



HEREBY GIVE NOTICE OF A MEETING OF THE AYLSHAM TOWN COUNCIL **PROPERTY COMMITTEE** AND SUMMONS ALL MEMBERS TO ATTEND. THE MEETING WILL BE HELD IN THE **DRILL HALL ON *Tuesday 28<sup>th</sup> April 2026 at 2pm***

*Faye LeBon* Town Clerk

23<sup>rd</sup> April 2026

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## **AGENDA**

- 1. To Receive Apologies for Absence**
- 2. To Receive any Declarations of Interest and Requests for Dispensation**
- 3. To Agree the Minutes of the Meeting of 24<sup>th</sup> March 2026**
- 4. Matters Arising from the Previous Meeting, not forming part of the agenda.**
- 5. To Adjourn the Meeting to Allow Members of the Public and Councillors with Prejudicial Interests to Speak**
- 6. To Receive Update on Town Hall Window Replacement**
- 7. To Consider Fee and Approve Appointment of Agent to Perform Lease Renewal Negotiations of 23 Market Place**
- 8. To Receive Update on Property Forward Maintenance Plan Project**
- 9. To Receive Update for Town Hall Roof Repairs**
- 10. To Receive Update for the Town Hall Boiler Replacement**
- 11. To Agree Project(s) for Assistance with Probation Service**
- 12. To Note Items for Information or for Inclusion in a Future Agenda**
- 13. To Confirm the Date and Time of the next meeting**
- 14. Closure of the Meeting to the Press and Public**  
To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of item 15 in view of the confidential nature of the business to be transacted.
- 15. To Receive Feedback on License for Use of areas of the Drill Hall**