

County Deal for Norfolk

More background on the County Deal

County Deals are part of the Government's levelling up agenda. The agenda's aim is "to spread opportunity equally across the UK".

A County Deal transfers funding and powers to the county – a process known as devolution. This provides a unique opportunity to:

- Unlock significant funding
- Make decisions in Norfolk that are currently made in Whitehall

Norfolk's invitation to begin devolution negotiations for a County Deal was in February 2022. We're one of the first few authorities in the country to start this process.

What a County Deal will mean for Norfolk

Securing a County Deal for Norfolk is about changing things for the better for local people. It will give all our residents and businesses the best possible opportunities and experiences. And it means being at the front of the queue for future powers and funding. The Deal for Norfolk will:

- Result in us taking more decisions in Norfolk that are currently taken by the Government. People and organisations who know and understand the county and its communities will be taking those decisions.
- Bring more investment and new funding for Norfolk into local control. This includes £20 million per year for 30 years. There will be significant freedoms to spend on local priorities, and other devolved budgets and powers that we can use to benefit Norfolk.
- Help us to grow our skills base for the future - matched to local jobs, to attract more businesses and investment. In turn this will boost economic growth and productivity, and raise living standards.
- Help Norfolk to realise its potential and restore local pride of place. This will be through better housing, better infrastructure, and better local services - including our local roads and transport.
- Ensure visible leadership, through a directly-elected county council leader

Why more local decision making would be better

Local leaders often know and understand the areas much better than politicians and civil servants based in London.

Their knowledge and experience can deliver what is appropriate and what will work for their region. This is especially true when they work with public and private sector partners.

What's in the proposed 'Deal for Norfolk'

The Government and Norfolk County Council are proposing to work together on a devolution deal.

Agreeing a Deal for Norfolk will mean that, from 2024 onwards, we could:

- Target funding and resources to Norfolk's own priorities with a new investment fund of £20m per year for 30 years
- Attract and keep new and key businesses and sectors by strengthening the local business voice. This would inform local decision making and strategic economic planning through the future integration of the New Anglia Local Enterprise Partnership.

- Invest in the skills we know we need with devolution of the adult education budget and input into the new Local Skills Improvement Plans
- Unlock housing and employment sites with an injection of £12.9m capital funding in this Spending Review period. There would also be new powers to drive regeneration, housing, and development priorities.
- Invest in local transport planning and merge transport budgets to direct funding to meet our local needs and priorities.
- Raise our national profile. Our voice will be stronger when speaking to Government and it will help shape future policies and funding decisions.
- Have a Council Leader who is directly elected by the public, with the first election planned for May 2024

This information is taken from the County Council website so cannot be counted as a neutral opinion

Full details of the consultation can be found at [Norfolk.gov.uk](https://www.norfolk.gov.uk) via a promoted link on the homepage

E-Mail from **Helen Mellors**
Assistant Director - Planning

Good Morning Sue,

Thank you for again for bringing your concerns to my attention. I passed this to Tracy Lincoln, Development Manager and I understand Tracy called you today to discuss.

On those large-scale applications, where requested by the Town Council, we are happy to provide selected and targeted plans of a larger scale (the main layout or masterplan for example). I am sorry on this occasion that the A2 plan received from Sam wasn't sufficient.

I am reminding the team that where requested on large scale applications we should accommodate this where possible (one or two large scale plans) or alternatively request this on your behalf from the developer.

I note that you no longer need any further plans for the Norwich Road application and will ensure that the request is satisfied for the Burgh Road application.

