



Minutes of the Aylsham Climate Action Co-ordination Meeting Held in Town Hall Council Chamber on Tuesday 2nd May 2023

Present:

Lille Ferrari – Comms
Sue Catchpole - Transport
Ray Horne – Plastics
Liz McGowan – Sustainable Food

1. **Welcome and apologies for absence**

Apologies were received Anna Magyar, Richard Moore and Grizelda Tyler

2. **Appointment of chair**

a) Liz McGowan appointed chair for this meeting.

3. **Minutes**

Minutes of the meeting held Monday 6th March 2023 were confirmed and signed.

4. **Matters Arising**

It was noted that Trevor Bennett had stood down as chair of the group and Grizelda Tyler was appointed chair for the full ACE Group. This was to be a rotating post but there is a strong possibility that Grizelda may be willing to take on the post permanently.

5. **ACE Groups**

a) **To note decision that written reports need to be prepared for Ace Meetings only.**

In view of the position that groups were getting confused with the meetings it had been agreed that written reports were only needed for the full ACE Meetings. This group will only require any substantial updates.

b) **To receive any new information from groups.**

The Traffic Group have nearly completed the Traffic Strategy and this should be submitted for discussion and adoption by the Town Council in July

The Food Group have a new map available and posters printed. They have organised a talk with Eves Hill for June 12th.

Comms – website up and running but news stories are needed or it will look flat and as though there is no active group. Sue Catchpole referenced the Mens Shed and this could be a good promotional article.

The plastics group has now integrated with the waste group.

6. ACE Strategy

a) To receive update on Carbon Footprint calculations for Aylsham town Council

The Town Clerk is currently working on the carbon footprint of the Town Council and has completed 2019 and 2020. 2022 will not be able to be calculated until July as that is when the government releases the carbon figure for the calculation.

The Town Council engaged a Green Energy consultant to look at heating of the Town Hall and he advised that currently the only option is a replacement gas boiler. However, this will still be more efficient than the current boiler which is between 30-40 years old.

b) To look at examples of strategies

The Town Clerk had provided links to various Parish Council climate strategies.

c) To consider design for Aylsham Strategy

It was felt that a combination of two would be best. It was thought it must have a small amount of words and lots of pictures to ensure it is read.

The two examples preferred were

<https://uttlesford.moderngov.co.uk/documents/s21936/CLIMATE%20CHANGE%20STRATEGY.pdf>

<https://www.effinghamparishcouncil.gov.uk/wp-content/uploads/2022/08/AGM-April-2022.pdf>

7. Business Survey

a) To receive an update on surveys undertaken

Ray Horne had undertaken a survey with Budgens and had found it a very interesting task.

The Transport group will survey Dunkirk Garage

The Food Group – Eves Hall

Communications – Barnwells

b) To agree how information will be processed and collated

Anna Magyar Has agreed to collate the surveys. It is not clear how or if they can be evaluated. Surveys to be completed by the end of May. Reminders will be sent.

8. Green Day 2023

a) To consider outline for the day

Once again each group will provide an activity. Details of this should be available by the end of July. Full details of the content will be discussed at the next meeting.

b) To agree who will organise the event

It was suggested that the event is run by the Events Committee of the Town Council. This was agreed.

9. Agenda for ACE full meeting

a) Ace Strategy

To show examples of the style of document required.

b) Green Day

Content and organisation

c) Business Survey

How this will be reported

d) News Items

The need for regular reports

10. Items for Future Discussion

It was felt that this meeting was not fulfilling its original intention and this will be discussed in detail at the July meeting.

11. Date of next Co-ordinating Group meeting

The next ACE Meeting will be 5th June 2023

The next co-ordination meeting will be 3rd July 2023

The meeting closed at 8.35pm