



MINUTES OF THE MEETING OF THE **PROPERTY COMMITTEE** HELD AT THE DRILL HALL ON TUESDAY 15th September 2026 AT 2PM

PRESENT: Kevin Cunnane
Jon Minns

Mary Evans
Kay Montandon

Trevor Bennett

Also in Attendance: Faye LeBon, Clerk to Aylsham Town Council, Harry Clark Deputy Clerk to Aylsham Town Council and Gavin Watson, Maintenance Manager.

1. To Receive Apologies for Absence

Apologies were received from David Anderson, Michael Goodwin, & Gordon Clarke.

2. To Receive any Declarations of Interest and Request for Dispensation

None raised.

3. To Agree the Minutes of the Meeting of 18th August 2026

The minutes from the previous meeting held on the 18th August 2026 had been circulated. These were **agreed** by the committee as a true and accurate record of the meeting.

4. Matters Arising from the Previous Meeting, not forming part of the agenda

No matters raised.

5. To Adjourn the Meeting to Allow Members of the Public and Councillors with Prejudicial Interests to Speak

No members of the public in attendance.

6. To Receive Building Schedule of Repairs and Consider Further Actions

The committee reviewed reports for agenda items 6(a-e) on block and discussed how to best address each property. The committee delegated to the Clerk to use team practical where possible and to obtain quotes and professionals to address the outstanding repairs on the properties.

7. To Receive RoSPA reports for St Michaels

The Committee noted the reports and concluded that the committee should make short term repairs and plan for long term replacement and repairs of its equipment.

8. To Receive Update for the Town Hall Boiler Replacement

The Clerk informed the Committee that the tender for the Boiler has been sent out and informed the committee that during inspections by tender applicant's additional issues had been brought to the Clerk's attention. The Clerk continued that they are awaiting the tender applications to come back, and that internal works for the Town Hall will require planning permission/ applications before they can be progressed.

9. To Consider prices for 4no. replacement gates for play areas.

The committee was updated by the Facilities Manager on the gates for the play areas and the current state of the gates. The committee **agreed** for the gates to be replaced.

10. To Receive Update on Town Hall Window Replacement

The Clerk informed the committee that they will be reviewing the new NPPF and informed the committee that she will be sending out listed building applications to see what will be coming back.

11. To Receive Update on Lease Renewal Negotiations of 23 Market Place

The Clerk informed the committee that due to conflict of interest the council's normal solicitors cannot issue the notice, and the Clerk is awaiting to hear back from another solicitor to see if they can issue the notice.

12. To Receive Update on Work Involving Probation Service

The Clerk informed the committee that they are awaiting on dates to come back from the probation service.

13. To Receive Update on Drill Hall Licences

The Clerk informed that committee that the Licences are now back with the solicitors as Sutton Dance requested extras that need to be reviewed by the solicitors.

14. To Note Items for Information or for Inclusion in a Future Agenda

- **2027/2028 Budget**
- **Evaluation on Town Council Properties**

15. To Confirm the Date and Time of the next meeting

13th October 2026 at the Drill Hall, 14:00

16. Closure of the Meeting to the Press and Public

The committee **agreed** resolve under the public bodies (admission to meetings) act 1960 to exclude the press and public for the duration of item 17 in view of the commercial sensitivity of the business to be transacted.

17. To Consider Details of Further 12 Month Agreement for the Drill Hall.

The committee discussed the agreement and **agreed** of an increase of 5% to the agreement.

The Meeting Closed at 15:45

Signed _____ (Chairman)

Date _____

Meeting of Aylsham Property Committee – 13th October 2026

Item 6a Town Hall - To consider alternative project for repairs

Aylsham Town Hall Refurbishment and Accessibility Project

With the receipt of the Property Inspection report for the Town Hall, are asked to consider whether the repairs and maintenance should be addressed on a piecemeal basis or whether they should be considered as a refurbishment and improvement project, led by a professional project manager and funded by an external body (eg: heritage lottery grants).