Kind regards,

Helen

Aylsham Town Council
Summary of Receipts and Payments
To 31/01/ 2023

Cost Centre	Receipts		Payments	
	Budgeted	Actual	Budgeted	Actual
General Purpose	112,800	134,077	112,800	144,061
Town Hall	58,750	60,914	58,750	54,261
Drill Hall	63,000	59,025	62,985	51,178
23 Market Place	5,500	1,250	-	-
Cemetery Cottage	7,000	5,838	1,500	-
Public Toilets	-	-	11,800	12,149
Other Properties	6,450	9,050	5,700	3,839
Cemetery	23,600	22,774	23,600	26,516
Allotments	24,700	26,262	24,690	25,561
Markets	9,000	6,364	2,650	2,028
Open Spaces	173,370	183,960	166,020	157,458
Events	-	12,174	-	16,003
Churchyard	-	400	13,700	2,207
Street Scene	24,450	24,450	24,450	30,234
	508,620	546,538	508,645	525,495
VAT		36,914		33,976
		583,452		559,471

Aylsham Town Council Current Year

Cash in hand 01/04/22	404,496.90
Plus Receipts	583,451.23
Sub total	987,948.13
Less Payments	559,471.34
Cash in hand	428,476.79
Represented by	
Current Bank A/C	5,002.02
Active Saver	81,915.05
Public Sector Deposit Fund	252,037.92
Shawbrook – Issue 7 Fixed Bond	89,271.80
Petty Cash	250.00
	428,476.79

	General Reserves		105,642	
	EMR Bottle Bank		4,950	
	EMR Cittaslow		1,200	
	EMR Community Events		7,400	
	EMR Christmas Lights		1,600	
	EMR Election		2,000	
	EMR Marquees		1,200	
	EMR Drill Hall		22,000	
	EMR Town Hall		17,000	
	EMR Properties		24,100	
	EMR Cemetery		41,700	
	EMR Open Spaces		70,400	
	EMR Highway Verges		3,880	
	EMR Recreation Ground		34,400	
	EMR Churchyard		48,500	
	EMR Street Furniture		16,000	
	EMR Hall Hire Deposit		50	
	EMR CIL		18,930	
	EMR Cemetery Cottage		2,000	
	EMR Allotment Deposits		5,525	
				428,477

CLERK'S REPORT FOR COUNCIL MEETING 1.3.23

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>COMMENTS</u>
Town Hall		Repair work completed Boiler Review scheduled for March 14th
23 Market Place		
Cemetery Cottage	Private Letting	Tenant renewed lease
Cemetery		Meeting scheduled for Feb 27 th
Allotments		First inspections due shortly
Churchyard		Churchyard Committee Meeting scheduled for February 27th
Market Place		
Farmers' Markets		Group looking at Market feel the re-launch would be better in the summer, thus avoiding Easter and the Coronation
Markets		
Jannys Close Community Garden		
Staithe		
"Little Staithe"		
Hopkins Homes areas general		
Highways		
Paupers Graveyard		Signage is currently being designed and a maintenance schedule put in place More detail to be added to the Town Council website
Norfolk Homes Play Areas (equipped)	Wymer Drive	
Norfolk Homes large area off Mileham Drive		
Land at Sapwell Close	Adverse Possession Claim	Completion of review of 1970's minutes. Extracts sent to solicitor. Solicitor chased for a response
Car Parks		Paper to be prepared
Street Lighting		Tender process for maintenance to start in the summer Claim started for repairs to light damaged on Penfold Street
Public Toilets		
COMMA/Archives		
Litter & Dog Waste Bins		New dog waste bin on order to be situated on Cromer Road
Bus Shelters		Following a meeting with a resident who had previously been part of a bus passenger unit in Worcestershire he suggested

