



AYLSHAM TOWN COUNCIL

Budget

2021-2022

Please find in the following pages the budget for 2021/22. This has been prepared in the format agreed by the Town Council following the recommendations of the Task and Finish Group which were adopted by the Town Council in September 2017.

These papers are in the same format as last year which proved to be readily understandable. As mentioned before the full figures are available, either electronically or hard copy, on request.

If anyone has any questions on either the format or the figures please contact me.

The deficit of expenditure over income is balanced by the public via the precept which is collected on the Town Councils behalf by Broadland District Council through the Council Tax. For the financial year 2021/22 the precept is 409,500 and the cost of this to the average Band D property is estimated to be £152.06, a decrease of 0.55% on the previous year

**Town Clerk &
Responsible Finance Officer**

Budget 2021/2022

Summary Income and Expenditure Budget

	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
General Purposes				
Expenditure	113,744	98,495	119,977	104,350
Income	27,644	3,200	20,519	3,200
Town Hall				
Expenditure	85,509	58,980	68,911	58,980
Income	15,909	17,000	15,252	11,700
Drill Hall				
Expenditure	155,613	64,985	63,668	64,685
Income	23,219	25,000	11,915	21,000
Other Properties				
Expenditure	22,287	43,895	36,717	22,045
Income	9,886	27,300	25,901	12,300
Cemetery				
Expenditure	16,891	22,095	20,941	22,095
Income	5,410	6,000	17,405	6,000
Allotments				
Expenditure	23,200	24,790	24,183	24,815
Income	4,414	7,000	4,335	4,500
Open Spaces				

Expenditure	159,499	156,678	155,868	173,768
Income	25,665	21,860	30,882	31,700
Street Scene				
Expenditure	49,561	184,860	165,505	29,150
Income	19,547	135,710	135,754	0
Totals				
Expenditure	626,304	654,778	655,770	499,888
Income	131,694	243,070	261,963	90,400
Precept	412,950	411,760	411,760	409,500
Surplus/(Shortfall)	(81,604)	52	17953	12

Estimated Earmarked Reserves 31.3.21

Reserve	Balance 31.3.20	Transfer From	Transfer In	End Balance
Allotments	£4,725			£4,725
Bottle Bank	£3,250		£1,500	£4,750
Cemetery	£25,400		£12,000	£37,400
Christmas Decorations	£0			£0
Churchyard	£16,500		£3,500	£20,000
Events/Cittaslow	£12,600	£600		£12,000
Drill Hall	£16,800	£10,000		£6,800
Election	£0		£100	£100
Highway Verges	£4,200	£500		£3,700
CIL/New Homes Bonus	£41,400	£41,000		£400
Open Spaces	£88,900			£88,900
Marquees	£1,200			£1,200
Properties	£10,100		£5,000	£15,100
Public Toilets	£5,700			£5,700
Recreation Ground	£34,400			£34,400
Street Furniture	£20,000	£10,000		£10,000
Town Hall	£27,000	£10,000		£17,000
TOTALS:	£312,175	£72,100	£22,100	£262,175

General reserves at 31.3.20 stood at just over £100,000

General Purposes including administration

The Councils administrative work is carried out by the Town Clerk who is employed full-time, the Finance Office who is employed for 25 hours per week and an administrator who is employed 25 hours per week.

In September 2020 Paul (Smudge) Smith retired as the council's events officer. The role was reassigned to cover the management of the facilities staff, risk assessments and health & Safety issues. We are pleased to welcome Gavin Watson into this role who has settled in very well. The three months he worked for the Town Council were very productive and he is wished well in his chosen career.

The Council office is situated on the first floor of the Town Hall and is open to the public Monday – Thursday – 9.30am-3pm and Friday 9.30am-12.30pm. At the present time access is restricted but will hopefully return as soon as possible. However, there is still usually a member of staff present to deal with any issues the public may bring.