The following could be put to possible project managers to establish their level of fees to assist in a larger, all encompassing project.

Background

Aylsham Town Hall is a Grade II listed building located within the historic market place of Aylsham. The Town Hall dates from 1856 and has played an important role in the life of the town for over 170 years. Originally constructed as a Corn Hall, the building continues to serve as the home of local government and as a community facility available for use by residents, organisations and the wider public.

The Town Council is seeking to modernise and improve the building while protecting and enhancing its important heritage significance.

There is a particular need to improve the building's accessibility, energy efficiency and resilience in response to climate change, whilst ensuring that any works are appropriate to the building's listed status and historic character.

Proposed Areas for Consideration

The Town Council would like the following areas to be investigated as part of a potential refurbishment programme:

- Windows: Installation of slim-profile double glazing, where appropriate, alongside necessary repairs and refurbishment of the existing timber sash windows.
- Roof insulation: Installation of appropriate insulation within the roof plane, subject to heritage considerations and compatibility with the existing building fabric.

- Renewable energy: Investigation of the feasibility of installing photovoltaic (PV) panels or solar slates in areas of the roof that are not visible from ground level.
- Doors: Investigation of appropriate measures to improve the thermal performance and insulation of the building's external doors whilst retaining their historic character.
- First-floor accessibility: Provision of suitable disabled lift access from the ground floor to the first floor within both the west and east wings of the building. The west and east wings are currently not connected at first-floor level. These areas accommodate the Town Council's offices and archives and are therefore regularly used.
- Main Hall to Green Room: Provision of step-free access between the Main Hall and Green Room on the ground floor. The Green Room is currently accessed via two steps.
- South entrance: Provision of step-free access to the south doors of the Town Hall, which are currently accessed via two stone steps.

The above list is intended to identify the Council's initial priorities and should not be considered exhaustive. The appointed professional will be expected to identify any additional opportunities to improve the building's accessibility, energy efficiency, environmental performance and long-term sustainability.

All proposals must take account of the building's Grade II listed status, its historic fabric and architectural significance, and the character of the surrounding historic market place.

Project Management and Professional Services

Aylsham Town Council is seeking to appoint an appropriately qualified and experienced Project Manager / Building Professional to advise on, develop and manage the proposed refurbishment programme.

The appointed professional will be expected to:

1. Feasibility and initial assessment

- Assess the feasibility of the proposed works and advise the Council on appropriate solutions.
- Consider the heritage implications of each proposal, including the potential requirements for Listed Building Consent, Planning Permission, Building Regulations approval and any other statutory permissions.
- Identify any constraints, risks or opportunities associated with the proposed works.

2. Cost planning and funding

- Prepare indicative cost estimates for each proposed element of the project.
- Provide an overall project cost estimate, including appropriate allowances for professional fees, statutory requirements, contingencies and other associated costs.
- Advise the Council on the likely level of investment required so that appropriate heritage, energy-efficiency and accessibility funding opportunities can be explored.
- Identify opportunities to phase the works where appropriate.

3. Additional recommendations

- Review the building as a whole and make recommendations for any additional measures that could improve:
 - energy efficiency;
 - carbon reduction and climate change mitigation;
 - accessibility;
 - thermal comfort;
 - long-term sustainability; and
 - the protection and maintenance of the historic building fabric.

4. Design and permissions

- Develop the agreed proposals to a level suitable for obtaining the necessary permissions and approvals.
- Prepare or commission the drawings, specifications, schedules and other documentation required for Listed Building Consent, Planning Permission, Building Regulations approval or other statutory permissions, as applicable.
- Ensure that proposed works are appropriately specified to protect the historic fabric of the building.

5. Tendering

- Prepare the necessary tender documentation and specifications for the agreed works.