		that the new bus shelters installed are missing timetables. The clerk will look into whose responsibility this is. The bus stop on Burgh Road was subject to a large graffiti attack. This has been cleaned but requires further work
Pump		
Pillboxes		
War Memorial		
Highway Rangers		The Highway Rangers are Norfolk County Council Highway gang who visit the town on a regular basis to undertake minor road repairs e.g. sign cleaning, small potholes etc. Please let the office know of any such areas and we will add it to the schedule we send them
Drill Hall		Boiler Review scheduled for March 14th
Community Speedwatch	Need to re-establish	Still short of volunteers and someone to organise
Telephone Box	Refurbishment	Telephone box has been refurbished and the charger will be installed shortly. Highways to return to replace slabs
Bure Meadows Footpath	New Footpath across to Dunkirk	Letter from s106 officer detailing all the work agreed with the developer
Code of Conduct		A new code of conduct has been introduced by the Local Government Association. I would suggest not adopting this until the new council takes office in May. This is the same position as Broadland are taking.
Blickling	Stakeholders Meeting	Scheduled for April 4 th
Co-op, Market Place	Scaffolding	Scaffolding will be erected outside the co-op to allow repairs to the roof to be completed Norfolk County Council have approved the TTRO application to suspend the parking bays. The dates have currently been pencilled in for the suspension to take place from 21 st March – 23 rd March for scaffold erection & 12 th April – 13 th April for scaffold dismantling. Some of the bays may be unusable during the time the scaffolding is in place

Items for Town Council to consider/note

- **Heating Review 14th March**
- **Insurance claim underway for damaged street light**
- **Co-op Scaffolding**

District Council & Town/Parish Elections Timetable

Event	Deadline date midnight unless stated
Publication of notice of election	Thursday 16 March
First issue of Poll Cards (provisional date)	Friday 17 March
Delivery of nomination papers, consent to nominations & home address forms	Between 9am and 4pm on any working day from 17 March – 4 April
Deadline for delivery of nomination papers, consent to nomination and home address forms	Tuesday 4 April 4pm
Deadline for withdrawals of nomination	Tuesday 4 April 4pm
Deadline for notification of appointment of election agent (n/a parishes)	Tuesday 4 April 4pm
Publication of first interim election notice of alteration	Tuesday 4 April
Publication of statement of persons nominated	Wednesday 5 April 4pm
Deadline for applications to register to vote at elections	Monday 17 April
Deadline for new postal & postal proxy applications & for changes to existing postal or proxy votes	Tuesday 18 April 5pm
First issue of postal votes (provisional date)	Tuesday 18 April
Publication of second interim election notice of alteration (provisional date)	Wednesday 19 April
Deadline for new proxy vote applications (not postal proxy)	Tuesday 25 April 5pm
Deadline for receiving Voter Authority Certificate (VAC) applications	Tuesday 25 April 5pm
First time electors can apply for an emergency proxy	Tuesday 25 April after 5pm
Publication of notice of poll	Tuesday 25 April
Publication of final election notice of alteration	Wednesday 26 April
Notification of appointment of polling/counting agents	Wednesday 26 April
First date electors can apply for a replacement for lost postal votes	Thursday 27 April
Polling Day	Thursday 4 May 7am – 10pm
Last time for re-issue of spoilt or lost postal votes	Thursday 4 May 5pm
Last time to alter the register due to clerical error	Thursday 4 May 5pm

**MINUTES OF THE MEETING OF THE CITTASLOW AYLSHAM COMMITTEE
HELD AT DRILL HALL,
ON WEDNESDAY 15th FEBRUARY 2023 AT 11am.**

PRESENT: Mr P Prekopp, Aylsham Slow Food, Chairman
Mrs J Marles Aylsham U3A
Mr G Margaron, Aylsham Community Partnership
Mrs M Evans Aylsham Town Council
Mrs W Sadler – Aylsham In Bloom
Mrs M Anderson-Dungar ABEF
Mr R Willis ABEF
Ms Sandi Westwood – Aylsham Town Council
Mr G Peers – Broadland District Council

OFFICER: Mrs S Lake Town Clerk

01 APOLOGIES FOR ABSENCE

Rev Canon Julie Boyd – Aylsham Parish Church
Jean St Clair – Aylsham U3A

02 MEMBERS' DECLARATIONS OF INTEREST & DISPENSATIONS

There were no Declarations of Interests or any Requests for Dispensations.

03 MINUTES

The minutes of the Cittaslow Aylsham Meeting held on 18th January 2023, were **confirmed and signed by the chairman.**

04 MATTERS ARISING

Nothing raised.

05 ADJOURNMENT OF THE MEETING

In the absence of any member of the public, the meeting continued without adjournment.

