

Town Council Representation 2021/23

Committee	Current Members	Yes/no
Aylsham Cittaslow Committee (5) Matters relating to Cittaslow status Meets monthly – third Thursday	1 Mary Evans 2 Pat Prekopp 3 Val Shaw 4 David Harrison (BDC) 5 Vacancy	1 Mary Evans 2 Pat Prekopp 3 Val Shaw
Aylsham Community Events Committee (5) Organisation of town events Meets monthly – first Thursday	1 Rodney Clark-Ward 2 Trevor Bennett 3 Pat Prekopp 4 Joan Bennett 5 Eileen Springall Val Shaw	1 Rodney Clark-Ward 2 Val Shaw 3 Pat Prekopp 4 Joan Bennett 5 Eileen Springall
Properties Committee (7) Discussion of all council property and play areas. Meets quarterly	1 Dave Curtis 2 Barry Lancaster 3 Rodney Clark-Ward 4 Mary Evans 5 Eileen Springall 6 Val Shaw 7 Annette Overton	1 Dave Curtis 2 Annette Overton 3 Trevor Bennett 4 Mary Evans 5 Eileen Springall 6 Val Shaw
Churchyard Committee (7) To oversee the work to the closed churchyard at Aylsham Parish Church. Meets quarterly	1 Mary Evans 2 Val Shaw 3 Annette Overton 4 Eileen Springall 5 Trevor Bennett 6 7	1 Mary Evans 2 Val Shaw 3 Annette Overton 4 Eileen Springall 5 Trevor Bennett
Staff Working Party (7) To discuss staffing matters – Meets twice a year and additional meetings if required	1 Barry Lancaster 2 Eileen Springall 3 Val Shaw 4 Annette Overton 5 David Harrison 6 Trevor Bennett 7	1 Eileen Springall 2 Val Shaw 3 Annette Overton 4 David Curtis 5 Trevor Bennett
Discipline Panel	As and when required	
Grievance Panel	As and when required	
Effectiveness of Internal Control (5) To oversee the Town Councils financial procedures. Meets twice a year	1 Dave Curtis 2 Eileen Springall 3 Annette Overton 4 5	1 Dave Curtis 2 Eileen Springall 3 Annette Overton 4 Val Shaw
Allotment Holders Liaison Group (3) To assist the Finance Officer in managing the allotments	1 Trevor Bennett 2 Eileen Springall 3	1 Trevor Bennett 2 Eileen Springall

To attend meetings of allotment holders		
Internal Scrutineer To oversee the Town Councils finances. Report quarterly	Mary Evans	Mary Evans
Traffic Group Looking at a Traffic Management Plan for Aylsham	Open to all	Trevor Bennett Annette Overton Mary Evans Barry Lancaster Val Shaw Eileen Springall David Harrison Pat Prekopp Joan Bennett
External		
Recreation Ground Management Committee (3) To sit on the Management Committee of the Recreation Ground – Meets monthly	1 Dave Curtis 2 Barry Lancaster 3 Eileen Springall	1 Dave Curtis 2 Eileen Springall
Aylsham Older People's Association	To attend meetings of the Friendship Hall Committee	Annette Overton
Aylsham Twinning To represent the Town Council at Twinning Meetings	Pat Prekopp Trevor Bennett	Pat Prekopp
Christmas Lights Community Committee (5) To organise the provision and installation of the Towns Lights	1 Rodney Clark-Ward 2 Trevor Bennett 3 4 5	1 Rodney Clark-Ward 2 Trevor Bennett
Heritage Centre Management Committee To assist with the management of the Heritage Centre in the churchyard	Barry Lancaster Mary Evans Val Shaw	Mary Evans Val Shaw
Safer Neighbourhood Action Panel To attend regular meetings to discuss policing matters	Annette Overton Rodney Clark-Ward	Annette Overton Rodney Clark-Ward
Bure Navigation Conservation Trust A group that is looking at the conservation around the Bure	Barry Lancaster	Pat Prekopp