- Assist the Council with the appropriate procurement and tendering process.
- Assist the Council with the evaluation of tenders and appointment of the contractor.

6. Contract administration

- Administer the construction contract, including the JCT contract.
- Act as the Council's professional representative throughout the construction phase.
- Monitor progress, quality, costs and compliance with the agreed specification.

7. Project monitoring and completion

- Regularly monitor the works and provide progress reports to the Town Council.
- Identify and advise on any variations, delays, defects or other issues arising during the project.
- Monitor expenditure against the approved budget.
- Oversee the works through to practical completion and assist with the identification and resolution of defects.

Phased Approach

The Council recognises that, due to the listed status of the building, the complexity of the proposed works, the availability of funding and the need to obtain statutory permissions, it may not be possible or appropriate to undertake all elements of the project at the same time.

Those wishing to quote are therefore asked to provide separate costs for each stage or section of the proposed service, where practicable.

The Council wishes to retain the flexibility to proceed with, defer or discontinue individual elements of the project. Agreement to proceed with one stage will not constitute a commitment by the Council to proceed with subsequent stages.

For example, the project may cease following the feasibility and cost-planning stage if the proposed works are found to be impractical, required permissions cannot be obtained, or sufficient funding cannot be secured.

Any appointment should therefore allow the Council to make a clear decision at the end of each stage before committing to the next stage of the project.

Suggested Contractors to Approach:

Cooper and Codex <https://cooperandcodex.co.uk/project-management/>

Isle Architects <https://www.iarchitects.co.uk/services>

Purslows <https://www.purslows.co.uk/services/project-management/>

Gatehouse Heritage Consultancy <https://gatehouseheritageconsultancy.co.uk/project-management>

Heritage Lottery Heritage Funding

The basic level of Heritage Lottery grant is for projects between £10,000 and £250,000.

Project to be considered will:

- clearly focus on heritage – this can be national, regional or local heritage of the UK
- take into account all four investment principles:
 - saving heritage
 - protecting the environment
 - inclusion, access and participation
 - organisational sustainability
- have a clear plan with a defined start, middle and end
- have not already started
- can demonstrate the need for National Lottery investment

The heritage grants can support a broad range of activities and direct project costs, such as:

- volunteer expenses, new staff posts and training costs
- capital works, repair, maintenance and conservation
- professional fees, event costs and activities to strengthen your organisation
- acquisition of heritage and costs associated with the purchase

- costs to join Fit for the Future, a UK-wide environmental sustainability network

They cannot cover existing costs or any activity that has taken place before the grant is awarded, or anything that promotes the cause or beliefs of political or faith organisations.

Town and parish councils are eligible to apply

DRAFT

Meeting of Aylsham Property Committee – 13th October 2026

Item 6ai Town Hall - To note urgent roof repairs

There were two urgent roof repairs as detailed in the inspection report provided by Brown and Co. These were:

Upper Section of Central North-Facing Roof Slope	Western end of roof, showing dislodged slate;	Needs to be removed urgently
North-Facing Slope	A slate beneath the ridge at the western end is almost detached	Needs to be removed urgently

A contractor has attended site and will quote for this work and this will be attended to as a matter of health and safety.

There are likely to be other works in the report that can be completed whilst the scaffolding is up, even if they are not currently deemed as urgent. For example:

North-Facing Slope	There is a slipped slate and scattered chipped slates close to the eastern end of the central section of roof.	Re-fix the slipped slate.
	There is a hole beside a slate at the centre of the roof, just above the gutter.	Re-fix the slipped slate.

A further quote has been requested to address all the matters raised regarding the roof.

Item 6b Drill Hall

Of the 'R' items identified in Brown and Co Inspection report, the majority referred to the roof and potential leaks. Whilst these are important to be addressed for the longevity of the building, as a project this could be considered in a similar manner as the Town Hall proposition ie: as part of a larger project to refurbish and make the building more energy efficient. Heritage Lottery funding would not be available for this project, but there are other grants available (eg: Broadland Council community grant) which could match against a small amount of CIL funds). Community Action Norfolk could assist with sourcing grants.

