



**MINUTES OF THE MEETING OF THE CITTASLOW AYLSHAM COMMITTEE
HELD IN THE COUNCIL CHAMBER AYLSHAM TOWN HALL
ON THURSDAY 17 NOVEMBER 2016 at 7.00 p.m.**

PRESENT: Mrs E Baker, Aylsham Town Council Chairman
Mrs V Shaw Aylsham Town Council
Mr R Willis, Slow Food
Ms K Hughes, Broadland District Council
Mrs M Evans, Aylsham Town Council
Mr G Margaron, Aylsham Community Partnership
Mrs L Chaplin, Aylsham WI
Mrs M Anderson-Dungar, ABEF
Mrs K Smith, Cittàslow Events Committee
Rev A Beane Aylsham Parish Church & Churches Together
Becky Medler, Aylsham Cadets
Andrew Morton, Aylsham Alight

OFFICER: Mrs S Lake, Aylsham Town Clerk

01 APOLOGIES FOR ABSENCE

Apologies were received and accepted from:

Ms T Colman, Aylsham High School
Mrs J Marles, Aylsham In Bloom
Mrs G Tyler, Aylsham Country Market

02 MEMBERSHIP

Chris Yeomans had expressed an interest in being co-opted onto the committee. Unfortunately, her circumstances have changed and this is no longer possible.

03 MEMBERS' DECLARATIONS OF INTEREST & DISPENSATIONS

There were no Declarations of Interests or any Requests for Dispensations.

04 MINUTES

A correction to the item relating to the Farmers Market was suggested and agreed. Following this change the Minutes of the Cittàslow Aylsham Meeting held on 20 October 2016 were **confirmed and signed**.

05 MATTERS ARISING

The final of Aylshams Got Talent was very well attended with 12 entries – all of whom were musicians and/or singers.

06 ITEMS REFERRED FROM LAST MEETING

None.

07 ADJOURNMENT OF THE MEETING

No members of the public were in attendance. It was noted that Anita Grimwood who had attended the October meeting had made contact with both Broadland District Council and Sue Sharpe. These meetings have been very positive and it is hoped that a festival will be held possibly not until 2018.

08 RE-CONVENE THE MEETING

Not required

09 FINANCIAL REPORT

No change from the previous statement

10 OTHER ORGANISATIONS IN AYLSHAM

i) Becky Medler from Aylsham Cadets attended the meeting to give members an update on the Cadets.

The cadets work to a syllabus to reach star levels integrating their work with the community and learning army skills. Only 5% of cadets (nationwide) actually join the army but the skills they learn can help them in whatever career path they choose. The age range is from 12 – 18 and Aylsham currently has 22 members who meet on Wednesdays 7.30-9.30.

Over the years they have assisted at numerous community events such as Destination Aylsham, The Big Lunch, Olympic Torch Relay, Roundabout clearance and a regular lunch group – combat stress.

They are willing to help at any event but do require 12 weeks notice to obtain authorisation and ensure insurance cover etc.

The chairman thanked Becky for this update.

ii) Christmas In a Shed – now Aylsham Alight

Andrew Morton attended the meeting to update members on this project. It is a form of Open Gardens for Christmas Lights. This year's event will be held on Saturday 10th and Sunday 11th December. It will be a walking tour of Aylsham allowing people to see the Christmas displays created by residents. Residents can register their property and this will be placed on a map available from Postles, Barnwells, Black Boys and Ex-Servicemans Club. The Town Clerk advised the Town Hall were willing to have the maps on the Friday. Money will be raised by donations in aid of the Benjamin Foundation.

Andrew asked members to advertise the event especially through social media

The chairman thanked Andrew for this update.

11 FARMERS MARKET

The November Farmers Market went well despite poor weather. The December market will coincide with Small Business Saturday.

15th Anniversary – stallholders have been identified and invitations will be prepared to go out immediately after Christmas.

12 PROJECTS

i) BEES IN THE COMMUNITY/OLD STATION YARD

A report from Ray Horne was circulated giving an update on planned work. The car park has been resurfaced and the gate is now locked in the evening.

A work day has been organised for 19th November with further date of the 21st January. It was suggested that this is a project the cadets can assist with.

ii) SMALL BUSINESS SATURDAY 2016 (3rd December)

Numerous stalls have agreed to attend. Not as many as last year but the hall will still be full.

iii) BURNS NIGHT

Plans are in place for the evening. The main issue is the requirement of someone Scottish (or able to do a very good Scottish accent) to address the haggis. Volunteers are sought for both the afternoon preparation and the evening serving. Anyone wishing to volunteer is asked to contact the Town Clerk.

iv) AYLSHAM ORGANISATIONS EVENT

The clerk had written to Broadland District Council with details regarding the event they held on October 10th. No response has yet been received. Invitations will be sent to all local groups immediately after Christmas.

v) WALKERS ARE WELCOME

No action has been taken yet but this will be looked at after Christmas. The walks leaflet is still trying to be traced.