		Actual	Actual Year	Current	Variance	Funds Available
General Purpose	Income	66,718	66,718	104,350	37,632	
	Expenditure	5,745	5,745	102,350	96,605	96,605
	Net Income over Expenditure	60,973	60,973	2,000	(58,973)	
	plus Transfer from EMR	0	0			
	less Transfer to EMR	0	0			
	Movement to/(from) Gen Reserve	60,973	60,973			
Town Hall	Income	25,714	25,714	59,000	33,286	
	Expenditure	3,000	3,000	58,980	55,980	55,980
	Movement to/(from) Gen Reserve	22,714	22,714			
Drill Hall	Income	32,433	32,433	64,700	32,267	
	Expenditure	2,028	2,028	64,685	62,657	62,657
	Movement to/(from) Gen Reserve	30,405	30,405			
23 Market Place	Income	0	0	5,500	5,500	
	Expenditure	0	0	400	400	400
	Movement to/(from) Gen Reserve	0	0			
Cemetery Cottage	Income	2	2	6,750	6,749	
	Expenditure	89	89	1,500	1,411	1,411
	Movement to/(from) Gen Reserve	(88)	(88)			
Public Toilets	Expenditure	490	490	2,000	1,510	1,510
Other Properties	Income	4,875	4,875	14,750	9,875	
	Expenditure	446	446	0	(446)	(446)
	Movement to/(from) Gen Reserve	4,429	4,429			
Cemetery	Income	9,995	9,995	0	(9,995)	
	Expenditure	2,294	2,294	0	(2,294)	(2,294)
	Movement to/(from) Gen Reserve	7,701	7,701			
Cromer Road	Income	66	66	0	(66)	
Bure Meadows	Expenditure	65	65	0	(65)	(65)
Allotments General	Income	10,150	10,150	0	(10,150)	
	Expenditure	1,917	1,917	0	(1,917)	(1,917)
	Net Income over Expenditure	8,233	8,233	0	(8,233)	
	less Transfer to EMR	0	0			
	Movement to/(from) Gen Reserve	8,233	8,233			
Markets	Income	3,430	3,430	0	(3,430)	
Open Spaces	Income	71,025	71,025	0	(71,025)	
	Expenditure	4,886	4,886	0	(4,886)	(4,886)
	Net Income over Expenditure	66,139	66,139	0	(66,139)	
	plus Transfer from EMR	0	0			
	Movement to/(from) Gen Reserve	66,139	66,139			

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		Actual	Actual Year	Current	Variance	Funds Available
Street Scene	Income	16,225	16,225		0	
	Expenditure	1,953	1,953		0	(1,953)
	Movement to/(from) Gen Reserve	<u>14,272</u>	<u>14,272</u>			
Christmas	Expenditure	0	0		2,000	2,000
	Grand Totals:- Income	240,632	240,632	255,050		
	Expenditure	22,914	22,914	231,915	0	209,001
	Net Income over Expenditure	<u>217,718</u>	<u>217,718</u>	<u>23,135</u>		
	plus Transfer from EMR	0	0			
	less Transfer to EMR	0	0			
	Movement to/(from) Gen Reserve	<u>217,718</u>	<u>217,718</u>			

Aylsham Town Council Current Year

Detailed Balance Sheet

Month 1

A/C	Description	Actual	
	Current Assets		
100	Debtors	4,038	
105	VAT Control A/C	1,450	
200	Current Bank A/C	235,839	
210	Active Saver	199,068	
215	Public Sector Deposit Fund	25,856	
245	Shawbrook – Issue 7 Fixed Bond	87,148	
250	Petty Cash	250	
	Total Current Assets		553,649
	Current Liabilities		
500	Purchase Ledger	(734)	
501	Opening Balance Creditors	4,507	
535	Allotment Deposits	1,425	
	Total Current Liabilities	4,483	
	Net Current Assets		549,166