The office deals with telephone enquiries, e-mail enquiries and personal visits. The scope and depth of the enquiries varies considerably and does not always relate solely to the activities of the Town Council but also many enquiries are received regarding functions administered by both Norfolk County Council and Broadland District Council. Wherever possible we try and assist with these enquiries be it contacting officers on their behalf or merely providing contact details to those members happy to progress the issue themselves.

The administration deals with the website and social media outlets currently Facebook, Instagram and Twitter.

All planning applications are received in the office and details circulated to councillors and also placed on the website. The Council no longer receives paper plans, although for major plans these can be requested. This change was made in January 2019 and has not proved a major inconvenience to residents. The Town Council produced a Business Plan in 2016 and June 2019 finally saw the completion and adoption of the Aylsham Neighbourhood Plan.

The Town Council acknowledge the hard work of a small committee and numerous volunteers who spend all year working on the funding, placing and removal of the Christmas Lights throughout the town. These receive numerous compliments and really make the town stand out from neighbouring towns.

The Town Council are always willing to consider helping charitable or non-profit making associations in the town and commit the net funds raised from recycling specifically for this purpose.

Our service objectives in providing this service

- To provide the necessary administrative services to ensure the wishes of the corporate body are carried out
- To deal with all enquiries, from whatever source, as promptly and courteously as possible

- To ensure that all staff working for the Town Council are suitable trained in the tasks they are expected to perform and understand the policies of the council as a whole
- To maintain accurate records and legal documentation and be able to provide these on request
- To provide the Council with accurate and detailed information on which decisions are to be made and to implement those decisions in the manner agreed by the council
- To manage the council's finances and records as required by law and provide detailed figures for both members and public when required

The Town Council consists of 13 members and meet every month. For many years this was in the Town Hall on the second Thursday (usually excluding August). However, following acquisition of the Drill Hall the council now hold meetings there on the third Wednesday. Due to Covid 19 meetings are currently held by Zoom. However, should interest demand meetings can still be held at the Town Hall if appropriate. The members set the general policy and the Town Clerk and other staff then implement this. All meetings are open to the public and include a designated time for members of the public to speak and ask questions.

Apart from the main council there are also four committees (Cittàslow and Events who meet monthly and Churchyard and Properties who meet as required).

The budget for the Town Council is prepared in the autumn with a final agreement in either December or January. The activities deficit of expenditure over income is balanced by the public via the precept which is collected on the Town Councils behalf by Broadland District Council through the Council Tax.

Estimated Earmarked Reserves for this Cost Centre are

Bottle Bank	£4,750
Cittàslow	£1,000
Community Events	£11,000
Marquees	£1,200
Election	£100
New Homes Bonus/CIL	£400

General Purposes

Expenditure	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Advertising	780	300.00	695	500.00
Archives	73	150.00	89	150.00
Audit Fees	2,620	1,900.00	1,045	1,900.00
Bank Charges	56	-	66	-
Bottle Bank	611	-	696	-
Christmas Lights Costs	2,559	1,650	1,536	2,000
Community Events/Cittaslow	8,024	1,000	9,462	1,500
Community Infrastructure Levy	-	-	12,527	-
Donations/Grants	2,682	1,750	2,253	2,000
Election Costs	2,467	100.00	-	500.00
Equipment (facilities)	575	3,000.00	1,669	3,000.00
Insurance	8,144	8,300	8,466	8,500
Legal Expenses	1,340	2,000	-	2,000
Member Training	320	500.00	-	500.00
Neighbourhood Plan	305	-	-	-
Office Expenses	12,003	10,300.00	11,105	12,000.00
Other Costs	645	1,600	4,525	1,600
Public Works Loan Board	10,236	5,100	1,263	-
Staff Training	178	500.00	165	500.00
Subscriptions& Memberships	1,364	800.00	610	700.00
Van Costs	4,385	4,750	4,848	5,000
Staff Costs	54,377	54,795	58,957	62,000
Totals	113,744	98,495	119,977	104,350
Income	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Bank Interest	5,204	3,000	3,840	3,000
Cil/New Homes Bonus	10,200	-	12,938	-
Recycling Credits	2,390		2,221	
Community Events	7,888	-	-	-