06 CITTASLOW UK & CITTASLOW INTERNATIONAL

a) To receive an update

A letter had been received regarding a visit to Aylsham from the President and General Secretary of Cittaslow International. They wish to visit in the first week of May which does have an issue as it is the week of the council elections and also the Kings Coronation. Representatives from the other towns would also be expected to attend.

After discussion it was **AGREED** that a meeting on the Wednesday (May 3rd) would be suitable and Pat Prekopp will contact Italy regarding this.

The initial plan is to have a meeting in the morning followed by lunch. An out line agenda will also be required – to be discussed at future meetings.

Sandi Westwood would contact Alby Crafts and Mo Anderson-Dungar will contact Banningham Crown.

The UK Group had recently held a catch up meeting prior to the AGM on the 18th March.

b) To receive an update on the request for accounting details

Sandi Westwood has been looking at these and made some progress. A phone call to Italy is proposed.

There is also some confusion regarding the UK accounts. The cost for each years membership is €1500 but the councils has paid £1500 so there should be an increasing balance on the account.

Giles Margarson will talk to the accountants Brook Rankin

07 CITTASLOW IN AYLSHAM

Graham Peers advised that the Harleston website will launch on March 11th to coincide with the competition of public realm works in the town when they will be having a 'town is open day'.

The cost of the new website is £8000 and the charge per town would be £1500 plus annual maintenance. There is an opportunity for councils to use the site as a revenue stream charging for extra content. There would need to be someone designated to be the admin.

Also included in the site would be a 'Visit Broadland' section. A demo will be available at the next meeting.

Social media can be linked to the website.

08 FARMERS MARKET AND GENERAL MARKETS

a) To receive an update on the November Farmers Market

The group looking at the Farmers Market are looking to launch the new market on June 3rd. Work is starting on a social media campaign, webpage and logo.

There is talk of the country market having a stand at the Farmers Market.

b) To receive an update on the general markets on Monday and Friday

The markets have been very quiet over the last month and the Friday market is looking very depleted.

09 CLIMATE EMERGENCY

The ACE committee now has two overarching groups – the main committee and a co-ordinating committee that sets the agenda for the full group.

The website is progressing well although more copy is still required. There are also going to be regular articles in Just Aylsham.

The next stage is for the group to agree a strategy for adoption by the Town Council.

10 PROJECTS

i) OLD STATION YARD

Nothing to report.

ii) TOWN PEDESTRIAN MAP

Copies of the proposed map were circulated and a few minor alterations suggested. This will now be taken to the Town Council for approval. Funding is in place for the maps and installation.

iii) MINDFUL AYLSHAM

The full day course had to be cancelled due to low numbers. However, the two hour course will be going ahead on February 16th.

iv) AYLSHAM WARM SPACES

The Recreation Ground space is used – but not heavily but the Town Hall has not been used even when a police officer was in the hall one morning, The Town Clerk advised that the grant may have to be returned. Graham Peers advised he would talk to the team that leads this to see if it can be redirected elsewhere.

11 AYLSHAM COMMUNITY EVENTS COMMITTEE

There was a plan to hold a Pancake Race in the Market Place as the committee wrongly thought Shrove Tuesday fell in half-term. As this was not the case the plan was abandoned.

A Mothers Day Tea will be held on March 18th.

The Events Committee will be setting up their own Facebook page. It was asked if this could be dovetailed with the Visit Aylsham website. The Town Clerk will look into this.

12 SLOW FOOD AYLSHAM

Nothing to report.

13 AYLSHAM IN BLOOM

The Paupers Grave is looking good and the grass should not need attention until March.

The bench at the bus stop near Tesco has been damaged and the Town Clerk will arrange for it to be taken for repair.

It was noted that more trees had been planted on the roundabout at Burgh Road. This will be passed onto the Highway Engineer.

14 ABEF

The open meeting will be held on April 17th. Details will be sent out soon.

