



**MINUTES OF THE MEETING OF THE CITTASLOW AYLSHAM COMMITTEE
HELD AT DRILL HALL,
ON WEDNESDAY 15th FEBRUARY 2023 AT 11am.**

PRESENT: Mr P Prekopp, Aylsham Slow Food, Chairman
Mrs J Marles Aylsham U3A
Mr G Margaron, Aylsham Community Partnership
Mrs M Evans Aylsham Town Council
Mrs W Sadler – Aylsham In Bloom
Mrs M Anderson-Dungar ABEF
Mr R Willis ABEF
Ms Sandi Westwood – Aylsham Town Council
Mr G Peers – Broadland District Council

OFFICER: Mrs S Lake Town Clerk

01 APOLOGIES FOR ABSENCE

Rev Canon Julie Boyd – Aylsham Parish Church
Jean St Clair – Aylsham U3A

02 MEMBERS' DECLARATIONS OF INTEREST & DISPENSATIONS

There were no Declarations of Interests or any Requests for Dispensations.

03 MINUTES

The minutes of the Cittaslow Aylsham Meeting held on 18th January 2023, were **confirmed and signed by the chairman.**

04 MATTERS ARISING

Nothing raised.

05 ADJOURNMENT OF THE MEETING

In the absence of any member of the public, the meeting continued without adjournment.

06 CITTASLOW UK & CITTASLOW INTERNATIONAL

a) To receive an update

A letter had been received regarding a visit to Aylsham from the President and General Secretary of Cittaslow International. They wish to visit in the first week of May which does have an issue as it is the week of the council elections and also the Kings Coronation. Representatives from the other towns would also be expected to attend.

After discussion it was **AGREED** that a meeting on the Wednesday (May 3rd) would be suitable and Pat Prekopp will contact Italy regarding this.

The initial plan is to have a meeting in the morning followed by lunch. An outline agenda will also be required – to be discussed at future meetings.

Sandi Westwood would contact Alby Crafts and Mo Anderson-Dungar will contact Banningham Crown.

The UK Group had recently held a catch up meeting prior to the AGM on the 18th March.

b) To receive an update on the request for accounting details

Sandi Westwood has been looking at these and made some progress. A phone call to Italy is proposed.

There is also some confusion regarding the UK accounts. The cost for each year's membership is €1500 but the council has paid £1500 so there should be an increasing balance on the account.

Giles Margaron will talk to the accountants Brook Rankin

07 CITTASLOW IN AYLSHAM

Graham Peers advised that the Harleston website will launch on March 11th to coincide with the competition of public realm works in the town when they will be having a 'town is open day'.

The cost of the new website is £8000 and the charge per town would be £1500 plus annual maintenance. There is an opportunity for councils to use the site as a revenue stream charging for extra content. There would need to be someone designated to be the admin. Also included in the site would be a 'Visit Broadland' section. A demo will be available at the next meeting.

Social media can be linked to the website.

08 FARMERS MARKET AND GENERAL MARKETS

a) To receive an update on the November Farmers Market

The group looking at the Farmers Market are looking to launch the new market on June 3rd. Work is starting on a social media campaign, webpage and logo.

There is talk of the country market having a stand at the Farmers Market.

- b) To receive an update on the general markets on Monday and Friday**
The markets have been very quiet over the last month and the Friday market is looking very depleted.

09 CLIMATE EMERGENCY

The ACE committee now has two overarching groups – the main committee and a coordinating committee that sets the agenda for the full group.

The website is progressing well although more copy is still required. There are also going to be regular articles in Just Aylsham.

The next stage is for the group to agree a strategy for adoption by the Town Council.

10 PROJECTS

i) OLD STATION YARD

Nothing to report.

ii) TOWN PEDESTRIAN MAP

Copies of the proposed map were circulated and a few minor alterations suggested. This will now be taken to the Town Council for approval. Funding is in place for the maps and installation.

iii) MINDFUL AYLSHAM

The full day course had to be cancelled due to low numbers. However, the two hour course will be going ahead on February 16th.

iv) AYLSHAM WARM SPACES

The Recreation Ground space is used – but not heavily but the Town Hall has not been used even when a police officer was in the hall one morning, The Town Clerk advised that the grant may have to be returned. Graham Peers advised he would talk to the team that leads this to see if it can be redirected elsewhere.

11 AYLSHAM COMMUNITY EVENTS COMMITTEE

There was a plan to hold a Pancake Race in the Market Place as the committee wrongly thought Shrove Tuesday fell in half-term. As this was not the case the plan was abandoned.

A Mothers Day Tea will be held on March 18th.

The Events Committee will be setting up their own Facebook page. It was asked if this could be dovetailed with the Visit Aylsham website. The Town Clerk will look into this.

12 SLOW FOOD AYLSHAM

Nothing to report.

13 AYLSHAM IN BLOOM

The Paupers Grave is looking good and the grass should not need attention until March. The bench at the bus stop near Tesco has been damaged and the Town Clerk will arrange for it to be taken for repair.

It was noted that more trees had been planted on the roundabout at Burgh Road. This will be passed onto the Highway Engineer.

14 ABEF

The open meeting will be held on April 17th. Details will be sent out soon.

15 AYLSHAM TRAFFIC GROUP

Following the Open Consultation the group are finishing off reviewing the comments received before preparing the final report to be agreed by the council.

16 AYLSHAM PARISH CHURCH

The replacement work for the bells has now been agreed and they will be removed in March and replaced in August.

17 ITEMS FOR INFORMATION/NEXT AGENDA

Nothing brought forward for the next meeting.

18. DATE OF NEXT MEETING

The date of the next meeting was confirmed as **Wednesday 15th March 2023 at 11.00am at the Drill Hall**

CLOSURE OF THE MEETING

There being no further business the Chairman closed the meeting at 12.50pm