



AYLSHAM TOWN COUNCIL
MINUTES OF THE MEETING OF AYLSHAM TOWN COUNCIL
HELD ON WEDNESDAY 17 MARCH 2021 at 7pm

The meeting was held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 via Zoom.

PRESENT:

Trevor Bennett Chairman	Mr M Martin
Mrs J Bennett	Mrs A Overton
Mr D Curtis	Mr P Prekopp
Mrs M Evans	Mrs V Shaw
Mr D Harrison	Mr S White
Mr B Lancaster	

Sue Lake Town Clerk Wendy Murphy Finance Officer

6 members of the public

1. TO RECEIVE APOLOGIES

Apologies were received and accepted from Mrs E Springall and Mr R Clarke-Ward

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

David Harrison declared his interests as a District and County Councillor

3. MINUTES

Minutes of the Town Council Meeting held on 17th February, were **confirmed and will be signed by the chairman.**

4. INFORMATION ON MATTERS ARISING NOT ON THE AGENDA

With regard to the public toilets when the roof was cleared it was discovered that an alternative method of repairing the roof could be completed at a lot lower cost.

5. REPORTS FROM POLICE, COUNTY AND DISTRICT COUNCILLORS

a) To receive written and/or verbal Reports from Representatives

Police – PC Ward had no specific issues – there has been some minor damage on Red Lion Street. There has also been a den built in the woods at St Michaels. Issues with speeding on Sir Williams Lane.



Norfolk County Council – David Harrison advised that the County Council are in the last days before the election in May when he will be standing down as a County Councillor after 14 years. He expressed his disappointment that neither County or Central Government has really addressed the problems of adult Social Services in this period.

Broadland District Council – Sue Catchpole gave her apologies

Steve Riley advised he had received nearly 300 e-mails regarding the GNLP which he is working his way through. He also advised that the individual members grant remains at £500 despite his efforts to get this increased to £1000 in line with South Norfolk. This increase had been refused by both cabinet and council.

6. ADJOURNMENT OF THE MEETING FOR PUBLIC PARTICIPATION

A resident felt that the recent article in Just Aylsham gave an incorrect message and appeared as though the council were bitter over recent public reactions.

He also advised that he had responded to the GNLP and felt it was not that difficult and it did state that they were happy to accept a group view if various individuals all felt the same. The chairman expressed the view that he was doubtful of the veracity of this statement from the GNLP.

7. QUESTIONS FROM COUNCILLORS

None received.

8. PLANNING ISSUES

a) APPLICATIONS DETERMINED These were noted.

b) APPLICATIONS FOR CONSIDERATION

20210323 **12 Mill Lane, Aylsham**
Replacement front door and frame (listed building)
Town Council Response – No Objection

20210493 **22 Stuart Road, Aylsham**
Single storey lean to side extension and new lean to roof
Town Council Response – No Objection but note loss of parking space

20210296 **Land of Spa Lane, Aylsham**
Alteration and extension to an approved residential layout following
Prior Approval for change of use from agricultural to residential
Town Council Response – No Objection but strange design for stockholders cottage!

20210286 **7 Jenny Lind Close, Aylsham**
Certificate of lawfulness for demolition of existing rear bay window
and construction of new rear extension not exceeding 4m
Town Council Response – No Objection



Town Council Response – No Objection but share neighbours concern regarding red cedar**9. GREATER NORWICH LOCAL PLAN (GNLP)****a) To receive the full Town Council response**

The full response had been circulated with the agenda and detailed the issues that were of direct concern.

b) To note extension of response date for Regulation 19

The chairman advised that the date had been extended until March 22nd and encouraged anyone who had not responded to do so.

Even though the Town Council are objecting to the development of two sites it will be prudent to discuss the potential for community gain from the sites. This discussion to take place after the consultation has closed and it was suggested that May would be best as County Council elections are due at the beginning of May and the candidates would be in the purdah period.

10. FINANCIAL MATTERS**a) To receive and adopt the Financial Reports for February**

The report was adopted

b) To consider the purchase of a new cart for the Market Place cleaner

The cost of a new cart would be £880. The current cart has been in use for several years This was proposed and **AGREED**.

c) To consider membership of Norfolk Parish Training Support

This membership-based group is very helpful with information and training. The fee is £500 - the same as last year. This was proposed and **AGREED**.

d) To consider a donation to Broadland Tree Warden Network

Although we have not used this group the clerk does receive their e-mails and newsletters. The town does have a large number of trees so this could prove useful. The suggested donation from the group is £30. This was proposed and **AGREED**.