Grant	500		1,000	
Christmas Lights	955		-	
Other Income	507	200	520	200
Sub Total	27,644	3,200	20,519	3,200
Precept	103,250	95,300	95,300	101,150
Totals	130,894	98,500	115,819	104,350
Surplus/(Shortfall)	17150	5	(4,158)	-

Town Hall

Our service objectives in providing the service

- To provide a meeting space with good facilities at an affordable cost
- To preserve the integrity of a Grade 2 listed building whilst supplying the town with a focal point
- To provide an income source

Aylsham Town Hall is a Grade 2 listed building occupying a prominent site in the Market Place. It was built in the 1850's and has undergone various alterations over the years with the last major refurbishment in 2010. This year it has had another refurbishment with new doors to the east cellar entrance, new sliding doors to the Green Room and front doors to the Market Place. The soundproofing has been replaced and the main hall and Green Room Have been redecorated. New curtains have been ordered. The hall consists of cellars which are used for storage. A ground floor with a large meeting hall, a smaller meeting room and toilets and kitchens. The first floor is in two parts. The west side houses the offices of the Town Council and the east side the Council Chamber and archives office.

Due to Covid 19 the Town Hall has not been used during National Lockdowns and Business Support grants have been applied for and received to help with loss of income. When able to the Hall is well used with many regular weekly/monthly bookings. Additional one-off bookings are growing including large events such as weddings. The hire charges are listed below and it is not proposed to increase these. The use of the hall as a wedding venue will be investigated further and as the set up and clearance for this are time consuming new charges may be suggested.

Aylsham Town Hall Hire Fees

Main Hall including Green Room	Morning	Afternoon	Evening
Commercial, Weddings, Dances, etc	100	70	100
Regular commercials - non-resident	90	63	90
Regular commercials - resident	80	56	80
Non profit making organisations	40	28	40

Main Hall without Green Room	Morning	Afternoon	Evening
Commercial, Weddings, Dances, etc	80	60	80
Regular commercials - non-resident	72	54	72
Regular commercials - resident	64	48	64
Non profit making organisations	32	24	32

Green Room or Council Chamber			
Standard Rate	£8 per hour		

A further rate of £40 is charged for Children's Birthday parties (under 12's), christenings and wakes

Earmarked Reserves

The Estimated Earmarked reserves for the Town Hall are £17,000

Town Hall

Expenditure	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Utilities	9,626	7,000	8,002	7,000
Advertising	429	-	-	-
Rates	15,138	15,500	15,384	15,500
Cleaning/Sanitary/Refuse	5,705	6,000	4,335	6,000
Repairs/Maintenance/ Surveys	30,277	7,000	18,016	7,000
Incidentals	98	100	98	100
Licensing	2,912	850	170	850
Pest Control	270	200	100	200
Replacement Furniture	-	500	-	500
Staff Costs	21,054	21,830	22,806	21,830
Totals	85,509	58,980	68,911	58,980
Income	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Other Income	40		10,000	
TH Storage Rents	1,603	1,300	840	1,000
Hirings	14,016	15,000	4,537	10,000
TH Cellar Rents	-	200	-	200
TH Curtains	250	500	(125)	500
Replacement Furniture	-	-	-	-
Inc exc Precept	15,909	17,000	15,252	11,700

Precept - Town Hall	52,300	41,980	41,980	47,300
Totals	68,209	58,980	57,232	59,000
Surplus/(shortfall)	(17,300)	0	(11,679)	20

All work to the Town Hall will be finished in 2020/21. Hopefully hirings will start again from early summer. It is hoped that in the future the heating can be replaced to a more efficient system. This will be a project that will be looked at for the 2022/3 budget.

Drill Hall

Our service objectives in providing the service

- To provide a meeting space with good facilities at an affordable cost
- To provide an income source

The Town Council purchased the Drill Hall from Norfolk County Council in 2017 following the removal of the long-standing tenant and the decision by the County Council that the building was no longer required by themselves.

The building consists of a main hall, boxing gym, storage facilities for user groups, kitchen/toilets, suite of office space and a meeting room.