15 AYLSHAM TRAFFIC GROUP

Following the Open Consultation the group are finishing off reviewing the comments received before preparing the final report to be agreed by the council.

16 AYLHAM PARISH CHURCH

The replacement work for the bells has now been agreed and they will be removed in March and replaced in August.

17 ITEMS FOR INFORMATION/NEXT AGENDA

Nothing brought forward for the next meeting.

18. DATE OF NEXT MEETING

The date of the next meeting was confirmed as **Wednesday 15th March 2023 at 11.00am at the Drill Hall**

CLOSURE OF THE MEETING

There being no further business the Chairman closed the meeting at 12.50pm

**MINUTES OF THE MEETING OF THE PROPERTIES COMMITTEE
HELD IN AYLSHAM TOWN HALL
ON MONDAY 20 FEBRUARY 2023 10.00am**

PRESENT: Mr T Bennett (Chair) Mrs A Overton
Mrs M Evans

OFFICER: Mrs S Lake, Aylsham Town Clerk

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr D Curtis and Mr D Anderson

2. MEMBERS DECLARATIONS OF INTEREST & DISPENSATIONS

None made.

3. MINUTES OF THE LAST MEETING

The minutes of the meeting held on the 10th November 2022 were confirmed and **AGREED** and signed by the chairman

4. ADJOURNMENT OF THE MEETING

In the absence of any member of the public, the meeting continued without adjournment.

5. RE-CONVENE THE MEETING

This item was not required.

6 INFORMATION ON MATTERS ARISING

Nothing raised

7. AYLSHAM TOWN HALL

a) To receive an update on repairs

The damage to the outside wall has been repaired and the insurance claim met.

b) To receive an update on entrance hall mirror

Samples have been agreed with Broadland Framers and hopefully the mirror should be in place by the end of the month.

c) To discuss noticeboards on outside of the Town Hall

The noticeboard at the Red Lion Street end of the Town Hall requires either refurbishment or replacement. The Town Clerk will look into the alternatives. Consideration will also be given to removing the other small boards.

d) To discuss seating on the Town Hall apron

This was discussed at the last meeting and picked up by the Town Council. Councillors felt the possibility of removable tables would be good for the town and some of the

local businesses. Also, with the possibility of car parking charges coming in there is a danger of the area be used more extensively for parking.

e) To discuss any future work

It had been agreed at the last Town Council Meeting to engage a consultant to review the heating options for the Town Hall. The Town Clerk will also ask for options for the Council Chamber to be included. The initial visit is scheduled to take place on March 14th.

8. DRILL HALL

The heating consultant will also be reviewing the Drill Hall. The new doors on order.

9. PUBLIC TOILETS

Nothing to report

10. 23 & 25 MARKET PLACE

Nothing to report

11. CEMETERY COTTAGE

Nothing to report. The tenant has signed an extension to the agreement taking it to April 2024

12. RED TELEPHONE BOX

This is ready for installation of the equipment. This will be placed as a priority.

13. OPEN SPACES and PLAY AREAS

a) To note the latest play inspections

Copies of the 2022 summer inspections were circulated at the last meeting.

b) To receive details on repairs required

Gavin Watson is progressing through the repairs.

A new system of playground inspections will be put in place to make them easier to complete and read.

14. OTHER PROPERTIES

Nothing to report.

15. ITEMS FOR INFORMATION/NEXT AGENDA

The Town Clerk suggested that as the next meeting will be after the Town Council elections the committee should start looking at how future CIL money should be spent.

16. DATE OF NEXT MEETING

The next meeting will be in August 2023.

CLOSURE OF THE MEETING

There being no further business, the Chairman closed the meeting at 10.33am

**Minutes of the Aylsham Town Council Traffic Group Meeting held on Wednesday 22nd
February 2023 at Aylsham Town Hall**

Present

Trevor Bennett (chairman)	Catherine Fletcher
Gordon Clarke	David Harry
Andy Christie	Lindsay Little
Mary Evans	Pat Prekopp

Sue Lake

1. Apologies for Absence

Apologies were received and accepted from:

Clare Alban; Richard Anderson-Dungar, Sue Catchpole, Nicholas Haag, Richard Laxen and Arthur Rope

2 Minutes

The minutes of the meeting held on 25th January 2023 were circulated with the agenda. The minutes were **AGREED**.

