



MINUTES OF THE MEETING OF THE **CHURCHYARD COMMITTEE** HELD AT ST MICHAEL'S CHURCH ON MONDAY 2nd FEBRUARY 2026 AT 12.00PM

PRESENT: Kay Montandon (Chair) David Anderson
Julie Boyd Kevin Cunnane
Mary Evans Mathew Martin
Wendy Sadler

Also in Attendance: Faye LeBon, Clerk to Aylsham Town Council.

1. To Receive Apologies for Absence

None received.

2. To Receive any Declarations of Interest and Requests for Dispensation

None raised.

3. To Agree the Minutes of the Meeting of 19th January 2026

The minutes from the previous meeting held on the 19th January 2026 had been circulated. These were *agreed* by the committee as a true and accurate record of the meeting and were signed by the Chairman.

4. Matters Arising from the Previous Meeting, not forming part of the agenda

None raised

5. To Adjourn the Meeting to Allow Members of the Public and Councillors with Prejudicial Interests to Speak

No matters raised.

6. To Agree Date, Time and Location of Next Meeting

The next meeting will be Monday 16th March 2026 at midday, at St Michael's Church.

7. To Consider Resolution under the Public Bodies (Admission to Meetings) Act 1960 to Exclude the Press and Public for the Duration of Item 8 due to the Commercial Sensitivity of the Business to be Transacted

This was *agreed*

The Meeting was Closed to the Press and Public

8. To Consider Fee Proposals for Drawings and Specification for Repair of Church Wall

Full correspondence was provided to members from the two contractors which provided fee proposals for the drawings and specifications for the repair of the church wall. It was unanimously **agreed** to appoint Whitworth Chartered Architects and Business Surveyors

The Meeting was Reopened to the Press and Public

There being no further business the meeting was closed at 12.10pm.