Due to Covid 19 the Drill Hall has not been used during National Lockdowns and Business Support grants have been applied for and received to help with loss of income. When able to the Hall is well used with many regular weekly/monthly bookings. Aylsham Community Gym have ceased to use the Drill Hall but the rooms to the right of the hall are let on a permanent basis to a dancing school for a monthly fee.

The main hall has been redecorated and the suspended ceiling has been replaced/.

The Town Council are grateful to Aylsham In Bloom for the work on the planting outside the hall.

The charge for hiring the Drill Hall is £10 per hour

Earmarked Reserves

The Estimated Earmarked reserves for the Drill Hall are £6,800

Drill Hall

Expenditure	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Utilities	6,877	7,000	2,197	7,000
Misc	12	-	-	-
Advertising	429	-	-	-
PWLB	19,744	19,500	19,528	19,200
Rates	4,910	5,200	4,990	5,200
Cleaning/Sanitary/Refuse	2,974	4,000	4,684	4,000
Windows	160	200	200	200
Repairs	94,788	2,500	8,508	2,500
incidentals	130	200	184	200
Premises License	100	100	70	100
Pest Control	150	200	120	200
Replacement Furniture	172	500	-	500
National Trust Licence	50	50	50	50
Staff Costs	25,117	25,535	23,137	25,535
Totals	155,613	64,985	63,668	64,685
Income	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Other Income	-	-	7,500	-
Hirings	22,358	24,000	3,665	20,000
Storage	861	1,000	750	1,000
Inc excl Precept	23,219	25,000	11,915	21,000
Precept - Drill Hall	37,850	40,000	40,000	43,700
Totals	61,069	65,000	51,915	64,700

Surplus/(shortfall)	(94,544)	15	(11,753)	15
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All work to the Drill Hall has been finished in 2020/21. Hopefully hirings will start again from early summer.

Other Town Council Properties

Apart from the large public buildings of the Town Hall and Drill Hall the Town Council also owns other properties in the Town. These consist of the public toilets, 23 and 25 Market Place and Cemetery Cottage on Norwich Road. The council is also responsible for the pump on Cawston Road and the telephone box formerly located on Millgate.

Our service objectives in providing the service

- To provide toilets for public use open all days except through the Christmas period
- To be a responsible and responsive landlord

The public toilets were rebuilt in 2006 and are located down the loke next to the Town Hall. The toilets are cleaned daily by a cleaning contractor before being locked at night. The toilets are well used and it was agreed that a refurbishment should go ahead this year to the toilets. Due to Covid 19 this has not happened yet but is scheduled to start at the beginning of 2021.

The buildings in the Market Place are both currently leased with long-term tenants. With regard to 25 Market Place the Town Council owns the land not the building.

Cemetery Cottage has undergone substantial refurbishment in recent years and has a long-term tenant.

The pump was re-thatched in 2014 and no further maintenance is planned.

The telephone box was purchased in 2017 through the BT Adopt-a-kiosk scheme. Plans are underway to clean and paint it and move it to the Market Place. This should be completed in the financial year 2020/2021

Earmarked Reserves

The Estimated Earmarked reserves for this cost centre are

Properties	£15,100
Public Toilets	£5,700

Other Properties

Expenditure	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
23 Market Place Repairs	145	400	-	400
Cemetery Cottage Repairs		500	365	500
Cemetery Cottage Reserve		1,000	-	1,000
Public Toilets Utilities	2,030	1,750	2,725	2,000
Public Toilets Rates	3,007	3,100	3,056	-
Toilets Cleaning Materials	157	600	477	600
Public Toilets General Repairs		5,000	1,406	1,000
Public Toilets Major Repairs	855	15,000	15,000	-
Toilets Contract Cleaning	7,927	8,500	5,700	8,500
Toilets Electrical Inspection	-	150	150	150
Toilets Sanitary Contract	2,936	2,500	2,400	2,500
Public Toilets Incidentals	59	100	50	100
Staff Costs	5,171	5,295	5,388	5,295
Totals	22,287	43,895	36,717	22,045
Income	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
23 Market Place Insurance	444	500	479	500
23 Market Place Rent	5,000	5,000	3,750	5,000
Cottage Rent	4,392	6,750	6,622	6,750
Income – Lease	50	50	50	50
Transfer from General Reserves	-	15,000	15,000	-
Inc excl Precept	9,886	27,300	25,901	12,300
Precept	12,300	16,600	16,600	9,750
Totals	22,186	43,900	42,501	22,050
Surplus/(shortfall)	(101)	5	5,784	5