The results of the survey undertaken by Gordon Clarke were questioned. He advised he had still only had a few replies and a final push for more will be sent.

Items 3 and 4 were discussed in reverse order

4. Update on areas discussed last month

Various members of the group met with the Highway Engineer for the area to discuss aspects of the strategy and how it could be implemented.

Speed

This was not actually discussed with the Highway Engineer. The consultants had suggested reducing the areas covered but this was not considered acceptable. It was also felt that expanding the area would not result in much driver changes. However, it was felt that the 20mph on Norwich Road should be extended past the nursery.

Recommendation for final strategy: Retain 20mph at existing limits except an extension to beyond John Bears Nursery on Norwich Road

Pedestrian Crossing – White Hart Street/Red Lion Street

This was the one issue most people consulted on were in favour of. However, when we met with the Highway Engineer the only location where all the necessary street furniture for a crossing could be installed was beyond Red Lion Street down the hill on Cromer Road. This was due to how it would narrow the footway and also the potential vulnerability of the Belisha Beacon. This was not considered a good location and felt it would be little used.

It was still felt this was a good project and members spoke of surface dressings to indicate pedestrian crossings and these will be followed up

Recommendation for final strategy: Before including check on differ styles of crossing

Parking

The Town Council agreed to produce their own policy on this. It was thought this should include a longer free-parking time, parking for employees in the town and also residents. The Town Clerk will draft this for discussion at the next meeting

Recommendation for final strategy: Policy to be drafted and agreed prior to inclusion

Public Transport

The Chairman, vice-chairman and clerk met with a local resident regarding this matter. He had a vast experience both professionally and as a user of public transport and came up with some simple solutions that require following up. Work on this is ongoing.

Recommendation for final strategy: More investigation needed before inclusion can be considered.

Penfold Street/Cawston Road Junction

This was looked at in detail with the Highway Engineer. Whilst at the site it was noticed that all but one car that turned into Cawston Road from Penfold Street went over the central line. The junction is exceptionally large but very poorly designed. After considering various options of how it could be rearranged the consensus was to move the pump slightly to create a T-Junction with better visibility and also bring the pump into the public realm area. This was considered a possible solution and costs and practicality will need investigating.

Recommendation for final strategy: Before including check on cost and logistics of moving the pump

Cawston Road

The Town Council have agreed to look at yellow lines. The first stage would be to consult with local residents.

Andy Christie advised there was an issue with Unicorn Yard regularly getting blocked and an extension of the yellow lines there would be beneficial. It will be checked to see if this could be included in one application.

Recommendation for final strategy: To install yellow lines subject to a budget limit should objections be raised

Burgh Road

The Highway Engineer was positive towards the proposal of traffic lights and advised that this could come on the back of the development. This could also include a crossing and possibly the designation of Oakfield Road as access only.

Recommendation for final strategy: More investigation needed but inclusion can be seriously considered

**3. Traffic Strategy – Presentation to the public – continuation from last month
Market Place**

There was a broad agreement on this but not sure if it is included in the Parking Policy. Contact will be made with the National Trust.

Cycles and Trails

This really needed to be discussed with regular cyclists. Heather Jermy from Blickling is keen to establish a cycle link from Blickling to Aylsham.

It was also felt there should be a direct cycle link from Aylsham to Norwich.

A140 Signage

It was agreed that this should be progressed. However there was concern that Norwich Road may struggle with too much traffic diverted to it.

5 To agree next stages

The type of strategy document to be adopted by the Town Council was discussed. It was thought an initial 1-2 page summary of the proposals should be created with links to the details of the discussions and the reasonings behind decisions. Also to be included are the suggestions that were dismissed and again the reasons behind the decisions.