A project manager would be required to create the specification for repairs and energy efficiency measures and to support with permissions, JCT contracts and contractor liaison.

Item 6c – Cemetery Cottage

The 'R' items for Cemetery Cottage can be categorised into 4 sections:

- 1) Clearing moss from roof – likely to need a contractor.
- 2) Guttering clearing and repairs – likely to be able to be completed in house.
- 3) Uneven / loose slabs – likely to be able to be completed in house.
- 4) Evidence of rising damp.

It is recommended that priority is given to engaging a damp proofing specialist to carry out a full inspection and provide a report regarding what remedials will be required. Rising damp can give rise to mould which can be hazardous to health.

Item 6d – 23 Market Place

Of the 'R' items identified in Brown and Co Inspection report, the majority referred to the roof. Whilst these are important to be addressed for the longevity of the building, further consideration will need to be given to whether piecemeal repairs should continue or. Ideally, strip and overhaul the entire roof.

Item 6e- Public Toilets

The only 'R' on the Brown and Co report was to untie the alarm cord in the gents and test alarm. This has been completed. The alarm is an audible alarm but does not alert the office.

Item 7 - To Receive update on play area repairs and MUGA

Matting on the play areas is being prioritised with patch repairs. This will increase the longevity with a view to a project of full replacements where required in the mid term.

The response to the article in Just Aylsham about the MUGA was positive. Responses were as follows:

Thank you for asking for thoughts on the possible upgrade of the MUGA area.

One idea I would really like the Council to consider is creating a simple **Community Activity Loop** around the perimeter of the site/grass area.

Rather than a formal running track, this could be a relatively simple surfaced path that could be used by runners, walkers, children, families and people using the outdoor gym. Importantly, it wouldn't compromise the facilities already there. I would very much

like to see the basketball/football court, table tennis, outdoor gym and a good area of open grass retained, particularly as these are valuable facilities for younger people.

If budgets are limited, I think the biggest benefit could come from making the loop a **measured route**, with simple distance markings at perhaps 50m or 100m intervals and a clearly marked start/finish point. Locals could 'run or walk an K a day!' Even a relatively short loop would then become genuinely useful for walking, running, run/walk programmes and coached exercise.

As part of this, a small **warm-up/activity area** could be incorporated, possibly just a suitable surfaced section with a few simple ground markings. This could be used for warm-ups, mobility, running drills, balance and general exercise without the expense of installing lots of additional equipment.

The area is already partly lit, which is another advantage. If the route could make use of the existing lighting as much as possible, it would increase its usefulness during the autumn and winter without necessarily requiring the expense of lighting an entire new facility.

So a Community Activity Loop, rather than a running track. It would be something that could be used by all ages and abilities: children running around it, people walking for exercise, beginners doing Couch to 5K or run/walk sessions, established runners training, and people combining a lap with the outdoor gym.

It could therefore add quite a lot of additional activity to the site with relatively little expense, while keeping the MUGA very much a multi-use facility.

I would be very happy to contribute further thoughts from a running/coaching perspective if that would be useful as ideas develop.

Hi there,

I am contacting you about the MUGA project. I heard about it from the Aylsham magazine.

I would like to say that I would like to have at the MUGA, just to resurface it. So any type of ball when it is bouncing it won't bounce awkwardly. And also lines painted for the basket ball, football area and also put a net in the basketball hoops. And if you can put nets in the football goals too that would be great!

