



Minutes of the **Aylsham Climate Emergency** Group Meeting held on 7th September 2026



Present:

Grizelda Tyler (Chair)	Delia Arthur	Philip Arthur
Sue Catchpole	Kevin Cunnane	Heather Davies-Walters
Catherine Fletcher	Corinne Houldon	Kate Mackenzie
Kay Montandon	Yvonne Steward	

Also Present: Faye LeBon (Town Clerk).

A presentation was provided by Alex and Zak on algal blooms. This included how they are caused, the damage that they do to the environment and methods of mitigation. The presenters were thanked warmly for their presentation, time and efforts.

1. To Receive Apologies for Absence

Apologies were received from Lilie Ferrari, Louise Harlow and Jenny Haycocks.

2. To Receive Declarations of Interest and Requests for Dispensation

None received.

3. To Agree the Minutes of the 6th July 2026

The minutes of the meeting held on 6th July 2026 were **agreed** as a true record of the business conducted.

4. To Note Matters Arising from the Minutes, not Included on the Agenda

None raised.

5. To Consider Implication of withdrawal of Supply of Alcohol from the Town Council Licence.

The Clerk reported that the Town Council has agreed to revoke the supply of alcohol as part of its premises licence. This part of a licence is only really useful to councils who have their own bar and the operation is ancillary to the works of the council. The revocation would not impact:

- People bringing their own alcohol to an event
- The sale of raffle tickets with alcohol amongst the prizes
- Alcohol being given away free of any charge

It would impact

- Sale of alcohol at an event
- The giving away of alcohol as part of the ticket price

The latter can be resolved by the purchase of a Temporary Events Licence as the cost of £21 per event.

6. To Receive Town Council Decision on Plant Based Treaty

The Clerk reported that at the ACE meeting of 11th May, the Plant Based Treaty was discussed. It was agreed in principle to support what the plant based treaty is trying to achieve, albeit it was noted that the group should not come across as preaching to people, however the decision was based on the council as a whole.

It was reported that the Town Council considered this at its meeting on 3rd June and agreed that the Town Council supports ACE, as a working group, signing up to the principles of the Plant Based Treaty. The concepts being for ACE:

- Endorse the general principles of the Plant Based Treaty
- Seek to increase the availability of plant-based options at events
- Encourage and support local initiatives that raise awareness of sustainable and healthy food choices.

7. Existing Projects.

a) To receive update on projects for Green Infrastructure funding

i) Green Trail

Kate MacKenzie updated the meeting. She and Sue Catchpole had met with officers of Broadland Council to view part of the trail. Three insect boxes are in the process of being built. A guided walk is in place for 12th September with another being planned for November. A meeting is to be held with the Town Council on 9th September to agree ordering of wildflower seeds and bulbs, with the bulb planting to take place in November. The trail will be featured as part of Broadland Council's 'Let's Go' website. Kate was thanked for all her work on this project. It was suggested that Broadland Council's Comms Officers may be able to assist with promotion. The website for the trail has nearly been completed.

ii) Swift Streets

A copy of the letter distributed to homes selected to be appropriate for swift boxes had been provided as part of the meeting pack. Aylsham Swift Group was taking the lead on this project.

iii) Low hedged planting at Mileham Drive

Aylsham Town Council was taking the lead on this project. The low hedging will be purchased and planted at the appropriate time of year to best ensure the survival of the plants.

iv) Improvement of Old station yard and other open spaces to benefit nature

The wildflowers and bulbs will be ordered by the Town Council.

v) Wildflower creation areas

The Town Council was taking the lead on this project. The wildflower seeds will be ordered by the Town Council.

b) To Receive Update on community discussion following PEB

A community discussion as a result of the PEB is to be held on 29th September at 7pm. An invite was sent to the ACE group on 25th August with a link to Eventbrite for free tickets.

Jenny Haycocks had requested that posters be put up and publication on social media. This was agreed and will be done when Jenny is available.

c) To Receive Update on 'Library of Things' Project

The Clerk reported that the three sites suggested for a Library of Things, Burgh Road car park, Buttlands car park and the town hall, had been rejected. The Town Council had suggested the Budgens car park or the car park at the sports hub. It has been requested that their suitability be assessed and then the landowners contacted.

d) To receive update on Gardens for Wildlife competition

Yvonne reported that there were 10 applications which were all viewed by the judges, followed by a prize giving. As a result of the competition, there have been expression of interest to take forward the following projects:

- Seed collecting and distribution
- Setting up wildlife ponds
- Moth traps

This competition will be an annual event.

e) Volunteer rota

Volunteers were encouraged to cover the blister pack and other recycling collections on a Friday morning. Phil advised that it would be useful to have a leaflet on the table about what the ACE group will take and what can be recycled at home. It was noted that the Friday stall was a good opportunity to speak to the public about ACE. People were encouraged to attend the stall on Friday 11th September to see how it is set up.

f) To agree actions for any other planned events

Yvonne reported that the next film is on 13th November and is 'Below the Surface', about plastic pollution in the sea. This is part of the Cornwall Climate Care series. The film will be shown and then there will be an opportunity for feedback on the film, where canapes and drinks will be served. The film after this will be on 5th February 2027.

Live Well for Less is booked in again for January.

8. To Receive Group Updates, not elsewhere covered in the agenda

Kate report that pallets were required to make the bug boxes, but it is important that the pallets are not treated.

9. Finance: To receive updated ACE budget

A finance report was provided. The Clerk updated the Green Infrastructure budget with an additional £282 for the first of the guided walks.

The Clerk advised that the Town Council had retrospectively approved £100 for the musician at the PEB event and requested a formal invoice so this can be settled. The

group was reminded that all decisions about expenditure were required to take place in a public meeting.

The Clerk was requested to check whether there was a £100 gate fee for My Group for the recycling of the blister packs.

10. Items for Future Agendas

None raised.

11. To Agree the Date of the Next Meeting as Monday 5th October at 7pm

This was ***agreed***

There being no further business the meeting was closed at 8pm.

Signed _____

Date _____