It was suggested wherever possible when tweeting using #walkersarewelcome.

vi) COMMUNITY ORCHARD

The allotments at The Willows are likely to be transferred to the Town Council early next year. No footpath will be provided so the possibility of an orchard will be beneficial as no footpath will need to be laid in this section.

vii) AYLSHAM NEIGHBOURHOOD PLAN

At the Small Business Saturday event the Town Council will also have consultation on the next stage of the Neighbourhood Plan. Although Cittàslow will not form part of the policies it will be incorporated in the narrative of the plan. The recently published newsletter was circulated to members.

13 CITTÀSLOW UK & INTERNATIONAL MATTERS

Nothing to report

14 CITTASLOW AYLSHAM

The re-drafted form was circulated. The changes suggested had been made. The background colour was discussed in detail and it was agreed that the colour should be the same as the snail. It was also noted that the colour was very dependent on the printer and/or screen and the colour varied considerably. These comments will be passed on.

It was suggested that the Information Stall needs to be advertised as it was not being used to its full potential. The possibility of a monthly What's On at the Town Hall will be investigated.

15 CITTÀSLOW COMMUNITY EVENTS SUB-COMMITTEE

Karen Smith updated members regarding the arrangements for the Christmas Lights Switch On. She thanked the cadets for their assistance. The feedback from businesses was very good. The procession will take a slightly different route this year. Rev Beane was concerned that this may have a negative impact on the Christmas Tree Festival.

16 SLOW FOOD AYLSHAM

This is the period when Slow Food is between the Food Festival and the AGM and tends to be quiet. It was noted that Reepham are planning a Food Festival in 2017.

17 AYLSHAM IN BLOOM

In the absence of Judy Marles the Town Clerk informed the meeting of the involvement of Aylsham In Bloom in the plans for the Paupers Graveyard. A public meeting will be held on Monday November 21st at 7pm.

18 AYLSHAM BUSINESS ENTERPRISE FORUM (ABEF)

Still promoting the app and looking to prepare a budget for continuation of the scheme and will attend the Small Business Saturday event.

On December 5th ABEF will hold their Christmas Network and Nibbles at the Town Hall.

19 AYLSHAM PARISH CHURCH AND CHURCHES TOGETHER

The 12 Towers Event

In June 2017 the 12 churches will be holding various activities working in colaberation to maximise volunteers and publicity. Events include concerts, music days and flower festivals. The full programme should be available by February.

The Christmas Tree Festival will once again be held in the church to coincide with the Christmas Lights Switch On. It will run from November 24th until 1st December.

The new room created in the church from a legacy is scheduled to be opened on January 29th 2017.

20 ITEMS FOR INFORMATION/NEXT AGENDA

None raised

21 DATE OF NEXT MEETING

The date of the next meeting was confirmed as **Thursday 19 January 2017 at 7.00p.m. in the Council Chamber, Aylsham Town Hall**

CLOSURE OF THE MEETING

There being no further business the Chairman closed the meeting at 8.20p.m.

November 2016

The Rotary Club of Aylsham (RCoA) – Environment

Report to Cotteslow Meeting

Norfolk County Council Trails (NCCT)/Weavers Way At Aylsham (WWaA)

I met with Andy Williams (NCCT manager) on 3 November who reports on intended works along WWaA

1. **Drabblegate Car Park:** perimeter tidy and resurface (now completed)
2. Site of former **north platform:** continue to clear, with the view of making this a grassed manageable area .NCCT have suggested they are able to replace 'like –for-like' crisscross railing (existing is original)
3. **WWaA verges:** to be reinstate and canopy - like growth to be cut back, hopefully by end of month.
4. **WWaA 'windows '.** Openings to be sensitively cut where there are aesthetic features (St Michael's Church spire, West Lodge, Blickling Lodge, Blickling estate, farmland etc.) to view. Also to clear to view former railway architectural features – bridges and bridge railings, embankments and fencing.

Future Planning

1. **WWaA Style & Footpath:** RCoA to work with NCCT and National Trust (NT) to renew style off Cromer Road opposite entrance to Parish Allotments, move cattle fence 2 metres inwards, install oak fencing linking style to existing kissing gate on WWaA near Cromer Road Bridge. The project will give safe access for walkers to WWaA from Cromer Road. Wheelchair users will be able to access WWaA from Cromer Road via The Meadows through existing kissing gates.

2. **Scots Pine Avenue to site of former M&GN Station:** Cotteslow, Aylsham in Bloom and RCoA to continue to clear brushwood and undergrowth to create a manageable grassed approach. (Saturday 19 November) Some tree work necessary to terminate aggressive ivy growth and also sensitive pruning/lopping. How and where do we best, in an environment –friendly manner, dispose of excessive cleared vegetation? Later to consider an outdoor art sculpture exhibition area for local schools and possible placement of a picnic bench?

3. **To develop and maintain networking with interested parties for**

- Maintenance. litter clean and general. oversight
- Local walks for residents and visitors. Partners might include local History Society , Heritage Centre ,County Keep Fit walking groups , ACT (Aylsham & district Care Trust) re – mental health walks and refreshments
- Possible extended Town Trail NCCT with view to link WWaA to Bure Meadows / Mill /Dunkirk?
- Education – transport and trade projects (canal , staithe/mill / station /railway (local schools , U3A ?

R G Horne