Thanks for your time.

xxxxxxx

Age 11

I am writing to you as a member of the senior school basketball team at Aylsham high and a resident of Aylsham. On behalf of my team and myself, I would love to see the multi use games area improved from a basketball point of view. In our town, we are lucky enough to already have a great, free basketball facility (the recreation ground court) but for some, especially those who live on the Willow park and St Michael's estates, it is too long a journey to make regular practice a viable option (roughly a 30 minute walk). Personally, living on Hungate Street, if we improved the multi use games area's basketball facilities, I would have to spend a lot less time travelling to practice, and I know other members of the team, and casual basketball players of all ages, would too. You might be thinking, basketball isn't the UK's favourite sport, so why should we prioritise it over other sports such as football and rugby? Well, I can tell you that basketball is an easy game to partake in, and a great way to get more active. Furthermore, UK basketball is on the rise. With the London born NBA star OG Anunoby recently helping his team (the New York Knicks) to win the NBA finals, it shows young British players aspiring to be the best that it is possible, even in a society that (unlike the USA) is not wired to develop and nurture young basketball talent. So what improvements could you as a council make to the MUGA that can be beneficial to basketball? Here are some ideas:

- . A new and improved court surface (I understand this is already priority number 1)
- . Basketball court markings - to make playing matches and practice easier.
- . Basketball nets - there are a few options here.

1 - a regular nylon net. This would be the cheapest option, but would not last long and would be very easy to vandalise.

2 - a chain net. This would have a much longer life and would be more difficult to vandalise.

(Don't forget that 2 of whichever net you choose will need to be purchased as both hoops are missing them).

Thanks so much for bringing this important matter into the public eye, and I hope my suggestions will be taken into consideration. If you need any further advice from a basketball player's perspective, don't hesitate to contact.

I have just seen the advert regarding the MUGA in just Aylsham. I live very close to it and have been and still am a fairly frequent user. I think that at the minute the basketball and football combination works well and I can see that you are planning on re doing the floor.

One problem I have noticed though is the lighting, often when I play at night the timer on the light makes it turn off, this causes us to have to go home and we are unable to use

it. Do you think it would be possible to put new lights in that have a button that switches them on for 10-15 minutes, then they are only on when people are there and wouldn't waste energy when people are not... Therefore, if we are there late, we can simply keep pressing it until we leave and they would be able to work whenever needed.

I was very pleased to read this article and see that you are considering improvements to the MUGA at Mileham Drive. I would love to share a few suggestions.

We would really welcome a new, safe and level surface.

If possible, it would be great to have markings for different sports, so that the space could be used for football, basketball and perhaps other activities as well.

I also wondered whether there could be a small circuit or designated area around the cage for scooters and bikes. This could make the whole play area more appealing to children of different ages and encourage them to be active in different ways.

A few other ideas that came to mind are:

- markings for playground games such as hopscotch or four-square;
- a small multi-sport area that could accommodate different games;
- additional lighting, if appropriate, so the space can be used safely during darker months. It is a well-used space by local children, and I think improving it could make a real difference to the community.

Thank you for giving local residents the opportunity to share their ideas. I hope these suggestions are helpful, and I look forward to seeing how the MUGA develops.

Everyone who took the time to respond has been written to to thank them for their response and to advise that a fuller electronic consultation will take place after the Household Survey has been completed.

It has been confirmed that Broadland Council currently holds £13K of s106 money which can be allocated to the MUGA project for match funding when a new design has been agreed.

Item 8 - To Receive Update on Lease Renewal Negotiations of 23 Market Place and consider appointment to issue Section 25 agreement

A solicitor to issue the Section 25 notice is being sourced (the Town Council's current solicitor cannot do it due to a conflict of interest). Quotes will be presented when received.

Item 9 - To Receive Update on Work Involving Probation Service

The Probation Service currently has no availability before Christmas. Projects will be reviewed to see if they require completion before this time.

Item 10 – To Receive Update on Drill Hall Licenses

The Boxing Club is now on a monthly contract. The Dance School document is currently with the Town Council's solicitor reviewing the impact of Security of Tenure created by the previous licence.

