



**I HEREBY GIVE NOTICE OF A MEETING OF THE AYLSHAM TOWN COUNCIL **STAFFING COMMITTEE** AND SUMMONS ALL MEMBERS TO ATTEND. THE MEETING WILL BE HELD IN THE **DRILL HALL** ON WEDNESDAY 9<sup>th</sup> SEPTEMBER 2026 at 11.15AM**

*Faye LeBon*

Town Clerk  
3<sup>rd</sup> September 2026

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## **A G E N D A**

- 1. To Receive Apologies for Absence**
- 2. To Receive any Declarations of Interest and Requests for Dispensation**
- 3. To Agree the Minutes from the Meeting of 10<sup>th</sup> August 2026 (1-2)**
- 4. To Adjourn the Meeting to Allow Members of the Public and Councillors with Prejudicial Interests to Speak**
- 5. To Receive Summary on Changes to Employment Law (3-4)**
- 6. To Consider Updates to Existing Staffing Policies**
  - a) Recruitment Policy (15-20)
  - b) Wellbeing Policy (21-25)
  - c) Whistleblowing Policy (26-30)
  - d) Computers, Email and Internet Policy (31-37)
- 7. To Consider Adoption of the following policies**
  - a) Employment Data Protection Policy (38- 49)
  - b) Social Media Policy (50-54)
- 8. To Receive Update on Lone Working Security Devices**
- 9. To Note Items for Information or for Future Agenda**
- 10. To Agree Date and Time of Next Meeting**