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**Minutes of the Aylsham Town Council Climate Change Group Meeting  
held on Monday 1<sup>st</sup> November 2021**

Present:

Trevor Bennett	Steve Riley
Vicky Mijnlieff	Helen Reilly
Ray Horne	Paul Thompson
Rev Julie Boyd	Pat Prekopp
Grizelda Tyler	Sue Catchpole
Anna Magyar	Mary Evans
Ellie Baker	Veronika Goodwin
Michael Dolling	Margaret Hayward

Sue Lake

**1. Election of Chairman**

Trevor Bennett was proposed and **AGREED**.

**2. Introductions**

All participants introduced themselves and where appropriate what organization they represented.

**3. Apologies for absence**

Apologies were received from

Arthur Rope  
Annette Overton  
Sue Sharpe  
Jenny Haycocks  
Hazel Jones  
William Fisher

**4. Declarations of interest**

None were declared

**5. To receive Terms of Reference**

Terms of Reference had previously been agreed by the Town Council and had been circulated with the agenda

**6. To receive details of the reasoning behind the formation of the group**

Background

At the August meeting, the Town Council declared a Climate Emergency.

It was agreed to set up a group to look at policies and projects. The group will consist of councillors and public.

Although the decision to declare a Climate Emergency was a close vote all councillors agreed with the principle of the work that would emanate from a declaration but some were wary of the term 'emergency'

It was suggested that the first course of action would be to receive presentations from officers at Broadland and Norfolk to see what they are doing and what could be available to the group in terms of both physical resources, information and grants. It could also be an opportunity to ask why the two councils had not declared an emergency themselves. It was also suggested that North Norfolk District Council be contacted as they had declared a climate emergency and to see how they may be working with the towns and parishes in their district.

**ACTION:** Sue Catchpole and Steve Riley to contact the relevant officers to invite them to attend (possibly virtually) the next meeting.

## **7. To discuss overall aims of the group**

### **a) Aims and Objectives**

The aim of the group will be what we would like to achieve and would become central to the work of the Town Council. This could be in all aspects of the Town Councils work with a special need to look at future development to ensure it is as green as possible. It is acknowledged it is difficult to retro-fit green technology in existing houses. Unfortunately planning law is not keeping up-to-date with green initiatives.

It was felt that a meeting was not the best method of writing aims and objectives so members were asked to submit their suggestions to the town clerk ([townclerk@aylsham-tc.gov.uk](mailto:townclerk@aylsham-tc.gov.uk)) for aims and objectives to be drafted to be discussed at future meetings.

The document [Britain Talks Climate](#) was recommended as a good resource.

### **b) To identify key stakeholders**

The main stakeholders for this project will be the people of Aylsham who need to 'own' the concept in order for it to be successful. Also need to find out what other groups in the town are doing around climate emergency work. Often Aylsham has led the way in new initiatives.

### **c) To identify key players**

These will be mainly councils from other tiers, businesses in the town and the MP

### **d) To identify key considerations**

#### **i) Council issues**

Town Hall

Planning

#### **ii) Town Issues**

It was queried whether the people of Aylsham knew that a climate emergency had been declared. It was felt a flyer detailing the climate emergency and asking for feedback may be useful.

**8. To agree name of the group**

Item deferred

**9. To consider branding of the group**

Item deferred

**10. Plans for future meetings**

- It was commented that there were no young people in attendance and that we need to contact the school to try and address this.
- One member felt there was still work to do on recycling .
- It was also felt important to have a 'Green Day' event and this will be looked at for the spring
- It was felt that the council should undertake a carbon audit to see what the starting point is and where they need to improve
- Communication will be a vital component to the work of this group

**Dates of Next Meetings**

It was agreed that the meetings be held on the first Monday of every month with the next meeting on December 6<sup>th</sup> at 7pm.

The meeting closed at 9.05pm