11. TOWN CLERKS REPORT

The Town Clerk presented and updated her report.

Cemetery Cottage – the tenants had left at the end of the tenancy and following the report by the agents a sum was agreed to be deducted from the deposit. This is being challenged and the matter is with the TDS Deposit Scheme

Pill Box – an incorrect rumour was being spread that the pill box near Tesco was to be removed. It was clarified that this was not being planned. The area was visited and it was

noted how unkempt it is and therefore it is proposed to look at clearing the area working with both the school and Norfolk Trails – this outline was **AGREED**.

12. CHAIRMAN'S ANNOUNCEMENTS

The chairman advised he had nothing to report.

13. AYLSHAM TRAFFIC MANAGEMENT WORKING GROUP

a) To note the response to the formation of this group

There has been interest in this group from both inside and outside the council with about 20 names having been put forward.

b) To agree a first meeting date

This was suggested as the last week in March.

14. HIGHWAYS

a) To receive an update on Parish Partnership bid for Penfold Street

The clerk met with the Engineer who explained the plan in detail. A white line will be painted alongside the buildings on Penfold Street and the footway will continue where the drop kerbs will be placed.

b) To receive an update on Highway matters

Nothing to note

15. CHURCHYARD ISSUES

a) To receive the minutes of the Churchyard Committee 3rd March 2021

The minutes were accepted. Members felt it was a good meeting with a very positive vibe.

b) To consider the recommendation from the committee that the Town Council rescinds the decision to remove the trees in the churchyard

The Churchyard Committee could not really see an issue with the trees and requested the proposal to remove them be rescinded. This was **AGREED**.

c) To confirm the decisions made by the Churchyard Committee

A proposal to improve the area where the garden waste is situated will be brought to a future meeting. These were all **AGREED**.

16. CITTASLOW

a) To note the minutes of the Cittaslow Committee Meeting held 18th February 2021

The minutes were noted.

b) To confirm the decisions made by the Cittaslow Committee

These were all agreed. The Committee continues to work on the Climate Change agenda.

17. RECREATION GROUND

a) To note minutes of the Recreation Committee Meeting held 9th March 2021

The minutes were noted.

b) To receive a report on a meeting held to discuss future management of the Recreation Ground

The clerk had prepared a report on a meeting held with the council representatives on the Recreation Ground Committee and the chairman of the Recreation Committee and the Town Council. This was in relation to the proposal made at the December meeting. It was unanimously agreed by the meeting to postpone any discussion until a new chairman of the Recreation Ground has been elected.

The report also suggested that should a chairman not be appointed that the council agree that the Town Council take on the management of The Recreation Ground as a temporary measure. The clerk advised that many residents were of the opinion that the Town Council were responsible for the Recreation Ground and any issues that might arise could reflect badly on the Council. The representatives on the Recreation Ground Committee did not feel this was important so no vote was taken.

c) To receive any update

Nothing to report

18. POLICIES (deferred from February Meeting)

a) To receive the policies report

This was noted

b) To renew without change Scheme of Delegation and Investment Policy

This was **AGREED**

c) To agree the changes to the Archive Policy

This was **AGREED**

d) To note Internal Control Policy agreed in February

This was **AGREED**

19. HENRY PAGE ROAD OUTDOOR GYM

a) To receive a report on the two schemes

The clerk had contacted the two companies who had the preferred schemes for more information and this was presented.

b) To agree a scheme

It was proposed and **AGREED** by majority vote that Option A at a total cost of £16,000 be purchased.



20. ITEMS FOR INFORMATION/FUTURE AGENDA ITEMS

No new items identified.

21. DATE OF NEXT MEETING

The Chairman confirmed the date of the next Meeting as Wednesday 21 April 2021, at **7.00pm via zoom.**

CLOSURE OF THE MEETING

There being no further business, the Chairman closed the meeting at 20.50p.m.

Minutes Agreed..... 21 April 2021