Represented by:-

300	Current Year Fund	217,663	
310	General Reserves	48,581	
320	EMR Bottle Bank	4,296	
321	EMR Cittaslow	1,200	
322	EMR Community Events	11,400	
323	EMR Christmas Decoration	300	
326	EMR Election	100	
327	EMR Marquees	1,200	
329	EMR Drill Hall	10,000	
330	EMR Town Hall	17,000	
331	EMR Properties	19,100	
332	EMR Public Toilets	25,000	
333	EMR Cemetery	36,700	
334	EMR Allotments	4,725	
335	EMR Open Spaces	85,400	
336	EMR Highway Verges	3,600	
337	EMR Recreation Ground	34,400	
338	EMR Churchyard	18,500	
339	EMR Street Furniture	10,000	
			549,166

Aylsham Town Council

INTERNAL SCRUTINEER'S REPORT **FOR THE PERIOD: Dec 2020 - Mar 2021**

The Internal Scrutineer is to be a person not involved either in the Council's financial processes or in preparing and completing the Council's Statement of Accounts.

Check Required	Date Check Completed	Result of Check	Report Result to Council Meeting
Bank reconciliation of accounts – undertaken once a month checked by Clerk	EVERY MONTH	ACCURATE	MAY 2021
INCOME: Invoices, Receipts, Paying in Slips and Bank Statements all checked	APRIL 2021	ACCURATE	MAY 2021
EXPENDITURE: Invoices and Bank Statements for – 1) Payments by BACs/Cheques/Direct Debits/Standing Orders/Credit Cards 2) Staff Salaries 3) Pension/HMRC Returns	APRIL 2021	ACCURATE	MAY 2021
All queries answered and explained by Finance Officer. Lockdown procedures in place regarding signing of financial documents.			

Notes: All financial records and systems continue to be well produced and accurate.

Signed: *M Evans*

Name: M. EVANS

Date: 19.04.2021

CLERK'S REPORT FOR COUNCIL MEETING 19.5.21

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>COMMENTS</u>
Town Hall	Refurbishment	The Green Room has been decorated. Awaiting further quotes for new flooring. New curtains now in place.
23 Market Place		
Cemetery Cottage	Private Letting	New tenant from 30 th April
Cemetery		Quotes to be obtained re roadway and gates Currently working on new map
Allotments		AGENDA ITEM
Churchyard		
Market Place		
Farmers' Markets		
Markets		Receiving complaints from shop owners re Friday market
Jannys Close Community Garden		
Staithe		Tree inspection report awaited
"Little Staithe"		
Hopkins Homes areas general		
Highways	Parish Partnership	Now delayed until June 1st
Paupers Graveyard	Clearing	Tree work taken place – next stage to level ground
Norfolk Homes Play Areas (equipped)	Wymer Drive	
Norfolk Homes large area off Mileham Drive		New gym equipment ordered
Land at Sapwell Close	Adverse Possession Claim	In discussions with solicitor
Car Parks		BDC did minor works on 25 th February – these only addressed half the issues
Street Lighting		Insurance company finally able to reclaim cost of accident in 2019 so excess of £250 returned
Public Toilets		Work almost complete waiting for one new toilet but toilets re-opened
COMMA/Archives		Archives should re-open May 19th
Litter & Dog Waste Bins		Complaints re bin at the end of Holman Road. This is either not being emptied each time or a bigger bin is required. In discussions with BDC
Bus Shelters		
Pump		
Pillboxes		The heritage project for Marriotts Way will include new gates for the area near the pill box. Waiting for contractors engaged by NCC to install
War Memorial		Looking at grants

