



AYLSHAM TOWN COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

THERE WILL BE A MEETING OF THE AYLSHAM COMMUNITY EVENTS
COMMITTEE IN THE **COUNCIL CHAMBER**, ON
THURSDAY 20th NOVEMBER 2025 AT **7PM**



A G E N D A

- 01 Welcome introductions & apologies
- 02 To receive member's declarations of interest in agenda items
- 03 To confirm minutes of meeting held on Wednesday 17th September 2025
- 04 Information on matters arising
- 05 To adjourn the meeting to allow members of the public to speak
- 06 Health and safety
 - (a) To agree risk assessment for Christmas lights switch on event
- 07 To receive information on the updated fundraising code of practice
- 08 To agree updated plans for Christmas lights switch on
- 09 Finance
 - (a) To receive a balance of the Events Committee budget (including reserves)
 - (b) To consider budget for 2026/2027
 - (c) To consider items for the 5 year Aylsham Master Plan
- 10 To consider a wrap up social event
- 11 To note items for information/discussion at the next meeting
- 12 To agree date of next meeting

pp: *Faye LeBon*

Donna Butcher
Office and Events Manager