



## **AYLSHAM COMMUNITY EVENTS COMMITTEE**

### **MINUTES OF THE MEETING OF THE AYLSHAM COMMUNITY EVENTS COMMITTEE HELD IN THE DRILL HALL, CAWSTON ROAD, AYLSHAM ON WEDNESDAY 8<sup>th</sup> JANUARY 2020 at 7:00pm**

#### **PRESENT:**

Eileen Springall	-	Chairman (Councillor)
Karen Smith	-	Vice Chairman (Town Resident)
Joan Bennett	-	Councillor
Pat Prekopp	-	Councillor
Giles Margaron	-	Town Resident
Debbie Dangerfield	-	Trefoild Guild
Sam Dangerfield	-	Girl Guides
Jack Branford	-	Vicar
Sue Lake	-	Aylsham Town Clerk
Paul Smith	-	Aylsham Town Council Events Officer

#### **1. WELCOME INTRODUCTIONS & APOLOGIES**

Apologies were received from Trevor Bennett, Rodney Clark-Ward, Val Shaw, Ed Margaron and Ian Gravenell these were accepted.

#### **2. TO RECEIVE MEMBER'S DECLARATIONS OF INTEREST IN AGENDA ITEMS**

None Received

#### **3. TO CONFIRM MINUTES OF MEETING HELD ON 6<sup>TH</sup> NOVEMBER 2019**

Minutes of the meeting held on 6<sup>th</sup> November, as previously circulated were confirmed and signed.

#### **4. INFORMATION ON MATTERS ARISING**

None Raised

#### **5. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK**

None present

#### **6. TO RECEIVE AN UPDATE ON THE ACCOUNT BALANCE FOR THE AYLSHAM EVENTS COMMITTEE**

A copy of the accounts was tabled at the meeting. A small loss was made on the Christmas Lights Switch On event mainly due to the curtailed time Santa was available.

#### **7. TO RECEIVE A CALENDAR OF EVENTS FOR 2020**

A calendar of known and suggested events had been circulated with the agenda. This was prepared to give an indication of the commitment by the Events Committee over the year and to try and ensure events were evenly spaced. The first event, Pancake Breakfast, was changed to an Easter Breakfast. The date was considered to be too far removed from Shrove Tuesday and too close to prepare and advertise. This was **AGREED.**

Pat Prekopp advised of the Cittaslow 15<sup>th</sup> anniversary on the first weekend in November which is being organised by a Town Council Committee.

**8. TO RECEIVE A REPORT ON OPERATION LONDON BRIDGE**

The clerk had prepared a report on Operation London Bridge and how it may impact on an event. The report will also be discussed by the Town Council.

**9. TO DISCUSS ANTIQUE AND COLLECTORS FAIRS**

No Fair to be held until March.

**10. TO DISCUSS THE EVENTS OFFICER'S PROGRESS REPORT**

The main issue on the report was the Christmas Lights Switch On. The report was accepted.

**11. TO DISCUSS CHRISTMAS LIGHT SWITCH ON 29<sup>TH</sup> NOVEMBER 2019**

The officers report detailed the issues with the lights switch on. Apart from the fire on Red Lion Street the event went well and was well attended and enjoyed.

Issues to take forward include:

- Better signage for car parking required
- A banner advertising Santa's Grotto
- The earlier start was not a success
- Street parking to the north of the town
- Do not take bookings for the day after the event

The 2020 event will be held on Friday November 27<sup>th</sup>

**12. TO DISCUSS VE DAY CELEBRATIONS 2020**

The committee discussed this event at great length and various suggestions were made including:

- Traders Competition
- Maypole Dancing
- Music
- Entertainment
- Refreshments
- Film show
- Photo exhibition
- Marching band
- Muster event

Members were concerned there was insufficient ideas to attract and keep people at the event. It was AGREED that the Town Clerk and the Events Officer would look at the event in detail, see what can be arranged and report back to the next meeting to allow final decisions to be made.

**13. CORRESPONDENCE RECEIVED**

None received.

**14. TO NOTE ITEMS FOR INFORMATION/DISCUSSION AT THE NEXT MEETING**

All covered by the agenda

**15. DATE OF NEXT MEETING**

The chairman confirmed the date of the next meeting as Wednesday February 5<sup>th</sup> 2020 at 7.00pm in the Drill Hall

**CLOSURE OF THE MEETING**

There being no further business, the Chairman closed the meeting at 8.45p.m.

Minutes Agreed..... 5<sup>th</sup> February 2020