Highway Rangers		The Highway Rangers are Norfolk County Council Highway gang who visit the town on a regular basis to undertake minor road repairs e.g. sign cleaning, small potholes etc. Please let the office no of any such areas and we will add it to the schedule we send them
Drill Hall		Nothing to report
Community Speedwatch	Need to re-establish	Still short of volunteers and someone to organise
Telephone Box	Refurbishment	AGENDA ITEM
Bure Meadows Footpath	New Footpath across to Dunkirk	Work started on this now – bridge still to be installed
Staffing		Nothing to report

Items for Town Council to consider/note

- **New tenant in Cemetery Cottage**
- **Issue of too full dog bins discussed with Broadland**
- **New gates for entrance to Marriotts Way near Pill Box**

REPORT TO COUNCIL**Subject: Greater Norwich Local Plan****Author: Sue Lake****Date: 12th May 2021**

Current Stage

The comments made on the Regulation 19 submission are currently being processed and one of two things will happen next. If changes are deemed to be needed then that will be communicated via the GNLP mechanisms. Should it be thought no changes are needed then a report will go to Broadland cabinet on 6th July seeking approval to go to the next stage – the Planning Inspectorate. The decision by cabinet will need to be ratified by full council in 22nd July. Should this all happen the Planning Inspectorate will look at this towards the end of the year.

Opposition to the plan

It is unclear should the plan not go forward what the process will be as that will depend on the reasoning behind that decision. If it is accepted then the Town Council (and several residents) will have the opportunity of meeting with the Inspector, but not all will be invited to speak. The Inspector will ask for written reports prior to the hearing and these will be taken as read at the hearing itself. The Inspector can ask for representatives and this will be more on a Q&A basis. The MP is also allowed to address the hearing.

It is therefore essential that the Town Council work on their submission in good time.

Policy Requirements

There are various recommendations in the plan on the sites the policies for the two sites are as follows:

Policy GNLP0311, 0595 and 2060

Land south of Burgh Road and west of the A140, Aylsham (approx. 12.86 ha) is allocated for residential development. The site is to accommodate approximately 250 homes, and new primary school.

The development will be expected to address the following specific matters:

1. Access should be via Burgh Road with two access points for vehicles.
2. Carriageway widening is required to achieve a minimum width of 6.0m over the full frontage and a 2.0m footway should also be provided to connect with the existing facility to west.
3. Requires pedestrian crossings at Burgh Road to bus stop and on route to High School and connections to Station Road, Rippingall Road, Bure Valley Walk, along with suitable crossing of A140.
4. 2 ha of land at nil value to be provided for a new primary school on site.
5. Improved green infrastructure improvements alongside the Bure Valley Walk.
6. Layout and design to take account of noise from the adjacent A140, and landscaping to screen impact on the countryside setting to the south-east.
7. A drainage strategy, and completion of required mitigations, to ensure that development would not cause detriment to the capacity of the sewer system nor result in increased flood risk downstream.

8. Any development should conserve and where appropriate enhance the significance of the grade II listed Bure Valley Farmhouse, including any contribution made to that significance by setting. This includes but is not limited to appropriate landscaping, setback and open space and design.

Policy GNLPO596R

Land at Norwich Road, Aylsham (approx. 12.78 ha) is allocated for residential development. The site is to accommodate at least 255 homes. The mix of uses is to include a 90 bed care unit/extra care housing¹, and 0.25 ha for community use to meet sustainable transport objectives.

The development will address all the following specific matters:

1. Masterplan to identify the mix of uses on the site and the relationship between them, to be accompanied by a phasing and infrastructure plan.
2. Transport assessment with implementation of any agreed highway mitigation measures.
3. Access should be via Norwich Road with two access points for vehicles. 3.0m wide frontage footway/cycleway to connect with existing facilities and revision of speed limit, plus cycle improvements at A140/B1145/Norwich Road roundabout.
4. Pedestrian and cycle access only from Buxton Road and Copeman Road. Safeguarding of existing Public Right of Way at south of site.
5. 0.25 ha of land at nil value to the Town Council to meet neighbourhood plan objectives for out-of-town parking, and promotion of sustainable transport modes.
6. Layout and design to take account of noise from the adjacent A140, and landscaping to screen impact on the countryside setting to the south-east.
7. A drainage strategy, and completion of required mitigations, to ensure that development would not cause detriment to the capacity of the sewer system nor result in increased flood risk downstream.
8. Any development should conserve and where appropriate enhance the setting of the Grade II Diggens Farmhouse to the east of the site, including any contribution made to that significance by setting.