Property Committee 13th October 2026

Item 11 - 2027/2028 Budget

a) To review fees for:

i) Town Hall

Service	Fee 2023-2025	Fee 2026/2027	Proposed Fee 2027/2028
Main Hall and Kitchen (Private and Commercial Hirers)	£14 p/h	£16 p/h	£17 p/h
Main Hall and Kitchen (Not for profit group & health teams)	£12 p/h	£12 p/h	£12.50 p/h
Parties (2pm – midnight)	£140	£180	£200
+ Green Room	£30	£35	£37.50
+ Stage (+ VAT)	£35	£35 ½ stage £50 full stage	£37.50 £55
+ Raised seating (+ VAT)	£40	£60	£75
Green Room / Council Chamber			
Morning (7am – 1pm) Standard	£50	£50	£55
Afternoon (1pm – 6pm) Standard	£40	£40	£44
Evening (6pm – midnight) Standard	£50	£50	£55
Morning (7am – 1pm) Not for profit	£25	£25	£27.50
Afternoon (1pm – 6pm) Not for profit	£20	£20	£22
Evening (6pm – midnight) Not for profit	£25	£25	£27.50
Wedding Receptions (October to March) *			
Monday – Thursday	£400	£400	£400
Friday - Sunday	£550	£550	£550
Wedding Receptions (April to September)			
Monday – Thursday	£550	£550	£550
Friday - Sunday	£750	£750	£750
Sundries			
Seat covers	£1 each	£1 each	Remove
Tablecloths	£5 each	£5 each	Remove
Wall Voiles and Lights	£150 + VAT	£150 + VAT	£175 + VAT

* Wedding receptions in the Town Hall are minimal, due to being able to fit them in around existing bookings. The seat covers and tablecloths are no longer available due to not being able to clean them effectively. The wall voiles and lights are still available but the condition of which will be reviewed on an annual basis.

ii) Drill Hall

Service	Fee 2023-2025	Fee 2026/2027	Proposed Fee 2027/2028
Not for Profits	£10 per hour	Remains	£11 p/h
Profit making	£10 per hour	£15 per hour	£16 p/h

iii) Cemetery

Service	Fee 2014-2025		Fee 2026/2027		Proposed Fee 2027/2028	
	R	NR	R	NR	R	NR
Exclusive Right of Burial	£325	£650	£338	£676	£355	£710
Interment (Over age 18)	£325	£650	£338	£676	£355	£710
Subsequent Interment*	£325	£650	£338	£676	£355	£710
Interment of Cremated Remains	£170	£340	£177	£354	£185	£370
New Memorial*	£190	£380	£198	£396	£208	£416
Cremation Tablet*	£90	£180	£94	£188	£100	£200
Vase*	£90	£180	£94	£188	£100	£200
Additional Inscription*	£40	£80	£42	£84	£45	£90
Searches in Records	£27	£27	£28	£56	£30	£60
Transfer of Exclusive Right of Burial*			£25	£50	£30	£60

R = Resident

NR = Non Resident

iv) Allotments (2028)

The changing of fees for allotments requires a minimum of one year's notice due to the growing season. Therefore, to be in line with the tenancies any notice given at this point would be effective from 1st October 2028.

	Norwich Road		
	2024-2026	2027	Proposed 2028*
Small (<70sqm)	£13.75	No Change	No Change
Medium (71-119sqm)	£27.50	No Change	No Change
Large (>120sqm)	£55.00	No Change	No Change

* The proposal not to change the prices for the Norwich Road allotments due to these being decommissioned to allow for more cemetery space.

