of the church to ascertain their interest.

**12 CHURCH CLOCK**

Nothing to report still not chiming due to the issue with the bells.

**13 AYLSHAM CEMETERY**

It was considered that Aylsham Cemetery falls more under the remit of the committee rather than the Properties Committee. However, Cemetery Cottage would remain with that committee.

It was also considered that the Paupers Graveyard once completed should come under this committee.

This will be put to the Town Council for agreement

**14 ITEMS FOR INFORMATION/NEXT AGENDA**

A question of where the gates are that used to close the entrance to the churchyard from the Market Place. This will be investigated  
The implanting of trees between the leylandii

**15 DATE OF NEXT MEETING**

This will be held in early December – exact date to be agreed.

There being no further business, the Chairman closed the meeting at 3.30pm

..... December 2021