Re Item 4 the developers have said this is incorrect and needs changing as they have no access to Copeman Road

The Town Council needs to review these two policies and identify any gaps that are obvious

CIL Money

Both these sites will attract CIL money which will be at the full rate of 25% as any applications will be made after the Neighbourhood Plan is adopted. This is a fixed charge per sqm floorspace and can amount to substantial sums. Details of recent payments in Broadland will be available at the meeting.

**MINUTES OF THE MEETING OF THE CITTASLOW AYLSHAM COMMITTEE
HELD VIA ZOOM
ON THURSDAY APRIL 22nd 2021 at 10.30am**

PRESENT: Mr P Prekopp, Aylsham Slow Food, Chairman
Mrs M Evans Aylsham Town Council
Mr G Margaron, Aylsham Community Partnership
Mr R Willis ABEF
Mr R Preston, Walkers are Welcome
Mrs H Jones Aylsham U3A
Mrs V Shaw Aylsham Town Council
Mrs M Anderson-Dungar
Mrs J Kerrison Aylsham WI

OFFICER: Mrs S Lake, Aylsham Town Clerk

01 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Ian Gravenell and Mrs J St Clair Aylsham U3A

02 MEMBERS' DECLARATIONS OF INTEREST & DISPENSATIONS

There were no Declarations of Interests or any Requests for Dispensations.

03 MINUTES

The Minutes of the Cittàslow Aylsham Meeting held on 18th March, were **confirmed and will be signed by the chairman.**

04 MATTERS ARISING

None raised

05 ADJOURNMENT OF THE MEETING

In the absence of any member of the public, the meeting continued without adjournment.

06 FARMERS MARKET

The Farmers Market in April was once again only essential stalls but all stalls will be able to return in May.

07 PROJECTS

i) OLD STATION YARD

Not much has happened since the last meeting.

ii) WALKERS ARE WELCOME

Still looking to re-start The Big Stroll when weather and social distancing allows. Looking at working with accommodation providers

iii) TOWN GUIDE

Still waiting for contact from the publishers.

iv) **TOWN PEDESTRIAN MAP**

The Town Clerk is looking into possible grants. There are plans to re-vamp the area around the pill box on Norwich Road so this could potentially form part of this project.

08 AYLSHAM TOWN COUNCIL WEBSITE

New website should go live in early May.

09 AYLSHAM TOWN COUNCIL LOGO

The Town Council could not reach an agreement on the logo at their meeting last night. They have requested to see all the entries at the next meeting. It was felt the logo chosen would be better if it was an open door. The clerk will contact the designer regarding this.

10 CITTASLOW in AYLSHAM

Nothing to report.

11 CLIMATE EMERGENCY

The Town Council were unwilling to make a decision on this especially around the use of the word emergency. After a long discussion the Town Council agreed that Pat Prekopp and the clerk prepare a detailed article for Just Aylsham to gauge the interest of residents to ensure there is sufficient interest to take the idea forward.

12 CITTASLOW UK

At a recent meeting Mo Anderson-Dungar was appointed on to the Board as a director. It was proposed and **AGREED** that she also be co-opted onto the Cittaslow Aylsham Committee.

13. AYLSHAM COMMUNITY EVENTS COMMITTEE

The Events Committee will meet in June to look at the possibility of forthcoming events for the autumn/winter. A scarecrow festival was held over Easter which proved very popular and is likely to be held again.

14 SLOW FOOD AYLSHAM

The Broadland lottery is working out very well with over £200 received so far. The cook books are selling still.

