



AYLSHAM TOWN COUNCIL

email: townclerk@aylsham-tc.gov.uk

website: www.aylsham-tc.gov.uk

NOTICE OF MEETING & SUMMONS TO ATTEND

THERE WILL BE A MEETING OF AYLSHAM TOWN COUNCIL TO BE HELD IN AYLSHAM TOWN HALL, ON THURSDAY 14 JULY 2016 at 7.00p.m.

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive and accept Apologies for Absence as previously notified to the Town Clerk

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for Dispensations

3. TOWN COUNCIL VACANCIES

- a) To note the resignation of Chris Yeomans*
- b) To consider co-option to fill previous vacancy – two applications received*

4. MINUTES

To receive, confirm and sign Minutes of the Town Council Meeting held on 9 June 2016*

5. INFORMATION ON MATTERS ARISING

To receive information on any Matter Arising from the Minutes not listed elsewhere on the Agenda

6. MATTERS REFERRED FROM PREVIOUS MEETING

- a) Committees and Working Groups - To consider proposal attached*
- b) Membership of Norfolk ALC – to receive a presentation from Janet Holdom, Chair of Norfolk ALC re benefits of membership
- c) To consider complaints re trading on highway verges

7. REPORTS FROM POLICE, COUNTY AND DISTRICT COUNCILLORS

- a) To receive written and/or verbal Reports from Representatives*
- b) To consider attendance at training on overview and scrutiny*

8. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC AND COUNCILLORS WITH PREJUDICIAL INTERESTS TO SPEAK

9. FINANCE

- a) To receive and adopt the Quarterly Financial report April – June 2016*
- b) To consider renewing subscription to Norfolk ALC (£822.00)
- c) To consider a report on portable electronic equipment for Town Council use*
- d) To consider a request from Aylsham Gym for funding from the Recycling income*

10. DRILL HALL

To receive any update

11. TO CONSIDER PLANNING ISSUES

a) APPLICATIONS DETERMINED

Application no. & Address	Town Council Comment	Broadland DC Decision
20160798 <u>White House Cottage, Petersons Lane, Aylsham</u>	No Objections	Approved 20/6/16
20160805 <u>White House Cottage, Petersons Lane, Aylsham</u>	No Objections	Approved 20/6/16
20160855 <u>79 Hungate Street, Aylsham</u>	Object	Refused 21/6/16
20160909 <u>Abbots House, 25 White Hart Street, Aylsham</u>	No Objection	Approved 6/7/16

b) APPLICATIONS FOR CONSIDERATION

- 20161104 117 Norwich Road, Aylsham
Demolition of existing bungalow and erection of replacement dwelling
Siting of temporary mobile home for use during construction

- 20161119 61 Hungate Street, Aylsham
Single storey rear extensions

- 20161145 16 Soame Close, Aylsham
Car port to front

20161163 1 Holman Close, Aylsham
Single storey side and rear extensions

12. ST MICHAELS OPEN SPACE

- a) Update on transfer of land*
- b) To consider progressing with transfer without the boundary fence

13. TOWN CLERK'S REPORT

To receive and adopt the Town Clerk's Monthly Report*

14. TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS

15. TO ANSWER QUESTIONS FROM COUNCILLORS

Written questions should be given to the Clerk at least 3 days prior to the meeting.

16. ALLOTMENTS

- a) To note report on allotment rents*
- b) To consider recommendations on allotment rents
- c) To receive any update on new allotment sites

17. TO RECEIVE CORRESPONDENCE & AGREE ACTION/RESPONSE AS APPROPRIATE

- a) Youth Engagement Networking Event 18th July*
- b) Norfolk County Council Proposed removal of street lighting on Norwich Road – from A140 roundabout to Aylsham Cemetery entrance*De-illumination*

18. TO CONSIDER CITTASLOW MATTERS

- a) To receive and adopt the Minutes of the Cittàslow Aylsham Committee Meeting held on 16th June 2016*

19. MEETINGS ATTENDED ON BEHALF OF THE COUNCIL

- a) Christmas Lights Committee 6th June 2016*
- b) Aylsham Older Peoples Association May 19th 2016*

20. LICENSING

To receive a verbal Report from Mrs Overton on any changes to Licensing Requirements

21. RECREATION GROUND

To receive any update

22. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

To note any items of Information or for referral to a future Agenda

23. DATE OF NEXT MEETING

To confirm the date of the next Meeting as **Thursday 8 September 2016 at 7.00p.m.**
Aylsham Town Hall

Sue Lake

Mrs. S Lake
Aylsham Town Clerk

7th July 2016

**attached*

NOTES

This Meeting is open to the Public and the Press. Copies of this Agenda and the Draft Minutes referred to above are available from the Council Office, or for study in Aylsham Library, Hungate Street. They may also be downloaded from the Town Council's website at www.aylsham-tc.gov.uk (go to Agenda and Minutes page). Copies of the signed Minutes of the Town Council Meeting held on 9 June 2016 will be available from the Council Office from 15 July 2016.

All documents referred to in this agenda as "attached" are supplied to Town Councillors only. Copies are available (unless marked confidential) at the Council Offices during public opening hours.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during public opening hours, also at the meeting venue from 6.30p.m. on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

