



AYLSHAM COMMUNITY EVENTS COMMITTEE

MINUTES OF THE MEETING OF THE AYLSHAM COMMUNITY EVENTS COMMITTEE HELD IN THE COUNCIL CHAMBER, TOWN HALL ON WEDNESDAY 16TH JULY 2025 at 7:00pm

PRESENT:

Fiona O'Hara	-	Chair (Town Resident)
Patrick Prekopp	-	Councillor
Kevin Cunnane	-	Councillor
David Anderson	-	Councillor
Giles Margaron	-	Town Resident
Kay Montandon	-	Council Chair, Clerk of meeting
Rev Julie Boyd	-	St Michaels Church
Joan Bennett	-	Town Resident
Caron Lawrence	-	Aylsham Business Consortium

1. WELCOME INTRODUCTIONS & APOLOGIES

Apologies received from Donna Butcher

2. TO RECEIVE MEMBER'S DECLARATIONS OF INTEREST IN AGENDA ITEMS

None received.

3. TO CONFIRM MINUTES OF MEETING HELD ON 18TH JUNE 2025

The minutes of the meeting held on Wednesday 18th June 2025, as previously circulated were then confirmed and signed.

4. INFORMATION ON MATTERS ARISING

Patrick Prekopp highlighted the points arising from the last meeting re the Christmas Lights switch on, relating to the entertainment, stalls, signage etc. It was resolved to defer these matters to the next meeting.

5. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

None present.

6. TO RECEIVE A REPORT FOR THE STREET FOOD FESTIVAL

There was a discussion about the overall success of the event, despite the weather, and how well managed the Sunday was. Food vendors seemed to do well, despite 3 vans cancelling. There was a problem with car parking signs so cars needed moving on the day. Businesses in the town participated in the event. Some Red Lion Street businesses were open as the road was closed for the day. The Town Hall was opened on the day because of the weather for the entertainment so people could take their food inside to eat, otherwise there would not have been a great deal of seating for

people to eat. Volunteers were helpful in cleaning the hall at the end, as there was no plan in place to use the hall. Next time it would be beneficial to book the hall. Feedback from ABC was that there was a break down in communication for the event beyond the Sunday, so no-one knew really what they were supposed to do on the week following. The businesses that sold pizza and ice cream were a bit annoyed that there were vans selling those too. Giles suggested better co-ordination of the event with the businesses would help next time. Caron mentioned the need to involve the retailers as well as the hospitality businesses in future. There was some discussion about how effective the posters had been as they did not clearly state what the event was and when and for what purpose. There was good support on the day from volunteers. Overall the committee felt it was a successful event.

7. TO DISCUSS A REARRANGED DATE FOR QUIZ NIGHT

It was resolved to defer this to the next meeting.

8. TO RECEIVE A REPORT ON THE JOBS FORUM

A report from Cheryl Bould was circulated. The Chair suggested that the High School should be approached to see if they would like to send some students as part of their career deliberations. There was discussion about whether Events Committee people were needed on the day.

9. TO NOTE ITEMS FOR INFORMATION/DISCUSSION AT THE NEXT MEETING

The Quiz Night and Christmas Lights event will be discussed at the next meeting

10. TO AGREE DATE OF NEXT MEETING

The next meeting will be held on Wednesday 17th September 2025 at 7pm in the Council Chamber. The meeting thanked the Chair for her service, as she is stepping down as moving away from Aylsham. The next meeting will elect a new Chair. Cheryl Bould will sit on this committee from now on.

12. CLOSURE OF THE MEETING

There being no further business, the Chairman closed the meeting at 8pm