It is planned to have cookery demos in the market during the summer. The Family Learning Day at the High School has been cancelled.

15 AYLSHAM IN BLOOM

The planters will be re-stocked soon and it is hoped to paint them in May.

16 ABEF

A meeting is scheduled for the week beginning 26th April. The current chairman is standing down.

17 ITEMS FOR INFORMATION/NEXT AGENDA

Mary Evans will approach Rev Canon Julie Boyd and Pat Prekopp Ray Horne to speak at future meetings.

18 DATE OF NEXT MEETING

The date of the next meeting was confirmed as **Thursday 20th May | 2021 at 10.30am in the Drill Hall**

CLOSURE OF THE MEETING

There being no further business the Chairman closed the meeting at 11.10am

REPORT TO COUNCIL

Subject: Allotment site Cromer Road

Author: Sue Lake

Date: 12th May 2021

Plot 1 on the Cromer Road allotments is the plot nearest the road. This plot is not suitable for cultivation as it is shadowed by very mature trees so gets little sunlight or rainwater. It has laid bare for several years now.

As it is next to the road it has easy access and this has resulted in several instances of fly tipping in the last couple of weeks.

There is no gate to the allotments and there are no houses nearby so if no one is actually working on the allotments or only working at the far end it is fairly easy for fly tipping to occur.

The council are asked to consider what they would like to do regarding this.

AYLSHAM RECREATION GROUND COMMITTEE

MINUTES OF MEETING HELD BY ZOOM

11th May 2021 7pm

Present

Myles Hague, Francis Dodd, Heather Morton, Eileen Springall, Barry Lancaster, Jill Willis, Sean Cannon

Wendy Murphy – Finance Officer/Secretary

1. Apologies and Welcome

Apologies received from David Curtis – Wendy will contact the Tennis Representative as this is the 2nd meeting that has been missed by them.

2. Minutes of the previous meeting

The AGM and ordinary minutes of 13th April 2021 were circulated and agreed as a true record.

3. Matters Arising

Barry asked about the updating of the constitution and if this was required – Wendy confirmed that she would be looking into this once the storage unit was signed off. Wendy will send a copy of the constitution again to all members

4. Financial Reports

The Finance Officer confirmed that the balance of Current Account as at 11th May was £11038.30 and the Savings Account was £31028.53. This included £22878.00 which is the first 40% Grant payment from The Town Council and £1721.02 VAT reclaim. £46.50 has been received from the Community at Heart Lottery.

5. Recreation Ground Manager.

The subcommittee met and Wendy asked if she could be considered for this role as she had been looking after the Recreation Ground along with the Chairman. It was discussed that as she was doing 4 hours already her hours could be increased to 10 hours per week at her current rate of pay which would still be a saving for the Recreation Ground. Barry was concerned that the job vacancy should be advertised. If Wendy was to take on the role this would be at a different rate of pay as to what was advertised before. It was agreed to employ Wendy on a temporary contract for 3 months from today's date whilst she finds out if the job needs to be advertised or the Committee are able to just increase her hours. Proposed by Myles and 2nd by Eileen and all in favour – **Action WM/MH**

6. Storage Unit Update.

The fire cladding has been completed, however the company are coming back to finish of the mastic around the cladding. Wendy will now send-off photos and a copy of the Invoice to CNC building control so this part can be signed off. Neil Partridge has now started to re-instate the electrics but is waiting for some 90 degree bends, brackets and flanges to arrive that have to be made specially. The time scale for this is 2 weeks. Wendy is in contact with Neil Partridge nearly every day and he has given a timescale for electrics to be completed by the end of May. New certificates need to be sent off to CNC to be signed off. It was agreed that the groundsman's storage area could be divided so that Cricket would have their own area for their roller and lawn mower at a cost of £5 per month.

– Action WM/MH

The bunded storage – Wendy confirmed that she has spoken to Keith Edwards and let him know that because of the cost of getting a unit this is not possible on the Recreation Ground at the moment. He will be keeping his fuel off site.

