



AYLSHAM TOWN COUNCIL

email: townclerk@aylsham-tc.gov.uk

website: www.aylsham-tc.gov.uk

NOTICE OF MEETING & SUMMONS TO ATTEND

THERE WILL BE A MEETING OF AYLSHAM TOWN COUNCIL TO BE HELD IN AYLSHAM TOWN HALL, ON THURSDAY 9 FEBRUARY 2017 at 7.00pm

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive and accept Apologies for Absence as previously notified to the Assistant Town Clerk

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for Dispensations

3. MINUTES

To receive, confirm and sign Minutes of the Town Council Meeting held on 12 January 2017*

4. INFORMATION ON MATTERS ARISING

To receive information on any Matter Arising from the Minutes not listed elsewhere on the Agenda

5. TO CONSIDER MATTERS REFERRED FROM PREVIOUS MEETING

6. REPORTS FROM POLICE, COUNTY AND DISTRICT COUNCILLORS

To receive written and/or verbal Reports from Representatives

7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC AND COUNCILLORS WITH PREJUDICIAL INTERESTS TO SPEAK

8. TO CONSIDER PLANNING ISSUES

a) APPLICATIONS DETERMINED

Application no. & Address	Town Council	Broadland DC Decision
20161853 <u>Warren House, Cawston Road, Aylsham</u>	No Objection	Approved 27.1.17
20161855 <u>Warren House, Cawston Road, Aylsham</u>	No Objection	Approved 27.1.17
20161944 <u>59 Bure Way, Aylsham</u>	Support	Approved 11.1.17
20162039 <u>20 Ethel Tipple Drive, Aylsham</u>	No Objection	Approved 17/1/17
20162057 <u>Meadow Way, The Meadows, Aylsham</u>	Object	Withdrawn
20162156 <u>Pike House, Sir Williams Lane, Aylsham</u>	No Objection	Approved 27.1.17

b) APPLICATIONS FOR CONSIDERATION

20170044 Land Adj to 147 Norwich Road, Aylsham
New dwelling and garage

20161831 Former Norfolk County Council Offices, Gas House Hill, Aylsham
Residential Development of 9 Dwellings – amended plans

20162156 Gordon House, The Meadows, Aylsham
Single storey side and rear extension

c) NEIGHBOURHOOD PLAN

To receive any update from the meeting held on Wednesday February 8th

9. FINANCE

a) To consider adopting the revised Financial Risk Assessment Number 3*^{Page 1}

b) To consider a request for £400 from Aylsham Table Tennis Club*^{Page 2}

10. TOWN CLERK'S REPORT

To receive and adopt the Town Clerk's Monthly Report*^{Pages 3/4}

11. TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS

12. TO ANSWER QUESTIONS FROM COUNCILLORS

Written questions should be given to the Clerk at least 3 days prior to the meeting.

13. CAR PARKS

- a) To receive a report from the Town Clerk on car parking in the town* Pages 5/6
- b) To consider actions highlighted in the report
- c) To consider any further action required

14. HIGHWAY MATTERS

- a) To note any issues with highways
- b) To consider a proposal re installation of a pinch point on Penfold Street (Steve White)

15. TOWN HALL FLOODING

- a) To note the report on the recent flooding in the Town Hall* Page 7
- b) To receive an update

16. TO CONSIDER CHURCHYARD MATTERS

- a) To receive and adopt the Minutes of the Churchyard Committee Meeting held on 1st February 2017* Pages 8/10

17. DRILL HALL

To receive an update

18. TO CONSIDER CITTASLOW MATTERS

- a) To receive and adopt the Minutes of the Cittàslow Aylsham Committee Meeting held on 19th January 2017* Pages 11/14

19. LOCAL COUNCIL AWARD SCHEME

- a) To resolve that annual reports and councillors' details are available on the website

20. LICENSING

To receive a verbal Report from Mrs Overton on any changes to Licensing Requirements

21. RECREATION GROUND

To receive any update

22. ANNUAL TOWN MEETING

- a) To note date of Annual Town Meeting – Wednesday April 26th
- b) To agree format of meeting

23. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

To note any items of Information or for referral to a future Agenda

24. DATE OF NEXT MEETING

To confirm the date of the next Meeting as **Thursday 9 March 2017 at 7.00pm**
Aylsham Town Hall

Sue Lake

Mrs. S Lake
Aylsham Town Clerk

2nd February 2017

**attached*

NOTES

This Meeting is open to the Public and the Press. Copies of this Agenda and the Draft Minutes referred to above are available from the Council Office, or for study in Aylsham Library, Hungate Street. They may also be downloaded from the Town Council's website at www.aylsham-tc.gov.uk (go to Agenda and Minutes page). Copies of the signed Minutes of the Town Council Meeting held on 12 January 2017 will be available from the Council Office from 10 February 2017.

All documents referred to in this agenda as "attached" are supplied to Town Councillors only. Copies are available (unless marked confidential) at the Council Offices during public opening hours.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during public opening hours, also at the meeting venue from 6.30p.m. on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

