



AYLSHAM COMMUNITY EVENTS COMMITTEE

MINUTES OF THE MEETING OF THE AYLSHAM COMMUNITY EVENTS COMMITTEE HELD IN THE COUNCIL CHAMBER, TOWN HALL ON WEDNESDAY 18th MAY at 7:00pm

PRESENT:

Rodney Clark-Ward	-	Councillor
Joan Bennett	-	Councillor
Ian Gravenell	-	Town Resident
Giles Margarson	-	Town Resident
Sue Lake	-	Aylsham Town Council Town Clerk
Donna Butcher	-	Aylsham Town Council Admin

1. WELCOME INTRODUCTIONS & APOLOGIES

In the absence of a Chair or Vice-Chairperson, it was agreed that Ian Gravenell would chair the meeting. Apologies received from Patrick Prekopp, Andrew Strange and Karen Smith. Donna Butcher informed the committee that Karen Smith has resigned as Vice-Chairman and committee member.

2. TO RECEIVE MEMBER'S DECLARATIONS OF INTEREST IN AGENDA ITEMS

None received.

3. TO CONFIRM MINUTES OF MEETING HELD ON 16 FEBRUARY 2022

The minutes of the meeting held on 20th April 2022, as previously circulated were then confirmed and signed.

4. INFORMATION ON MATTERS ARISING

None.

5. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

None present.

6. TO RECEIVE AN UPDATE ON PLANS FOR THE JUBILEE WEEKEND

The following points were noted for action:

i) Thursday 2nd June – to confirm a time with Saturn AV for setting up and arrange for the trailer to be delivered. Barriers to be put up around the stage area to prevent people getting too close. Contact to be made with PC Lucas Ward regarding having the Police Cadets as marshals. Joan Bennett, Ian Gravenell, Giles Margarson and Rodney Clark-Ward confirmed that they are available to help on the day. Contact Aylsham High School for permission to park on the rear car park. Letters to be distributed to residents close to the Recreation Ground informing them of the event and the fireworks.

ii) Friday 3rd June – Ian Gravenell to check with Steven Hitcham regarding taking photos of the younger participants in the 2K run and 100m dash.

iii) Saturday 4th June – Sue Lake informed the committee that the High School had not arrange anything for the Our Town event so herself and Mary Evans have planned to have the following; various tables in the Town Hall showing what's available in Aylsham currently, a café area, a rolling archive film of Aylsham and a display of the Cittaslow snails from the Aylsham school children. Ribbon is to be ordered from Bill on the Friday market to display the pictures.

iv) Sunday 5th June – use of a flat bed truck needed to collect and transport the tables and chairs. Facebook post or possibly hire a vehicle. Storing the items is a concern as there is an event in the hall. Rodney offered the use of the fire station yard if necessary. A time of 7am was confirmed to meet in the Market Place to begin setting up. To confirm a time with the High School for collecting the tables and chairs.

7. TO NOTE ITEMS FOR INFORMATION/DISCUSSION AT THE NEXT MEETING

Sue raised an idea of having film shows for a younger audience with the profit made going towards the cost of the skate park refurbishment.

9. TO AGREE DATE OF NEXT MEETING

The next meeting will be held on Wednesday 15th June 2022 at 7pm to discuss the outcome of the Jubilee celebrations.

10. CLOSURE OF THE MEETING

There being no further business, Ian Gravenell closed the meeting at 8:20pm.