7. Corporate Identity for the Recreation Ground

The Facebook page has been updated and the Web site is now live. It was suggested that a google calendar could be used on the website – Wendy will look into this – Action WM

8. Ground/Pavilion Maintenance/Zip Wire/Skate Park/Smile Park

a) Any matters requiring committee attention – Wendy has had a report of vandalism next to the outside toilet with water being used and the boards that are left out being tampered with. Wendy will speak to Keith regarding this and find out what is happening with the new tap that has been installed and if this can be removed. The CCTV has been adjusted – Action WM

b) Leaking Roof – Wendy has left a message with Barry Hipwell for an update as not heard anything. – Action WM/MH

c) Cleaning of Pavilion and Hire re Kitchen Use – It was suggested that the Kitchen could be let out for a catering company to come and serve teas/coffee and light snacks from the window. Wendy has had an enquiry and she will be arranging for them to take a look at this facility. It was suggested that the storage area which holds the tables and chairs could be made into a kitchenette for Cricket/hirers use. A subcommittee was arranged with Myles, Sean, Jill and Wendy. They will meet Thursday morning to look into this and report back. Wendy has had new keys cut for the Pavilion door and seems to be working okay. - Action WM/SC/JW/MH

d) Replacing Apron – Wendy has left a message with Barry Hipwell for an update as not heard anything – Action WM/MH

e) Decorating Pavilion/Maintenance Review – Wendy will obtain some contacts for decorators to come and look at the Pavilion – Myles will chase Barry Hipwell and also see if he can do a Maintenance Review of the Pavilion – Action MH/WM

f) Smile park flooring/cost of repairs/concern re fencing – The floor in the smile parks has split badly and Keith Edwards will be repairing it – It was felt that the floor would need to be replaced in the next couple of years. A verbal comment had been made about a cricket ball going into the small smile park but as no formal complaint had been received this could not be looked into – Sean was made aware of this and to just keep an eye on this. If needed the committee would have to look at putting some kind of netting over the top of the smile park. Wendy confirmed that she had sent out quotes to replace equipment/caps on the smile park and she would be ordering these items in the next couple of days – Action WM

9. Concern received from Cricket Club – Wendy had had an email from Jerry Cocks regarding the cutting of the outfield. She confirmed that it was in Keith Edwards contract to cut all green areas of the Recreation Ground – She will go back to Keith to let him know this – **Action WM**

10. AOB

Barry confirmed that there were dates on the consolidated inspection reports that went back to 2015 – Wendy will look into this and speak with Ryan – **Action WM**

Wendy is in discussion with Neil Partridge re his gate that has appeared in the fence on Sir Williams Lane car park, all boundaries belong to the Recreation Ground – **Action WM**

Jill asked how many the Pavilion held and how many people could be in the pavilion from Monday – Wendy will look into and let her know – **Action WM**

There has been lots of dog mess around the Recreation Ground and it was agreed that a review of signage was needed – **Action WM/MH**

Reports from user groups –

Running Club – They are happy to be back running

Bowls Club - Their first match on Saturday was cancelled due to the weather. Their door is still not working properly and needs the glass taken out and the runners inspected – Wendy will get somebody to look into this. Their handle on their kitchen door has been sticking – they will monitor this – **Action WM**

Petanque – is very well attended and the first league games starts on 2nd June – they have a problem with dog mess – Wendy will put some signs up – **Action WM**

Hooked on Stitching – very quiet due to the weather but they are hoping to have some courses in the next few months

Cricket – this is going very well. They have an 8 week programme starting for children on a Wednesday night and expect approx. 50 children to attend. They also have their first Ladies match coming up. Wendy asked for their boards to be put nearer to the gates to say that cricket match is in progress and also for the chairs to be put back in the storage cupboard.

Meeting closed at 21.43

Date of next Meeting 8th June 2021