Cemetery

Our service objectives in providing the service

- To provide a well-maintained site whilst respecting the wishes of the families visiting the site

The Council owns the Cemetery on Norwich Road, which is open for both residents and non-residents. The cemetery is open to all faiths or those without faith having both consecrated and non-consecrated areas.

The cemetery is divided into four sections. The two front sections are where the established graves are situated and also Cemetery Cottage. The current burial ground is at the rear to the right and also includes a separate area for ashes interment. The remaining land is currently used as allotments. We are operating on a 'planned retreat' basis here, i.e. as plots are vacated, they are not re-let so when the time comes to extend the cemetery there should be very few, if any, allotment plots remaining.

The grass at the cemetery forms part of the grass cutting contract. Maintenance is performed by the facilities staff and this year a further section at the rear of the cemetery was cleared of its overgrowth. The major costs for the cemetery, excluding grass cutting, relate to tree management and the gravel driveway. This requires resurfacing on average every ten years.

The cemetery also includes a shelter which has been the subject of vandalism over recent years. It is currently still viable but is regularly inspected to ensure its safety. There is currently no seating at the cemetery.

BURIAL FEES

	Non-Resident	Resident (50%)
Gravespace	650.00	325.00
Interment Fee	650.00	325.00
Subsequent Interments	650.00	325.00
Interment of Cremated Remains	340.00	170.00
New Memorials	380.00	190.00
Cremation Tablet	180.00	90.00
Vase	180.00	90.00

Additional Inscriptions	80.00	40.00
Searches in Records	27.00	27.00
Burials for under 18's	No Charge	No Charge

Earmarked Reserves

The Estimated Earmarked reserves for the Cemetery are £37,400

Cemetery

Expenditure	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Water	51	100	141	100
Rates	349	400	408	400
Repairs	625	750	3,056	750
Reserves	-	1,000	1,000	1,000
Drive Maintenance	-	500	500	500
Grass Cutting	5,174	6,200	5,424	6,200
Grounds Maintenance	1,993	4,200	1,550	4,200
Staff Costs	8,699	8,945	8,862	8,945
Totals	16,891	22,095	20,941	22,095
Income	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Interments	4,830	3,500	8,425	3,500
Memorials & Inscriptions	580	1,500	3,080	1,500
Exclusive Rights	-	1,000	5,900	1,000
Inc excl Precept	5,410	6,000	17,405	6,000
Precept - Cemetery	14,750	16,100	16,100	16,100
Totals	20,160	22,100	33,505	22,100
Surplus/(shortfall)	3269	5	12,564	5

The Driveway will need to be replaced in the near future – the current reserves are more than sufficient to meet this cost.

Allotments

Our service objectives in providing the service

- To provide allotments where a demand exists as required by statute
- To facilitate the management of the allotments to provide the best service to plot holders

Aylsham has four allotment sites

Cromer Road next to the Weavers Way on land rented from the National Trust

Bure Meadows next to the A140

Norwich Road next to the cemetery, these are classed as temporary allotments as the land will eventually be required as burial land.

Woodgate Allotments at The Willows.

The total number of plots currently is 112 (32 Cromer Road, 43 Bure Meadows, 30 Woodgate and 7 Norwich Road). There are also 10 raised beds at Bure Meadows.

For many years the Council had a substantial waiting list but this has now been exhausted.

The current rent figures are shown below. The Council also takes a £100 deposit refundable if the allotment is returned in the same state as it was originally let. Allotment law requires the Council to give tenants 12 months' notice of any increase in rent. The rental year begins on October 1st.