	Cromer Road		
	2024-2026	2027	Proposed 2028
Small (<70sqm)	£15.00	£20.00	£22.50
Medium (71-119sqm)	£30.00	£35.00	£38.50
Large (>120sqm)	£60.00	£65.00	£70

	Woodgate		
	2024-2026	2027	Proposed 2028
Standard	£50.00	£60.00	£65.00

	Bure Meadows		
	2024-2026	2027	Proposed 2028
Standard	£50.00	£60.00	£65.00

v) Markets

Current prices for Commercial Hirers

Day	Pitch	Cost Single Payment on the day	Monthly in advance	Quarterly in Advance	Six monthly in advance	Annually in advance
*Monday	Small (3 car parking spaces)	£15.00	£46 (£12 p/w equiv)	£126.50 (£11 p/w equiv)	£230 (£10 p/w equiv)	£414 (£9 p/w equiv)
	Medium (5 parking spaces)	£20.00	£69 (£18 p/w equiv)	£195.50 (£17 p/w equiv)	£368 (£16 p/w equiv)	£690 (£15 p/w equiv)
	Large (6 or more parking spaces)	£25.00	£80.50 (£21 p/w equiv)	£230 (£20 p/w equiv)	£437 (£19 p/w equiv)	£828 (£18 p/w equiv)

**Friday	Small (3 car parking spaces)	£10.00	£36.75 (£9 p/w equiv)	£104.13 (£8.50 p/w equiv)	£196 (£8 p/w equiv)	£367.50 (£7.50 p/w equiv)
	Medium (5 parking spaces)	£13.50	£44.92 (£11 p/w equiv)	£128.63 (10.50 p/w equiv)	£245 (£10 p/w equiv)	£465.50 (£9.50 equiv)
	Large (6 or more parking spaces)	£17.50	£63.30 (£15.50 p/w equiv)	£183.75 (£15 p/w equiv)	£355.25 (£14.50 p/w equiv)	£686 (£14 p/w equiv)
***Saturday	Marquee size (3m x 3m)	£18.50	£16.50	£46.50 (£15.50 per market)	£87.00 (£14.50 per market)	£148.50 (£13.50 per market)

*Prices are based on a 46 week year (4 x bank holiday Mondays plus two weeks over the Christmas period, in case the Monday falls on a bank holiday)

** Prices based on a 49 week year (1 x bank holiday plus two weeks over the Christmas period in case Friday falls on a bank holiday)

*** Based on 11 markets a year

The Town Council does not charge charity stalls nor for electricity.

This year consideration could be given to retaining the current prices for those who do not use electricity, but placing an increase on those who do, meaning those who cost the Town Council extra will be charged extra.

Day	Pitch	Cost Single Payment on the day	Monthly in advance	Quarterly in Advance	Six monthly in advance	Annually in advance
*Monday	Small (3 car parking spaces)	£17.00	£53 (£14 p/w equiv)	£138 (£12 p/w equiv)	£253 (£11 p/w equiv)	£460 (£10 p/w equiv)
	Medium (5 parking spaces)	£22.00	£72 (£19 p/w equiv)	£207 (£18 p/w equiv)	£391 (£17 p/w equiv)	£736 (£16 p/w equiv)
	Large (6 or more parking spaces)	£27.00	£92 (£24 p/w equiv)	£253 (£22 p/w equiv)	£460 (£20 p/w equiv)	£874 (£19 p/w equiv)
**Friday	Small (3 car parking spaces)	£12.00	£44 (£11 p/w equiv)	£116 (£9.50p/w equiv)	£208.25 (£8.50 p/w equiv)	£392 (£8 p/w equiv)

	Medium (5 parking spaces)	£15.00	£53 (£13 p/w equiv)	£134.75 (11 p/w equiv)	£257 (£10.50 p/w equiv)	£490 (£10 equiv)
	Large (6 or more parking spaces)	£20.00	£73.50 (£18 p/w equiv)	£208.25 (£17 p/w equiv)	£367.50 (£15 p/w equiv)	£710.50 (£14.50 p/w equiv)
***Saturday	Marquee size (3m x 3m)	£20.00	£18.50	£64.00 (£16 per market)	£90 (£15 per market)	£154 (£14 per market)

a) To Consider any Other Items for Budgetary consideration