6 To note any items for future discussion

The annual Town Meeting will be held on March 22nd and details of this strategy can be included as part of the meeting.

7 To note date of next meeting Wednesday February 29th 2023

The meeting closed at 8.55pm



**Minutes of the Aylsham Climate Action Meeting
held on Monday 6th February 2023**

Present:

Sefton Archer	Ray Horne
Sue Catchpole	Anna Magyar
Jakki Dehn	Liz McGowan
William Fisher	Richard Moore
Vicky Goodwin	Phillippa Neale
Louise Harlow	Patrick Prekopp (Chair)
Sally Hildrew	Grizelda Tyler
Ian Hildrew	

Sue Lake Town Clerk

1. Welcome and apologies for absence

Apologies were received from

Trevor Bennett	Shelly Hudson
Lillie Ferrari	Arthur Rope
Erica Fisher	Wendy Sadler
Jenny Haycocks	

In the absence of Trevor Bennett, Pat Prekopp took the chair.

2. Declarations of interest

None were declared

3. Minutes

The minutes of the meeting held on 7th November were accepted and signed by the chairman

4. Information on Matters Arising from previous minutes

Nothing raised

5. Co-Ordinating Group

a) To receive and confirm the minutes of the meeting held on 9th January 2023

The clerk advised that agenda items rising from this group must be in a form that a discussion and decision can be made by the full committee and if required endorsed

by the Town Council. Items should not be in the form of decisions made and instructions to act. The minutes were confirmed.

b) To consider items from the Co-ordinating Group

The recommendations for discussion on ACE Strategy, website and Business Survey were agreed.

6. ACE Website

a) To note the name of the website

The website address is to be ace-aylsham.org

b) To receive an update on the website

Pat Prekopp advised the site was starting to be built

It is hoped to launch the website in mid-March. The website developer requires an e-mail address from each sub-group but this would not be published on the website. There would be a system in place so the e-mails would be received by and sent by a generic address for the sub-group.

c) To request information from sub-groups

The communications group needed regular copy from the sub-groups to keep the site fresh. The communications team are happy to receive information in any format and will place it on the site in the 'ACE Style'.

7. Work Programme of Sub-Groups

Plastics

The report issued with the agenda was noted.

Nature/Biodiversity

Looking to appoint tree wardens – an article will appear in the next edition of Just Aylsham. Still looking to discuss issues with the Town Council. Main area of interest will be domestic gardens.

Energy

Looking to recruit more volunteers for work with the camera – having difficulty co-ordinating with residents.

Waste

Meeting on Thursday and looking to create an interactive map that can be included on the website.

Disappointed at the closure of the waste centre at Mayton.

Food Group

Looking to print food maps in Just Aylsham. Also interested in promoting regular talks on climate change in Just Aylsham. Interested in any information on food sharing. It was mentioned that the Friday Country Market could be a good venue for advertising this.

Contact and Connect

Grizelda Tyler will organise a regular table at the Country Market for use by the sub-groups.

Family Learning Day is on 10th June and would be good to have an ACE stall present.

8. Business Survey

It was noted that this idea had been floated for sometime now and really needed to be agreed or discarded. There was a general consensus that this was a good idea but debate as to what type of survey it should be. Options include face-to-face interview, online or paper. What was required were 2-3 questions from each group specific to the group and not generic. The survey has to have the ability to be analysed and also make it clear to businesses that ACE was not 'preaching' at them and were there to not only find information but also hopefully solutions to any issues.

It was **AGREED** that this will be discussed in more detail at the next co-ordinating group.

9 Aylsham Climate Change Strategy

It was considered that the groups were now sufficiently established that a strategy could be created to be agreed by the Town Council after the elections in May.

Pat Prekopp and the Town Clerk will look at this and present a paper for discussion.

10 Items for future discussion

Nothing raised

11. Date of Next Meeting

To confirm the date of the next Meetings as:

Monday March 6th 2023 – Co-ordinating Group

Monday April 3rd 2023 – ACE Group

The meeting closed at 8.58pm