The allotments are inspected four times a year in March, May, July and September. Allotment holders not deemed to be working their plot are given one warning and then their lease is terminated. No meetings have taken place this year due to Covid 19.

Earmarked Reserves

The Estimated Earmarked reserves for the Allotments are £4,725. This reflects the deposits held on behalf of tenants

Charges for 2020/2021 - effective from 1st October 2020 - No change is suggested for 2021/22

Norwich Road

Type	Size	Rental Fee
Small	up to 70sqm	13.75
Medium	71 - 119sqm	27.50
Large	over 120sqm	55.00

Cromer Road

Type	Size	Rental Fee
Small	up to 150sqm	15.00
Medium	151 - 249sqm	30.00
Large	over 250sqm	60.00

Woodgate

Type	Size	Rental Fee
Standard	up to 121sqm	45.00

Bure Meadows

Type	Size	Rental Fee
Standard	up to 121sqm	45.00

Allotments

Expenditure	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Rent - National Trust	250	250	275	275
Repairs/maintenance	851	1,500	1,000	1,500
Grass Cutting	218	500	490	500
Reserves		-	-	-
Staff Costs	21,881	22,540	22,418	22,540
Totals	23,200	24,790	24,183	24,815

Income	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Other Income	-	-	-	-
Rents Received	4,414	7,000	4,335	4,500
Total excl Precept	4,414	7,000	4,335	4,500
Precept-Allotments	19,300	17,800	17,800	20,300
Totals	23,714	24,800	22,135	24,800
Surplus/(shortfall)	514	10	(2,048)	(15)

All the allotment sites are now let and we also have a small waiting list.

Open Spaces

Our service objectives in providing the service

- To enable residents and visitors to be able to appreciate the many and varied informal open spaces in and around the town
- To maintain the open spaces to as high a standard as practicable
- To work in partnership with the Recreation Ground Committee to provide a well maintained, presented and equipped Recreation Ground

The green open spaces in Aylsham are maintained by the Town Council facilities staff, however the grass is currently cut by contractors. Tendering for the contract took place in the autumn/winter of 2018/19 and the tender was awarded to Garden Guardian for a five-year period.

There are a number of amenity areas throughout the town including three play areas and land at the staithe and old station. The Town Council is also responsible for the closed churchyard around St Michaels church and also the National Trust owned Market Place. The Town Council provides both administration and facility functions for the Recreation Ground Committee.

All areas are inspected on a regular basis with the play areas inspected at least weekly during the busy summer months.

In 2021 it is proposed to complete the refurbishment of the Paupers Grave near the old hospital. Due to Covid 19 this was not possible in 2020.

Work is also required the church wall.

Earmarked Reserves

The Estimated Earmarked reserves for this Cost Centre are

Open Spaces	£88,900
Highway Verges	£3,700
Recreation Ground	£34,400
Churchyard	£20,000

Open Spaces

Expenditure	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Market Place Sundries	106	200	140	200
Market - Advertising/ Promotion	-	500	100	500
Market Place Rates	1866	1,950	1,896	1,950
Repairs - Open Spaces	405	500	1,484	500
Replacement Furniture	350	500	3,664	500
Highway Verges	8,662	-	9,304	-
St Michaels Development	2,990	4,000	2,776	4,000
Staithe/Old Station Yard	738	1,000	1,008	1,000
Norfolk Homes	13,175	14,000	13,136	14,000
Outdoor Gym	-	-	-	15,000
Tree Maintenance	12,560	7,500	3,305	7,500
Paupers Graveyard	-	-	-	3,000
Pump	-	-	-	-
Town Sign/Noticeboards	-	-	-	-
Other Green Areas	915	750	470	750
Churchyard Grounds	1,812	3,000	1,866	3,000
War Memorial	17	200	19	200
Clock - Church	-	250	600	250
Lychgate	140	200	-	200
Wall and footpath maintenance	-	2000	-	10,000
Recreation Ground Grant	63,150	65,480	65,480	56,570
Staff Costs	52,613	54,648	50,620	54,648
Totals	159,499	156,678	155,868	173,768
Income	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Market Rents	5,241	5,000	5,258	5,000

Farmers Mkt - Rent	2,849	3,500	1,523	3,500
Other Income	216	-	2,500	-
Highway Verges	8,384		8,791	
Recreation Ground Staff Costs	8,975	13,360	12,810	8,200
Trf from Earmarked Reserves	-	-	-	15,000
Total excl Precept	25,665	21,860	30,882	16,700
Precept	65,000	69,350	69,350	85,480
Precept Grant - Recreation Ground	62,850	65,480	65,480	56,570
Totals	153,515	156,690	165,712	173,750
Surplus/(shortfall)	(5,984)	12	9,844	(18)

This budget includes the full request from the Recreation Ground. This includes an extra sum for the church wall and also a budget for the Paupers Graveyard

Street Scene

Our service objectives in providing the service

- To provide and maintain seats, bus shelters and waste bins to a high standard whilst taking into account environmentally sound procedures
- To work with Aylsham In Bloom to provide floral features around the town
- To provide street lighting which is as efficient as possible and to respond to reported faults in a timely manner

Aylsham has street lights provided by the County Council and the Town Council. The vast majority (434) are provided by the Town Council. The street lights cover a variety of styles installed over the year. In 2020 all streetlights were replaced with LED's. This will reduce both the councils costs and its carbon footprint. Whilst undertaking this replacement all lights in the conservation area were replaced by heritage style LED's. The lights were also re-numbered with the creation of a new database which should assist with any issues. The replacement of all old lights with LED's and also replacement of any remaining concrete columns has been completed.

The Town Council provides litter bins and dog waste bins. All the dog waste bins are emptied by contractors as are the waste bins in the open spaces. Waste bins in the town centre are emptied daily by Town Council staff.

The Town Council also has numerous benches throughout the town. Any new bench must comply with the Town Councils bench policy.

The Town Council also has three bus shelters, two in the town centre which are cleaned monthly and a brick shelter on Norwich Road.

The Town Council are grateful to the members of Aylsham In Bloom who provide the wonderful floral displays throughout the town.

The Town Council relies on members of the public to report any issue with any street furniture.

Earmarked Reserves

The Estimated Earmarked reserves for the Street Scene are £10,000

Street Scene

Expenditure	Actuals 2019/20	2020/21 Budget	2020/21 Totals	2021/22 Budget
Electricity	12,872	13,000	12,930	5,000
Other Repairs	-	200	121	200
Street Light Repairs	31,445	5,000	4,440	3,000
Replacement Columns	-453	5,000	-	5,000
LED Replacement Programme	-	155,710	135,754	10,000
Litter Bins	2,318	2,500	2,300	2,500
Bin Installation	-	250	-	250
Bus Shelter	36	-	9,960	-
Street Lighting Electrical Inspections	3,343	3,200	-	3,200
Totals	49,561	184,860	165,505	29,150
Income	2019/20 Actual	2020/21 Budget	2020/21 Totals	2021/22 Budget
Anglian Water Emergency	-453			
Litter Bins	-	-	-	-
Bus Shelter	20,000	-	-	-
LED Replacement Programme – CIL Funding	-	41,000	53,000	-
LED Replacement Programme – Loan	-	50,000	50,000	-
LED Replacement Programme – General Reserves	-	44710	32,754	-
Inc exl precept	19,547	135710	135,754	-
Precept - Lighting	45,350	49,150	49,150	29.150
Totals	64,897	184,860	184,904	29,150

Surplus/(shortfall)	15,336	-	19,399	-

The street light replacement managed to come in £20,000 under budget.

The loan repayment will be £10,000 a year for 5 years.

The s106 money received for the bus shelters managed to buy three with £10,000 unspent. There have been numerous requests for a bus shelter opposite Tesco. There are two issues with this. Firstly, the gas main that runs under the path and secondly the vision for vehicles exiting Station Road. However, if the bus routes remain as they are this may warrant further investigation.